



DEPARTMENT OF PSYCHOLOGY
UNIVERSITY OF WEST FLORIDA

Undergraduate Student Handbook



DEPARTMENT OF PSYCHOLOGY

Undergraduate Student Handbook

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Fundamental Information

TO THE UNDERGRADUATE STUDENT IN PSYCHOLOGY:

Welcome to the Psychology Department! We hope this booklet will be useful to you as an undergraduate student in the Department. If you are a graduate student, you should know that there is a GRADUATE STUDENT HANDBOOK designed especially for you. The material in this book will be more useful for undergraduates who are majoring or minoring in Psychology.

ENTERING THE DEPARTMENT

You become a psychology major or minor by completing a “Declaration of major/minor” from which you obtain in the Registrar’s office, online at <http://uwf.edu/registrar/majchng.htm> for a major change or <http://uwf.edu/registrar/minchng.htm> for a minor change or from the Department of Psychology office. Normally this would be done after you have completed at least 30 semester hours of college work. This form alerts the Registrar’s office to set up your records with the curriculum requirements that pertain to psychology, including evaluation of any transfer credits you may have earned elsewhere. The Registrar also notifies us to expect you, and we set up a folder for you in the Department office and assign a faculty advisor to you. We also send you a “welcome” letter introducing you to the Department and telling you the name of your Faculty Advisor. This letter is sent to the address we receive from the Registrar, so please let us know if you are receiving mail elsewhere.

Degree plans. Our Academic Peer Counselors (APCs) will review the material from the Registrar and complete any Student Academic Advising system (SASS) audit changes needed for you. They will highlight on the departmental copy of your SASS audit requirements you will complete during your time as a psychology major or minor. This audit is checked by an assigned faculty member of the Department. Prior to your first semester at the university, you should meet with your faculty advisor to review your SASS audit and sign the Degree Plan Advisement Contract for the department. You will receive a copy, which you should keep for future reference. Another copy goes into your folder in the Department files.

Obviously reviewing your SASS audit and meeting with your faculty advisor will be most useful to you if accomplished early in your academic career. Ideally this should be done during your first semester as a psychology major or minor.

Please note: The Department will make every effort to insure an accurate SASS audit to assist the student, but it is the student's obligation to complete all degree requirements as listed in the University of West Florida Catalog.

CHECKING YOUR ARGUS ACCOUNT

You may check on your current registration by using the ARGUS system, which can be accessed on the main page of the UWF web site. For example, your class schedule, exam times, previous grades, and GPA can be reviewed here. You can also update your directory information. For more information on ARGUS, view the quick start guide at [Welcome to ARGUS](#).

USING YOUR ADVISOR WELL

Part of each faculty member's job is to advise Psychology majors and minors about degree requirements, selection of courses, and career issues. Your Advisor has posted office hours during which he or she should be available in the advisor's office. (These are also posted on the windows in our main office.) Faculty will also make appointments to see you at other times if you cannot come during their posted office hours. You should drop by and introduce yourself to your Advisor even if you do not have specific questions, and even if it is not time to register or preregister. The more your Advisor knows about you as a student and as a person, the better she or he can advise you. Your Advisor may also give you information or ask you questions about requirements or career/academic issues that you may not have considered. And if you should ever need a letter of recommendation, your Advisor will be better able to write it if you are familiar to him or her because of periodic visits.

Talk with your Advisor about what you plan to do with your psychology degree after graduation. Your Advisor can help you select electives and make choices among alternative psychology courses to help you prepare. If you are interested in applying for graduate school at UWF or elsewhere, your Advisor can help you with that process as well.

Advising. Each student who has declared Psychology as his or her major is required to meet with the assigned faculty advisor and sign the Degree Plan Advisement Contract (DPAC) before registering for courses. In addition, students are encouraged to meet with their advisor each semester. In fact, your Advisor can do a better job talking with you about broader academic and career issues at times OTHER than the hectic registration period. There will also be other forms (e.g., Special Permission forms) that will require your Advisor's signature.

Changing advisors. If for some reason you would like to change advisors, this is easy to do. Perhaps your Advisor's hours are not convenient for you, or perhaps you are most interested in an area of psychology that your Advisor knows less about than some other faculty members do. You can change advisors by completing the "Request to Change Advisors" form available in the Department Office.

GETTING READY TO GRADUATE

At the beginning of the semester BEFORE the term you will graduate, you should complete the APPLICATION FOR GRADUATION form available from the Psychology Department office or online at <http://uwf.edu/registrar/graduinstr.cfm>. Students minoring in psychology complete the APPLICATION FOR COMPLETION OF A MINOR available online at <http://uwf.edu/registrar/mincomp.pdf> and file it with the Psychology Department. These forms put you on the graduation list and trigger several checks to make sure that all your requirements are completed so that you can graduate. If you miss the stated deadline, come in and complete the appropriate form as soon as possible.

Please note: This procedure must be repeated if you do not graduate in the term expected. Students failing to file for graduation by the deadline may have their graduation delayed by one semester.

During registration for the last two terms, you should check with your Advisor to see that all requirements for graduation will be completed by the end of the last term. The SASS audit should be checked to be sure it reflects accurately your progress through your academic program. In this way you will have an "early warning" about any requirements you may not have understood, or any errors that may have occurred in recording your academic work. The SASS audit must show that all requirements have been met in order for you to graduate.

Notices about Commencement will be mailed to students from the Office of the Registrar. Information about Commencement regalia may be obtained from the University Bookstore.

THINKING ABOUT GRADUATE SCHOOL?

If your career plans include obtaining a Master's or doctoral degree in psychology, you should talk with your Advisor and with other faculty members in areas of the field that interest you. They can be of help to you in sorting out the types of programs to which you will want to apply. Once you have decided on a field such as clinical, counseling, school, industrial/organizational, community, cognitive, developmental, measurement, or others, you will want to choose specific departments whose programs match your interests. Our faculty can be of help to you in this

process. Most graduate programs have many more applicants than they can possibly accept, and admission to some programs is extremely competitive. Therefore you will want to choose schools that are appropriate, based on the strength of your application. Usually this means your grade point average and your standardized test scores.

APA's Guide to Graduate Study provides information about master's and doctoral programs, and in some areas such as I/O psychology and behavior modification there are also publications which describe programs in those areas. Most departments also have Web pages which provide much information about their programs and how to apply.

Most graduate schools select students during the early spring and have application deadlines in December or January. Therefore, you should begin your preparations during the spring of your junior year or during the following summer and fall. Most graduate schools require the GRE (Graduate Record Examination), which is a standardized test containing Verbal, Quantitative, and Analytical sections. (Only the Verbal and Quantitative scores are used at UWF and in many other schools.) There is also a Subject (e.g., Psychology) test but many schools do not require it. You should find out from the schools to which you are applying which examination scores they require. These exams must be taken in time for your results to reach your chosen schools before their deadlines. The Testing Office at the University of West Florida can give you more information about these examinations and about how to arrange to take them.

Most schools pay more attention to the last two years of your undergraduate work and your grades in psychology and statistics courses. Generally you will also be asked to provide letters of recommendation from professors who know of your academic skills and accomplishments.

Graduate schools also look for evidence of research involvement when reviewing applicants. This is especially true of research-oriented doctoral programs. During your junior and senior years, generally after completing Experimental Psychology, you may wish to work with a faculty member on a research project, or register for Directed Independent Study (DIS) in which you conduct research and prepare a paper. To arrange this you should meet with faculty members and ask if they are working on a project in which you can be of help on a volunteer basis or by registering for Supervised Research or DIS. Or if you have an idea for a project, ask if the faculty member can supervise your work on it. In this case, you should register for academic credit. (Information on research areas of our faculty appears on our Website and in the back of this Handbook.)

Most impressive is research involvement that leads to co-authorship on a published manuscript or presentation at a professional meeting. This level of accomplishment would be difficult for most

undergraduates because of the length of time required to complete and submit research and because most undergraduates do not yet have the skills or knowledge to contribute at a level which is appropriate for co-authorship. There are professional norms about the level of contribution which merits co-authorship on a paper. This should be discussed at the beginning of the project with the faculty member with whom you are working. Faculty may also be aware of opportunities for undergraduates to submit and present their research. For example, the Southeastern Psychological Association (SEPA) sponsors a poster session at its annual meeting which is especially designed for submissions from undergraduates.

WHAT DEGREE SHOULD I SEEK?

Some psychology departments (such as ours) offer a “terminal Master’s” degree which is intended to prepare the graduate for employment after graduation, without an additional degree. Often these departments will describe their programs as “applied” because they focus on applications of psychology rather than on basic research. Many times these programs will offer an internship at the end of the program as a “bridge” to employment. Other psychology departments offer a degree program that is intended to prepare the graduate for additional work at the doctoral level. These programs will generally provide more experience in conducting empirical research in psychology. By the way, the distinction between M. A. and M. S. degrees is usually arbitrary and means very little. It should not be the basis of your choice of a program.

Doctoral programs generally lead to the degree of Doctor of Philosophy (Ph.D.) in psychology, which requires a major research project, called a “dissertation,” at the end of the program. Some doctoral programs in clinical psychology, however, offer the Psy.D. degree (“Psi-dee”) which is intended to be an *applied* degree at the doctoral level. Psy.D. students generally obtain more supervised practice in clinical work and spend less time conducting research than Ph.D. students do. One more complication: some Psy.D. degrees are awarded by free-standing “professional schools” rather than University-based graduate schools. If you are considering doctoral work in clinical or counseling psychology, you should talk with several faculty members and practitioners to determine whether a Ph.D., Psy.D., or professional school Psy.D. would serve you best. Generally if you want a teaching career in a college or university, the Ph.D. is more appropriate. (Some even say it is required.) But if you want to practice psychology in a clinical setting, any of these degrees may be appropriate.

ABOUT ACCREDITATION

Accreditation is a process by which academic programs are reviewed to establish that they are of acceptable quality. In psychology, there is no accreditation for undergraduate programs. For master’s-level programs, there is now an accreditation managed by the Master’s in Psychology

Accreditation Council (MPAC). It is a newly developed process for applied Master's programs and at this time only a few schools have been reviewed and accredited. It requires a self-study by the Department, a site visit by a team of examiners, and payment of application and annual fees. The Department of Psychology will maintain its accreditation with MPAC through April 30, 2012.

Our Department is a member of the Council of Applied Master's Programs in Psychology (CAMPP), which is the organization that initiated the movement toward developing the MPAC accreditation process. Before MPAC, CAMPP membership was the only credential by which one could evaluate the quality of an applied Master's program in psychology. To be a CAMPP member, a department must show that it meets membership standards, which mainly involve the length and content of the curriculum. Our program meets these standards.

Some programs in counselor education or counseling psychology are accredited by the Council of Counseling and Related Educational Programs (CACREP, pronounced "kay-crep"). This model of accreditation is not appropriate for the type of program we have at UWF. However, if you are considering programs in counseling or counselor education, you may want to ask if they are "CACREP accredited."

Doctoral programs in clinical, counseling, or school psychology may be "APA accredited." If you are considering doctoral work in these areas, you will want to ask if the programs are APA accredited. Because APA accreditation is widespread in these fields, completing a degree from a non-APA- accredited program in these areas will make it more difficult for you to find an appropriate internship and to become licensed. If you are considering doctoral work in other fields (such as community, I/O, experimental, or developmental), APA accreditation is not applicable.

One more point: there is an accreditation process for *colleges and universities* (not departments) by regional organizations that involves a self-study and rigorous review at ten-year intervals. This type of accreditation is widespread and an institution which is NOT accredited may have trouble placing its graduates. The University of West Florida is accredited by the Southern Association of Colleges and Schools (SACS).



Undergraduate Program

ACADEMIC LEARNING COMPACTS

Mission Statement

The Psychology Department strives to provide quality undergraduate and graduate education in Psychology and its applications, and to contribute to the community, region and profession through research and service

Student Learning Outcomes

UWF Psychology graduates should be able to do the following:

Content

- Recognize and apply terminology, concepts and theories in these areas
 - Research methods and statistics
 - Social influences on behavior
 - Influences of learning and cognition
 - Biological influences on behavior
 - Developmental influences on behavior

Critical Thinking

- Describe and apply the scientific method to answer psychological questions
- Describe, use, and interpret statistical data
- Critically evaluate and integrate psychological literature
- Apply psychological theory to practical problems

Communication

- Use clear and professional language in oral and written work
- Correctly use the editorial style of the American Psychological Association
- Use technology appropriately to communicate

Integrity/Values

- Describe and apply ethical principles in the use of humans and nonhuman animals in research
- Describe and adhere to professional ethical principles
- Describe and adhere to principles of academic honesty

Project Management

- Design and implement (individually or with others) a project to examine a psychological question effectively
- Complete projects that require planning and time management

Job Prospects for Psychology Graduates

Psychology graduates work in a variety of settings following their undergraduate work. They can enter the job force and work in schools, hospitals, or industry or they can continue their education in graduate school. Some specialized psychology jobs require advanced degrees.

- | | |
|-------------------------|-----------------------------------|
| Employment Counselor | Probation or Correctional Officer |
| Researcher | Rehabilitation Specialist |
| Testing Specialist | Sales and Marketing Specialist |
| Human Resources Manager | Mental Health Worker |
| Behavioral Technician | Child Care Specialist |

DEGREE REQUIREMENTS

A minimum course grade of “C” is required for all upper division courses for psychology majors. Also required, in addition to the 34 upper-division hours in psychology, are PSY 2xxx (Careers in Psychology), STA 2023 (Elements of Statistics) and courses in General psychology (such as PSY 2012 General Psychology), biology, and a lower division Psychology course.

Beginning Fall 2005, all undergraduate psychology majors must complete a minimum of 34 upper-division semester hours (sh) in psychology and 1 sh lower level psychology course. Your major must include the following core courses or their equivalents:

- | | | |
|------------------|------------------------------|-------------------|
| PSY2xxx | Careers in Psychology | |
| EXP 3082 | Experimental Psychology | <u>AND</u> |
| EXP 3082L | Experimental Lab | |
| Group I | | |
| SOP 3004 | Social Psychology | |
| Group II | | |
| EXP 4404 | Psychology of Learning | <u>OR</u> |
| EXP 4507 | Memory and Cognition | |
| Group III | | |
| PSB 4003 | Brain, Behavior & Experience | <u>OR</u> |
| EXP 4204 | Sensation and Perception | |

Group IV

DEP 3103	Child Development	<u>OR</u>
DEP 4304	Psychology of Adolescence	<u>OR</u>
DEP 4401	Adulthood and Aging	

Group V

CLP 3144	Abnormal Psychology	<u>OR</u>
PPE 4003	Theories of Personality	<u>OR</u>
PCO 4242	Intro to Group Counseling	<u>OR</u>
PSY 4383	Psychological Assessment	<u>OR</u>
PSY 4820	Health Psychology	<u>OR</u>
PSB 4731	Psychobiology of Sexual Behavior	

Group VI

INP 3004	Industrial Psychology	<u>OR</u>
EXP 4250	Human Factor	<u>OR</u>
SOP 3662	Organizational Behavior	<u>OR</u>
INP 4224	Psychology of Workforce Diversity	

Group VII

12 semester hours of 3000/4000 Psychology Courses as Electives

The selection of courses listed above serve as the core curriculum and is designed to assure that you complete courses in different areas of the field. The courses grouped as alternatives are not equivalent to each other, and therefore you may wish to take more than one course from some of the groups to meet your electives in an area of psychology that are in a field that interests you.

To substitute a course taken at another school for one of these courses listed above, the student must have the permission of the UWF psychology professor who teaches the course. For substitutions of statistics taken anywhere other than PJC or OWCC, approval is required from a faculty member who teaches EXP3082 in order to meet the department's prerequisite. A memo approving the substitution is required for your file. NOTE: A minimum of 18 upper-division semester hours in psychology must be taken at UWF.

5000-level courses are graduate courses which are also open to seniors if they have the prerequisites and the instructor's permission. Courses at the 6000-level in Psychology may be taken only by those who have received a baccalaureate degree.

EXP 3082 and EXP 3082L (Experimental Psychology and Lab) should be taken as soon as possible; they are a foundation for other psychology courses. STA 2023 (Elements of Statistics) is the prerequisite for EXP 3082 and therefore should be completed earlier.

College Algebra, in turn, is a prerequisite to the statistics course. If you have not taken this prerequisite, be sure to take the appropriate course (e.g., MAC 1105 College Algebra) as

soon as you can. As you can see, it is the first course in a three-course sequence of Algebra/Statistics/Experimental.

All undergraduate psychology majors must complete the following minimum requirements (in addition to the core curriculum listed above):

1. 120 total semester hours of college credit (lower and upper division)
2. 48 semester hours in upper-division course work
3. The last 30 semester hours of the upper-division work must be earned in residence at UWF.
4. Thirty-four (34) semester hours of the upper-division work must be in psychology; a minimum of 18 semester hours must be in residence at UWF. Of the 34 semester hours in the major, a maximum of 6 credit hours of upper division non-formal (practicum, directed study, field work, co-op, etc.) may be used.
5. Students entering the State University System (SUS) with fewer than 60 semester hours credit are required to complete at least 9 semester hours of summer session at one of the SUS schools. Records and Registration requires an official transcript of work done at other schools.
6. For graduation, students must have a minimum cumulative GPA of 2.0 overall and a 2.0 in psychology. This GPA is based on 3000- and 4000-level courses in psychology, as well as any 5000-level courses which may be taken as part of your undergraduate program
7. Students must take the College Level Academic Skills Test (CLAST) and earn passing scores on all four sub-tests or meet alternative means of fulfilling this requirement (see [UWF Catalog](#)).
8. The Gordon Rule requires that all students in the SUS complete 12 semester hours of writing course work with written work of at least 6000 words per 3 semester hour course, and 6 semester hours of mathematics at the level of College Algebra or higher. Completion is defined as earning a grade of “C-” or better. Students must complete these requirements before advancing to upper-division status. (Note that the Algebra/Statistics sequence in the psychology core curriculum satisfies the math portion of the Gordon Rule. Refer to the UWF Catalog for more information.
9. Eight hours of a single foreign language is required. Students may satisfy the foreign language requirement by satisfactorily completing two years of high school study in the same foreign language or by satisfactorily completing 8 semester hours of college study in a single foreign language.

10. Students transferring to UWF who do not have an A.A. degree from a Florida public community college or a Florida SUS institution must complete the UWF General Studies requirements (see [UWF Catalog](#)) prior to admission to upper division status. If you have transferred with over 45 semester hours, you should visit the College Advising Center for help in fulfilling your General Studies deficiencies.

All students have the option of petitioning the Chairperson of the Department and Dean of the College if they believe they have good reasons for exemption from any of the above requirements. The Petition for Waiver of Graduation Requirement form must be used to petition any university graduation requirement. The Department of Psychology Petition Form should be used for petitioning departmental requirements.

The **Writing Lab**, housed in The Writing Center, offers **excellent services to both on-campus and online UWF students**. Services such as paper reading/critiquing as well as tutoring in grammar and usage, mechanics, and sentence structure are available. Please contact them at 474-2029 or visit their website <http://uwf.edu/writelab/> and take advantage of the services whether you are in a composition class or need assistance with any other writing assignment.

LOWER DIVISION

Lower Division students interested in majoring or minoring in psychology should first take PSY 2012 (General Psychology). After the completion of 30 semester hours, students may move advisement responsibility to the Department of Psychology. You may obtain [Declaration of Major](#) forms in the Office of Records and Registration, Bldg. 18, or in the Psychology Main Office, Bldg. 41, Room 250. Intent to Transfer Advisement forms are found in the Advising Center, Building 18.

Lower Division students may take upper-division psychology courses after completing PSY 2012. The second required lower-division psychology course should be completed early in the psychology major's coursework.

CERTIFICATE IN HUMAN RESOURCE MANAGEMENT

The Certificate in Human Resources is designed for undergraduates who wish to complete a module of psychology courses related to the management of human resources. This Certificate can be earned by those majoring or minoring in psychology, those majoring in other fields such as management, and those who are enrolled as special students (with or without a bachelor's degree). For Psychology majors or minors, these courses may be included in degree requirements.

Award of the Certificate requires completion of the following courses (15 semester hours) with an average of 2.0 (C) in all work included in the Certificate:

INP 3004	Industrial Psychology	3 sh
SOP 3662	Organizational Behavior	3 sh
INP 4224	Psychology of Workforce Diversity	3 sh
SOP 3004	Social Psychology	3 sh

Three additional hours which may include:

SOP 5609	Current Issues in I/O Psychology	1 sh
Any 5000 level course relevant to I/O		3 sh
Directed Individual Study or Service Learning (An applied experience in human resources)*		1-3 sh
Any upper level undergraduate elective approved by I/O faculty		3 sh
		15 sh total

*Highly recommended

In addition, membership in the Society for Human Resource Management (SHRM) is strongly encouraged. This organization provides activities, HR magazine and a professional newsletter, opportunities to apply for scholarships, and networking with local professionals in Human Resources. For information on SHRM, please contact any I/O faculty member in the Department of Psychology.

MINOR IN PSYCHOLOGY

Because psychology is relevant to many other disciplines, and because it is an interesting field, many students majoring in another department find it valuable to earn a minor in psychology while working toward the baccalaureate degree.

The requirements for a Minor in psychology are as follows:

1. Students must complete 12 upper-level semester hours in formal psychology courses with a minimum of 9 semester hours at UWF. Directed Studies and Service Learning, though useful experiences, may not be used to fulfill the 12-semester hour requirement.
2. All students who have not completed a General or Introductory Psychology course must take General Psychology (PSY 2012) before taking other psychology courses. PSY 2012 is not an upper-division course and therefore does not count toward the 12 upper-division semester hours required for the minor.
3. Students must complete the following core courses or their equivalents:

CLP 3144 Abnormal Psychology	OR	PPE 4003 Theories of Personality
EXP 4404 Psychology of Learning	OR	PSB 4003 Brain, Behavior, and Experience
INP 3004 Industrial Psychology	OR	SOP 3004 Social Psychology
4. One 3-hour upper-division psychology elective from the general course offerings.

NOTE: The Psychology Department keeps academic records of all students who officially declare a Minor in psychology. The Declaration of Minor form should be used for this purpose. The Department also will make a final determination at the time of graduation whether a student has fulfilled the requirements for the Minor. Please see sections on “Entering the Department” and “Getting Ready to Graduate” for further information.

MINOR IN SPORT AND EXERCISE PSYCHOLOGY

A minor in Sport and Exercise Psychology is offered by the Psychology Department in affiliation with the Department of Health, Leisure and Exercise Science. The minor is primarily designed for those students interested in the psychological aspects of sport and other exercise activities. Completing coursework from sport science and psychology emphasizes the integrated nature of psychomotor performance and its effects on psychological, social and physical functioning. This minor provides an opportunity for coursework centered on health and exercise (e.g., health, nutrition and physical fitness) and psychology (e.g. sport and exercise psychology, sociology of sport) with the option of taking relevant electives from both fields. This minor is available to all students.

HLP2081	Health, Nutrition & Physical Fitness	3 hours
PET4213	Success in Sports	3 hours
PET4251	Sociology of Sport	3 hours
PSY2012	General Psychology	3 hours
PSY4832	Sport & Exercise Psychology	3 hours
	Choose One:	
PET3351/L	Exercise Physiology/Lab	4 hours
PET4061	Motor Development & Skill Learning	3 hours
PET4310/L	Mechanics of Human Motion/Lab	4 hours
	Choose One:	
CLP4314	Health Psychology	3 hours
EAB4704	Introduction to Behavior Modification	3 hours
EXP4404	Psychology of Learning	3 hours

UNIVERSITY MINORS

Other minors that work well with a bachelor’s degree in Psychology are:

- Business - Business
- Communication Arts – Communication or Leadership Communication
- Computer Science - Computer Science
- Criminal Justice - Criminal Justice, Forensic Studies or Juvenile Justice
- Social Work - Aging Studies Interdisciplinary, Child Welfare, Social Welfare or Substance Abuse.

ACADEMIC DEGREE IN TWO MAJORS

Students earning a bachelor's degree in another major may also major in psychology by completing the requirements for the Psychology major as described above. Or, students may earn a second bachelor's degree by completing a total of 150 hours which include 30 semester hours not used in the first degree. All departmental requirements must be met.

ENROLLMENT LEVELS

A typical course load for undergraduates is defined as 15 credit hours per semester. To enroll for more than 18 hours in one semester, a student must have the written permission of the Faculty Advisor or the Department Chairperson. For certification of enrollment (e.g., for financial aid) 12 semester hours is considered full-time during a fall or spring term, and 9 hours is considered full-time in the summer.

Students who are employed more than a few hours per week should be very cautious about enrolling for too many courses. Put another way, students who are enrolled full-time should be very cautious about committing to employment for more than a few hours per week. Fifteen semester hours is a reasonable load for a typical student who does NOT have unusual family or employment responsibilities.

The usual advice given to students is that for every hour you spend in class, you should spend three hours in preparation, study, assignments, etc. Often students who are over-committed to employment will be poorly prepared for classes and exams, too tired to concentrate in class, too busy to profit from other aspects of campus life (such as organizations, entertainment and cultural activities), and too rushed to take full advantage of the learning opportunities available to you during this period in your life. Often the result is an academic record marked by incompletes and low grades.

The school/work dilemma is one you may wish to discuss with your Faculty Advisor, your teachers, our Academic Peer Counselors, or other University staff at the Advising Center or the Counseling Center.



Centers

THE FORT WALTON BEACH, EGLIN AFB, AND NAS PROGRAM CENTERS

The Department of Psychology provides our full undergraduate curriculum at the Fort Walton Beach Campus. Our courses are offered on a two-year schedule with every course offered at least once during that period, and all required undergraduate courses offered each year. Information on the two-year schedule can be obtained from the Academic Peer Counselors, Faculty Advisors, and the Associate Chair of the Department.

Phone numbers from the Fort Walton Beach area are:

Fort Walton Beach Center 863-6565

Fort Walton Beach Psychology

 Faculty Advisor 863-0729; Building 4, Room 457

Eglin AFB Center 678-3727

All services of the main campus Library are open to you, including overnight delivery of books. Ask the librarian at the FWB Center for assistance. Textbooks are available for purchase at the FWB Center Bookstore for a few days at the beginning of each term.

Secretaries in the Psychology Department on the Pensacola campus do not make appointments for faculty members, but they can schedule appointments with the Associate Chair and the Chair. The Faculty Advisor and Academic Peer Counselor at the FWB Center will make their own appointments at the numbers listed above. The Academic Peer Counselor at the FWB Center provides assistance in developing degree plans, completing petition forms, and conducting other business related to registration.

Because our only required upper division undergraduate course, Experimental Psychology and Lab, is taught only twice a year at the Fort Walton Beach Campus, it is extremely important to begin your Algebra/Statistics/Experimental sequence early in your academic career.

It has been customary to schedule most courses at the Fort Walton Beach Campus in three-hour blocks during the evening hours. However, the Psychology Department will attempt to provide courses at other more convenient times to meet the needs of the student body. Please make any requests for special scheduling to the Psychology Department Chair or Associate Chair.



Academic Policies

ACADEMIC POLICIES OF THE DEPARTMENT

Each instructor prepares a syllabus which describes the requirements of his or her course. Specific requirements will vary across instructors and across courses. However, the following represent expectations that are shared by all members of our Department.

Class Attendance. Regular class attendance is expected. It indicates seriousness of purpose and motivation for learning. If you find it necessary to miss a class, it is courteous to explain this to your instructor. Policies about consequences of non-attendance will vary with the instructor.

Late Assignments and Make-up Examinations. Neither is automatically accepted or provided. Both represent an imposition on the instructor and an inequity with respect to other students. Your instructor's policy applies. If you must request a deadline extension or a make-up exam, you should do so ahead of time if that is possible.

Incomplete Grades. An incomplete grade (I) can be assigned by an instructor when a student has completed most of the work in a course (e.g., 75%) and for some unusual reason cannot complete one or more assignments before the deadline for submitting grades. Assignment of incomplete grades is at the instructor's discretion and is NOT a substitute for withdrawal from the course.

When an incomplete grade is assigned, the student should arrange to make up the outstanding work as soon as possible. If the grade is not changed by the instructor before the end of the following term when the student is enrolled, it automatically turns to a grade of "F." You should see your instructor immediately if you are unable to complete such work before the end of the term.

Withdrawal from a Course. Withdrawal from a course does NOT occur automatically if a student stops attending class. The student must complete the withdrawal process by the deadlines stated in the [UWF Catalog](#).

Cheating and Plagiarism. This behavior will not be tolerated in any form and is one of the most serious violations of University policy. Cheating is defined as fraudulent or deceptive action involving academic matters, including but not limited to course work and academic records. Plagiarism is defined as an action to pass off the ideas, words, or creations of another person as one's own. The University has formal procedures for dealing with allegations of cheating or plagiarism. This process begins with a report to the Department Chair. See the University [Student Handbook](#) for further details.

Submission of the Same Paper for More than One Course. It is unacceptable to submit the same work (e.g., a paper) to meet requirements for more than one course. This is considered misrepresentation or "self-plagiarism." It is sometimes possible to expand or continue work on a topic or project and submit different aspects in more than one course. In all cases, this should be approved in advance by all instructors involved. Failure to obtain advance approval from the instructor(s) may result in an "F" on the assignment and in the course as well.



Financial Aid

FINANCIAL AID (undergraduates)

All students interested in any type of financial aid should apply through the Office of Student Financial Assistance (Building 21, Room 120, [850] 474-2400). This includes applications for scholarships, fellowships, assistantships, non-Florida tuition waivers, and loans. This information must be updated each spring; that is, **YOU MUST APPLY OR RE-APPLY EACH SPRING FOR ANY TYPE OF AWARD**. Minority students are especially encouraged to apply for any minority scholarships for which they are eligible, as well as the awards outlined below.

A limited amount of financial aid is administered by the departmental Financial Aid Coordinator. This faculty member makes nominations concerning the following award:

Pace Scholarships (\$100 - \$1000 per academic year) - awarded to outstanding undergraduate students based on academic achievement. Undergraduate applicants must be degree seeking full-time (12 semester hours) continuing students. They must have completed all Lower Division requirements (e.g., CLAST, Gordon Rule, etc.), have a minimum GPA of 3.0, and not be receiving any other UWF scholarship. Selection decisions are based on a review of applicants' academic performance, field and research experiences, special circumstances, and nominations by faculty members. The Department notifies students of receipt of this award after the College Dean's approval.

Follett Bookstore Scholarship (\$600 per academic year) – awarded to undergraduate students based on need. Undergraduate applicants must be degree seeking full-time (12 semester hours) students. They must have a minimum GPA of 2.5 or higher. Recipients may receive the award no more than two (2) times. Award amounts may vary however; the award should not exceed \$500 per semester. The award will be posted to their Nautilus Card in an account especially for this purpose and the funds may be used ONLY in the University Bookstore **on the Pensacola campus**.

Other forms of financial aid are available for graduate applicants and students. Please contact the Department's Financial Aid Coordinator for information about these awards.

Organizations

STUDENT ORGANIZATIONS IN PSYCHOLOGY

Student Psychology Association

The purpose of the Student Psychology Association is to advance the understanding of human behavior, to stimulate expansion of the science of psychology, and to encourage application of this knowledge to a common purpose benefiting all disciplines or academia. Membership in the association is open to students of all majors.

The SPA advocates for the interests of students in the Department, as a source of current news outside the classroom, and as a sponsor for on- and off-campus functions related to psychology. The Psychology Student Association, in conjunction with Psi Chi and the Academic Peer Counseling Office, provides opportunities for students to participate in workshops, lectures, field trips, professional meetings, and social activities. Activities of the SPA are determined by the membership. Membership in SPA provides an opportunity for students to explore their own interests in psychology and to practice leadership skills. For students developing resumes for employment or applications for graduate school, it is an opportunity to highlight one's unique accomplishments. For additional information, contact the psychology office for a listing of current officers.

Society for Human Resource Management

The UWF student chapter of the Society for Human Resource Management (SHRM) was organized in 1979 by members of the Industrial-Organizational Psychology Program. Its stated purposes are to promote an interest in various areas related to human resources (HR), to study job opportunities in these areas, and to encourage contacts with local area HR professionals. Student SHRM Chapter activities include field trips to local area businesses and industries, shadowing of HR professionals, guest lectures and discussions with persons knowledgeable in the field of HR, and joint meetings with the Greater Pensacola SHRM Chapter. Industrial-Organizational students, MBA students emphasizing human resource development areas, or

undergraduates with these types of interests are all encouraged to join. There are no dues for membership in the student chapter.

Students may also become members of the National Student Society for Human Resource Management by completing a membership with the endorsement of the Chapter Advisor and paying dues. Membership in the National SHRM organization includes subscriptions to HR Magazine and online access to an extensive HR database, as well as many other benefits such as eligibility for scholarships and attendance at state and national conventions.

Finally, students may join the local professional chapter of SHRM by completing a membership application and paying dues. Membership entitles the student to discounted meals at the monthly chapter meetings where students can network with area HR professionals and benefit from luncheon talks by invited speakers. The local chapter is an excellent place to meet professionals who can share information on their work, opportunities for practicums, internships, or part-time jobs. For additional information about SHRM, contact the psychology office for a listing of current officers.

Psi Chi

Psi Chi, the National Honor Society for Psychology, is an affiliate of the American Psychological Association and the Association of College Honor Societies, with chapters on more than 600 senior college and university campuses across the country. Traditionally, the purpose of Psi Chi is two-fold. First, it is the society's obligation to provide academic prestige to its initiates by the mere fact of membership. Second, and probably the most important, it is the obligation of each local chapter to encourage, stimulate and maintain excellence in scholarship of its individual members and to thereby advance the science of psychology. For additional information, contact the psychology office for a listing of current officers. Applications for membership in Psi Chi are available in the Psychology main office.

PROFESSIONAL ORGANIZATIONS FOR PSYCHOLOGISTS

Psychology students may become members or affiliates of a number of professional organizations. Listed below are the names of several of these associations along with qualifications, benefits, and dues for students.

American Association for the Advancement of Science (AAAS)

Members receive 51 weekly issues of Science (the preeminent American interdisciplinary scientific journal) with news and 900 research articles and reports a year, a free "Annual Guide to Scientific Instruments" every year, and up to 10% discount on new AAAS publications. Members will also be invited to attend the annual meeting and will be eligible to vote for

association officers and nominate other colleagues for membership. The annual membership dues are \$75. Student inquiries should be mailed to:

American Association for the Advancement of Science
1313 H Street NW
Washington, D.C. 20005

American Counseling Association (ACA)

The benefits, dues, and qualifications vary according to the type of membership for which the student wishes to apply. There are 13 kinds of membership. All student inquiries should be mailed to:

American Counseling Association
2 Skyline Plaza, Suite 400
5203 Leesburg Pike
Falls Church, VA 22041

American Psychological Association (APA)

APA is the largest membership organization for psychologists. Its members come from all fields of psychology but the interests of practicing clinicians (especially those in private practice) are very strongly advocated. APA's activities cover science, education, practice, and the public interest. The organization publishes many journals and books and holds a large annual convention in August each year.

To qualify as a student affiliate of APA, the student must be taking a course in psychology. Student affiliates will receive a subscription to the Monitor on Psychology (the official newspaper of the APA) and the American Psychologist, can subscribe to APA publications at membership rates, and will be given a reduction in annual convention registration. Dues are \$42 for graduate students and \$27 for undergraduates. All graduate student affiliates are enrolled in APAGS, the organization for Graduate Students, and receive the APAGS newsletter. Undergraduates may receive it as well for an additional \$14 fee annually. Inquiries should be mailed to:

American Psychological Association
1200 Seventeenth Street, NW
Washington, D.C. 20036
(800) 374-2721 www.apa.org

American Psychological Society (APS)

APS exists “to promote, protect, and advance the interests of scientifically oriented psychology in research, application, and the improvement of human welfare.” Though a large organization, it is smaller than APA and its members are more likely to be researchers and educators, and less likely to be clinicians in private practice. There is an APS convention each summer.

The APS Student Caucus (APSSC) is the membership organization for student affiliates. Currently student dues are \$35. Inquiries should be mailed to:

American Psychological Society
1010 Vermont Ave., NW Suite 1100
Washington, DC 20005-4907
(202) 783-2077 www.psychologicalscience.org

Association for Applied Psychophysiology and Biofeedback (AAPB)

Membership in AAPB is open to professionals and students interested in the application and the scientific and professional advancement of applied psychophysiology and biofeedback. The organization is interdisciplinary, representing the fields of psychology, psychiatry, physical rehabilitation, dentistry, nursing, education, and others. Annual dues for full-time students are \$55 and must include a copy of the student’s ID card. Inquiries should be mailed to:

AAPB
10200 West 44th Avenue, #304
Wheat Ridge, CO 80033

For information on AAPB, see **Dr. Frank Andrasik**.

Association for Behavior Analysis (ABA)

Student membership is restricted to those attending school full-time. The benefits include automatic membership in the Society for the Advancement of Behavior Analysis, subscription to the bi-annual issue of The Behavior Analyst from SABA, a convention program book, and reduced membership rates. The annual dues are \$12. Inquiries should be mailed to:

Association for Behavior Analysis
1219 South Park Street
Kalamazoo, MI 49001

Northamerican Association for Master's in Psychology (NAMP)

NAMP is an organization whose members possess Master's degrees in psychology. Its purpose is to advocate for the interests of Master's graduates, particularly in the area of employment in the clinical areas of psychology. For information about NAMP, contact **Dr. Rosemary Hays-Thomas** or **Dr. Joan Duer**. Inquiries should be addressed to:

NAMP
P. O. Box 721270
Norman, OK 73070
800-919-9330 <http://www.nampwebsite.org>

Southeastern Psychological Association

SEPA is an excellent organization to introduce students to the professional side of psychology. Many of our faculty are active members of SEPA. SEPA is a regional affiliate of the American Psychological Association. The annual convention (usually held in March) takes place in a city in the region such as New Orleans, Atlanta, or Savannah, and provides opportunities for students to present their research, to attend poster sessions and symposia featuring psychologists' work, and to meet outstanding teachers and researchers in the field. The Committee on Equality of Professional Opportunity (CEPO) provides awards for student research and poster sessions where students may present their work.

To qualify as a student affiliate you must be an undergraduate in psychology or a related field, or you must have completed less than 2 years of graduate study and not have a master's degree in psychology. The benefits are a reduced registration fee for the annual convention and a copy of the convention program whether or not you attend. Since 1988 the home office of SEPA has been at UWF. The Administrative Officer is Dr. Rosemary Hays-Thomas and her assistant is **Mrs. Lyn Zittel** whose office is located in Bldg 41, Room 244, and telephone 474-2070.

Society for Industrial and Organizational Psychology (SIOP)

SIOP is the premier membership organization for those in Industrial/Organizational psychology. For a nominal membership fee, students can subscribe to a very informative newsletter or "journal-ette" published four times yearly, The Industrial-Organizational Psychologist (TIP). Students may also register at a reduced rate for the annual meeting, usually held in the late spring. For information on SIOP, see **Dr. Rosemary Hays-Thomas, Dr. Steve Kass, or Dr. Steve Vodanovich**.

Other Organizations

Members of our faculty also belong to the **Association for the Advancement of Behavior Therapy (AABT)** and the **Society for Behavioral Medicine (SBM)**. For information on these organizations, please see **Dr. Frank Andrasik, Dr. Joan Duer, Dr. William Mikulas, or Dr. Susan Walch.**

Electives

HOW TO CHOOSE UNDERGRADUATE ELECTIVES (Based on original material by Dr. Frances Dunham)

During your first two years of college, there are many specific requirements to be fulfilled. However, at the upper level, much of your course work both inside and outside of psychology is elective, meaning that you can “elect” many choices. Many students wonder what they “should” take. There is no single answer to that question, but there are some general principles.

1. Take courses which will round out your liberal arts education or help you develop a knowledge base and opinions in new areas. Although you have taken a variety of courses during your first two years to satisfy general studies requirements or to complete your AA degree, there probably are gaps in your education which can be filled through electives.
2. Take courses which are required in a minor or second major that interests you. Even though you do not complete the second major (or even a minor), you will have substantial knowledge of a second area.
3. Take courses that are prerequisites (or highly recommended) for work that you may someday want to do at the graduate level. If you already know that you want to go to graduate school, look at the requirements for the program at several universities that interest you and use your electives to meet those requirements. If you plan to attend graduate school in psychology, good electives will be statistics or computer science courses, biology, or research experiences such as Directed Independent Study.
4. Take courses that simply look interesting. At this stage of your life, your interests are usually stable and any knowledge that you acquire will somehow fit into your overall scheme, even though at present it may not be apparent how it fits.
5. Take courses that are broadly related to the occupation that you want to pursue. One way to do this is to look at requirements of majors that are related to the occupation. Examples of this approach follow:

<i>Occupation</i>	<i>Consider Courses In</i>
Sales	Organizational and Industrial Psychology, Marketing, Management, Communication Arts, Commercial Art, Media, Accounting
Neurosciences	Brain/Behavior/Experience, Biological Psychology, Sensation and Perception, Biology, Chemistry, Physics, Statistics, Computers
Human Services	Counseling, Abnormal, Personality, Social and Developmental Psychology, Behavior Modification, Assessment, Social Work, Sociology, Political Science, Recreation, Theater, Art
Science Editing	Learning, English, Journalism, Statistics, Biology, Chemistry, Physics, Sociology, History, Industrial Arts
International Corporations	Relevant psychology areas, Foreign Language, Sociology, International Politics, Economics, Computers, International Business

6. Finally, do not be constrained by any of the above suggestions. Ask yourself what purpose electives can serve for you, then find electives that suit your goals.

Psychology Courses

LIST OF COURSES

Lower level courses:

DEP 2004	Human Development across the Lifespan
PCO 2202	Introduction to General Counseling Techniques
PSY 2xxx	Careers in Psychology
PSY 2012	General Psychology
PSY 2038	General Honors Seminar (1 semester hour)
PSY 2948	Service Learning Field Study I

Upper division courses:

CLP 3144	Abnormal Psychology
CLP 4390	Forensic Psychology
DEP 3103	Child Development
DEP 4304	Psychology of Adolescence
DEP 4401	Psychology of Adulthood and Aging
EAB 4704	Introduction to Behavior Modification
EXP 3082	Experimental Psychology
EXP 3082L	Experimental Psychology Lab
EXP 4507	Memory and Cognition
EXP 4204	Sensation and Perception
EXP 4250	Human Factors
EXP 4404	Psychology of Learning
INP 3004	Industrial Psychology
INP 4224	Psychology of Workforce Diversity
PCO 4242	Introduction to Group Counseling
PCO 4310	Intervention in Addictions
PPE 4003	Theories of Personality
PSB 4003	Brain, Behavior, and Experience
PSB 4731	Psychobiology of Sexual Behavior
PSY 3948	Service Learning Field Study II
PSY 3949	Cooperative Education
PSY 4039	Senior Honors Seminar
PSY 4383	Psychological Assessment

PSY 4820	Health Psychology
PSY 4832	Sport and Exercise Psychology
PSY 4949	Cooperative Education
SOP 3004	Social Psychology
SOP 3662	Organizational Behavior
SOP 4702	Psychology & Gender

Beginning graduate courses are indicated by a 5XXX number. Seniors may enroll in 5000-level courses if they meet the prerequisites, but this is not suggested unless the student has a strong GPA. Graduate tuition rates are charged.

A graduate course which is used as part of the required hours for the Bachelor's degree may not be used as part of the Master's degree as well. In this case, the student will complete another graduate course in lieu of the one completed earlier. Courses at the 6000 level are restricted to those who have completed a Bachelor's degree.

CLP 5166	Psychopathology
DEP 5055	Developmental Psychology
EAB 5705	Advanced Behavior Modification
EAB 5738	Behavioral Medicine
EXP 5208	Sensation and Perception
EXP 5256	Human Factors
INP 5087	Ethics in I/O Psychology (1 hour)
INP 5131	Legal Issues in I/O Psychology
ISC 5517/L	Buddhist Practice: A Psychological Overview
PPE 5055	Advanced Personality Theory
PSB 5035	Cognitive Neuroscience
PSY 5xxx	Judgment and Decision Making
PSY 5016/L	Conjunctive Psychology and Lab
SOP 5609	Current Issues in Industrial/Organizational Psychology (1 hour)
SOP 5617	Modern Organizational Theory
SOP 5665	Industrial/Organizational Psychology

We have developed a Two-Year Schedule for offering courses which are part of the core of our program. We try to rotate courses through daytime and evening schedules and to offer them as frequently as we can, given anticipated enrollments and other demands on our faculty. Sometimes we must alter the schedule if an instructor is ill, on sabbatical, or assigned to other courses. We cannot guarantee that this schedule will always be followed, but we will try to do so. Please see your Advisor, the Academic Peer Counselors, the Associate Chair, or the Department Chair for information on the Two-Year Schedule.

We also offer courses on a one-time basis with a number X990. This allows us to present a course that is not yet approved to be in the Catalog. Sometimes we offer a 990 course as a pilot

test for developing a new course that will eventually be offered on a regular basis. Other times, we may offer the course only once because it is a specialized topic of interest to a faculty member or to students at that time. If there is an area in which you would like us to develop a course, please talk to faculty members in related areas.

Directed Independent Studies (DIS) are designed to meet the academic needs of a student which cannot be met with regularly scheduled catalog courses. DIS allows the student to earn course credit when collaborating with a faculty member on a research project, or when the student and faculty supervisor explore the literature on a topic for which no formal course exists, or beyond the level at which it is covered in an existing course. (DIS is not appropriate for covering material which is ordinarily part of a course that we already offer.) If you wish to enroll in DIS, identify a member of our faculty who teaches or conducts research in the area of your interest and ask if he or she can supervise you in Directed Independent Study. You will negotiate with your faculty supervisor what readings, papers, or other projects will be completed as part of your DIS. Together you decide whether the level should be 2, 3, or 4, and what prefix should apply; all DIS are numbered X905 (where X may be 2, 3, or 4). As an example, you might register for SOP 3905 to study more about the social psychology of conformity at the junior level. To register, you must enroll on the registration form (listing a descriptive course title which will appear on your transcript) and obtain the faculty supervisor's signature on the Special Permission Form which you obtain from the faculty member. You may enroll for "variable credit," meaning that the number of credit hours is determined by you and your supervisor based on the amount of work to be done. A listing for DIS may not appear in the printed course schedule for a particular semester, but it can always be scheduled.

Service Learning applies when the student is volunteering to work in the field of psychology for academic credit, generally in some community agency. It may be done in addition to a course you are currently taking, or as a stand-alone experience related to courses you have already completed. As with DIS, you find a faculty supervisor; agree on the placement, activities, requirements (e.g., a journal), and amount of credit; and register using a drop-add form and a Special Permission Form with the faculty supervisor's signature. To have the work listed on your transcript, you must also register with the Volunteer UWF office. In Psychology, Service Learning is numbered PSY X948. Contact the Volunteer UWF office for further information on volunteer service learning.

Note that at maximum of 6 sh of upper division non-formal courses, that is, credits such as DIS, Service Learning, or other individualized activities can be used toward a psychology degree.

Section

I

Faculty

ANDRASIK, Frank, Ph.D. (Professor)

Bldg. 41/106, 474-3493
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Ph.D. (Clinical Psychology) Ohio University

M. S. Ohio State University

B. A. Wright State University

Licensed Psychologist, State of Florida

Certified: Biofeedback Certification Institute of America

Teaching Experience: State University of New York at Albany; Albany Medical College; Ohio University

Specialties: Clinical Psychology, Behavior Medicine, Pain and Stress Disorders, Applied Psychophysiology

Courses: Behavior Medicine, Health Psychology, Research Design, Practicum

ARRUDA, James E., Ph.D. (Associate Professor)

Bldg. 41/232, 474-2361
jarruda@uwf.edu

Ph.D. (Experimental Psychology) University of Rhode Island

M. A. University of Rhode Island

B. A. University of Rhode Island

Teaching Experience: Connecticut College, Mercer University, University of Rhode Island

Specialties: Cognitive and Neural Models of Attention, Psychophysiology, Neuropsychology, Psychometrics, Research Methods, and Statistics

Courses: Advanced Sensation & Perception, General Psychology, Brain, Behavior and Experience, Sensation and Perception, Cognitive Neuroscience

BELTER, Ronald W., Ph.D. (Chair and Associate Professor)

Bldg. 41/208, 474-2791
rbelter@uwf.edu

Ph.D. (Clinical Psychology, Child Specialty) St. Louis University
M. S. Southern Illinois University
B. A. Quincy College
Licensed Psychologist, State of Florida
Board Certification: Diplomate in Clinical Psychology, Diplomate in Clinical Child and Adolescent Psychology, American Board of Professional Psychology
Teaching Experience: Medical University of South Carolina, the Citadel
Specialties: Clinical Child/Pediatric Psychology, Child and Adolescent Assessment, Impact of Disasters on Children, Ethical and Professional Issues in Psychological Practice
Courses: Abnormal Psychology, Psychopathology, Counseling Practicum and Internship, Assessment in Counseling, Personality Theory, Ethics, Child Psychopathology

DUER, Joan D., Ph.D. (Associate Chair And Associate Professor)

Bldg. 41/246, 474-2359
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Ph.D. (Clinical Psychology) University of Florida
M. A. University of Florida
B. A. University of Florida
Licensed Psychologist, State of Florida
Specialties: Clinical Psychology, Behavioral Medicine
Courses: Counseling Practicum and Internship, Abnormal Psychology, Behavior Modification, Ethics, Professional Issues in Counseling

FRIEDRICH, Douglas, Ph.D. (Provost Emeritus and Professor)

Bldg. 41/212, 857-6039
dfriedri@uwf.edu

Ph.D. (Lifespan Development) Iowa State University
Post Doctoral training in Behavior Genetics, University of Colorado
M. A. Central Michigan University
B. A. Central Michigan University
Teaching Experience: Central Michigan University
Specialties: Lifespan Development, Adulthood and Aging, Developmental Methodology, Professional Ethics
Courses: Adulthood and Aging, Human Development Across the Lifespan, Contemporary Issues in General Psychology

GOULD, Jay E., Ph.D. (Associate Professor)

Bldg. 41/216, 474-2290
jgould@uwf.edu

Ph.D. (Physiological Psychology) UCLA

M. A. UCLA

B. A. UCLA

Teaching Experience: California State University at Los Angeles

Specialties: Biological Psychology, Comparative Psychology, Sensation/Perception, Experimental Psychology

Courses: Brain, Behavior and Experience, Brain and Mind: Fact and Fantasy, Advanced Biological Psychology, Comparative Psychology, Sensation/Perception, Experimental Psychology, Human Behavior (General Psychology)

HAYS-THOMAS, Rosemary, Ph.D. (Professor)

Bldg. 41/233, 474-2362
rhowe@uwf.edu

Ph.D. (Social Psychology) University of Illinois

Post Doctoral training in Industrial-Organizational Psychology, Louisiana State University

M. A. University of Illinois at Urbana

B. A. Louisiana State University

Licensed Psychologist, State of Florida

Certification: Senior Professional in Human Resources (lifetime)

Teaching Experience: Louisiana State University, Clemson University, Fayetteville State University, University of Illinois, Tulane University

Specialties: Personal and Organizational Psychology, Social Psychology, Organizational Development, Workforce Diversity

Courses: Industrial, Personnel Selection and Appraisal, Methods in Personnel Psychology, Social, Advanced Social, Organizational Behavior, Management and Organizational Behavior, Modern Organizational Theory, Organizational Change and Development, Current Issues in I/O, Workforce Diversity

KASS, Steven J., Ph.D. (Associate Professor)

Bldg. 41/230, 474-2107
skass@uwf.edu

Ph.D. (Human Factors Psychology) University of Central Florida¹⁻³

M. A. University of West Florida

B. S. University of Florida

Teaching Experience: University of Central Florida, Valencia Community College

Specialties: Human Factors, Spatial Abilities, Virtual Environments, Training

Courses: Industrial-Organizational Psychology, Advanced Organizational Psychology, Current Issues in I/O, Training and Development, Human Factors, Psychology of Learning

MATHEWS, Sam R. II, Ph.D. (Associate Professor)

Bldg. 41/204, 474-2033
smathews@uwf.edu

Ph.D. (Educational Psychology) University of Wisconsin-Madison

M. A. University of West Florida

B. A. University of West Florida

Specialties: Cognitive, Developmental, Educational Psychology, Research Design, High Risk Adolescents

Courses: Research Design, Child Development, Developmental Psychology, Psychology of Adolescence, Human Development across the Lifespan

MIKULAS, William L., Ph.D. (Professor)

Bldg. 41/218, 474-2971
wmikulas@uwf.edu

Ph.D. (General Psychology) University of Michigan

M. A. University of Michigan

B. A. University of Michigan

Teaching Experience: University of Michigan, University of Nevada at Los Vegas, Srinakharinwirot University in Thailand, University College Dublin in Ireland

Specialties: Learning, Behavior Modification, Eastern Psychologies, Conjunctive Psychology

Courses: Behavior Modification, Learning, Transpersonal Psychology, Buddhist Psychology, General Psychology

ROTUNDA, Robert J., Ph.D. (Associate Professor)

Bldg. 41/226, 474-2294
rrotunda@uwf.edu

Ph.D. (Clinical Psychology) University of South Carolina

B. A. State University of New York at Albany

Licensed Psychologist, State of Florida¹⁻⁴

Teaching Experience: University of South Carolina, Harvard Medical School Department of Psychiatry

Specialties: Addictive Behaviors, Couple and Family Therapy, Domestic Violence and Crisis Intervention, Sports Psychology and Performance Enhancement

Courses: Intervention in Addictions, Practicum and Internship, Psychological Assessment, Couple and Family Therapy, Theories of Personality, Sports Psychology, Advanced Personality Theory

SCHNEIDER, Sherry, Ph.D. (Assistant Professor)

Bldg. 41/208, 474-2357
sschneider@uwf.edu

Ph.D. (Social Psychology) University of California
M. A. University of California
B. A. Central College

Teaching Experience: Monash University, University of New South Wales, Australian Graduate School of Management, Clark-Atlanta University, University of Arizona

Specialties: Organizational Psychology, Social Psychology, Group Dynamics, Leadership, Social Identity Theory, Social Dilemmas, Organizational Citizenship

Courses: Psychology of Workforce Diversity, Social Psychology, Organizational Change and Development, Group Dynamics, Ethics in I/O, Current Issues in I/O

STANNY, Claudia J., Ph.D. (Associate Professor)

Bldg. 41/214, 474-3163
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Ph.D. (Experimental Psychology) Florida State University
M. S. Florida State University
B. A. Florida State University

Teaching Experience: Florida State University, Coe College, University of Wisconsin-Madison

Specialties: Memory and Cognition, Experimental Psychology, Statistics, History of Psychology

Courses: Experimental Psychology, Learning, Human Learning and Cognition, General Psychology, Research Design, Statistics, History of Psychology

VANWORMER, Lisa, Ph.D. (Assistant Professor)

Bldg. 41/232, 857-6217
lvanwormer@uwf.edu

Ph.D. (Cognitive Psychology) Purdue University
M.S. Purdue University
B.S. Lake Superior State University

Teaching Experience: Purdue University, Lake Superior State University

Specialties: Cognitive Aging, Human Factors, Memory and Cognition, Aging across the Lifespan

Courses: Cognitive Psychology, Memory and Cognition, Experimental Psychology, Sensation and Perception

VODANOVICH, Stephen J., Ph.D. (Professor)

Bldg. 41/220, 474-2294
svodanov@uwf.edu

Ph.D. (Applied Psychology) Saint Louis University

M. S. Saint Louis University

B. A. Loyola University

Teaching Experience: Saint Louis University

Specialties: Personnel Selection, Research Methodology and Statistics, Social Psychology, Boredom, Legal Issues, Test Construction

Courses: Personnel Selection and Appraisal, Research Design, Social Psychology, Industrial Psychology, Advanced Social Psychology, Legal Issues

WALCH, Susan, Ph.D. (Associate Professor)

Bldg. 41/222, 474-2273
swalch@uwf.edu

Ph.D. (Clinical Psychology) Medical College of Pennsylvania and Hahnemann University

Post Doctoral work in Psycho-oncology, Dartmouth Medical School

B. A. Richard Stockton State College

Teaching Experience: Medical College of Pennsylvania and Hahnemann

Specialties: Health Psychology, Behavioral Medicine, Psycho-oncology, Cognitive-Behavioral Therapies, Women's Health, HIV/AIDS Prevention and Intervention

Courses: Health Psychology, Behavioral Medicine, Behavior Modification, Advanced Behavior Modification

APPENDICES

**Degree Plan Advisement Contract
Psychology Department**

In declaring Psychology as a major, the student accepts full responsibility for his/her educational program. Each student is assigned a faculty advisor and is required to come to the department to meet with the faculty advisor to review and sign the degree plan, before being permitted to register for courses. This assures that the student is informed about the requirements for the degree. Additionally, the student is strongly advised to meet with the faculty advisor each semester for guidance on registration and completion of degree requirements. The faculty advisor will have posted office hours each term. The department also employs academic peer counselors who also have posted office hours and provide academic advising for undergraduate students. The student is strongly advised to make use of these readily available resources.

The student is expected to be able to access and use the university intranet service (ARGUS). The student should access, read, and be familiar with the Student Technology Guide, which is posted on the university website (www.uwf.edu/helpdesk), as well as the department's Undergraduate Student Handbook which is posted on the department website (www.uwf.edu/psychology/undergrad/). The Psychology Department employs the university SASS audit as the official degree plan document, which is available to the student at all times online. The student should regularly review the SASS audit to assure appropriate progress in the completion of degree requirements. Questions about the SASS audit should be discussed with the faculty advisor or a department academic peer counselor.

In particular, the student should note the following:

- 1) All lower level requirements should be completed before registering for upper level courses. This includes CLAST, Gordon Rule, Foreign Language, and General Studies requirements of the university, as well as the department lower level common pre-requisites of a Biology or Zoology course, General Psychology, Statistics, and a second lower level Psychology course. These courses form the foundation for the upper level Psychology core and elective courses, and should be completed first.
- 2) Required upper level core requirements (i.e. Experimental Psychology) should be among the first upper level courses completed, before most elective courses are taken, to establish the foundation for those elective courses.
- 3) Many Psychology courses are in high demand and fill up quickly during registration. Some courses are not offered every semester. If a student does not complete a core required course in proper sequence, and leaves it until the last semester, there is a significant risk that the course will not be available and graduation will be delayed a semester or more due to failure to complete courses in the recommended sequence.
- 4) It is the student's responsibility to be fully informed about degree requirements and to complete these requirements in proper sequence and in timely fashion. Failure of the student to be informed or to complete the degree requirements as recommended may result in a delay of graduation and will not be accepted as a basis for special consideration or appeal.

The undersigned student confirms receipt and understanding of the above, accepts full responsibility for his/her educational program, and agrees to follow recommendations for completion of the degree.

Student

Date

Faculty Advisor

Date

DEPARTMENT OF PSYCHOLOGY
ADVISOR CHANGE FORM

INSTRUCTIONS:

Fill out upper portion of form (type or print neatly and use additional page if more space is needed). Obtain instructor/advisor judgments and signatures. Submit to Department Chair, with all appropriate signatures, by way of the Senior Secretary. Within approximately one week, a copy of the completed petition with the Chair's judgment will be mailed to you.

Student Name	Social Security Number	Faculty Advisor
Address	City	State Zip Code
Phone Number	Email Address	

Undergraduate Major _____	Graduate Major _____
Undergraduate Minor _____	Other (Specify) _____

State Exact Nature of Request for Advisor Change:

Provide Justification for Request:

-----Do Not Write Below this Line-----
Faculty Advisor (Current/Proposed):

Approved _____ Disapproved _____	Signature	Date
Approved _____ Disapproved _____	Signature	Date

Department Chair:

Approved _____ Disapproved _____	Signature	Date
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DEPARTMENT OF PSYCHOLOGY
PETITION FORM

INSTRUCTIONS:

Fill out upper portion of form (type or print neatly and use additional page if more space is needed). Obtain instructor/advisor judgments and signatures. Submit to Department Chair, with all appropriate signatures, by way of the Senior Secretary. Within approximately one week, a copy of the completed petition with the Chair's judgment will be mailed to you.

Student Name	Social Security Number	Faculty Advisor
Address	City	State Zip Code
Phone Number	Email Address	

Undergraduate Major _____	Graduate Major _____
Undergraduate Minor _____	Other (Specify) _____

Specify Rule or Requirement being Appealed:

State Exact Nature of Request:

Provide Justification for Request:

-----Do Not Write Below this Line-----

Course Instructor(s) (When Appropriate):

Approved _____ Disapproved _____	Signature	Date
Approved _____ Disapproved _____	Signature	Date

Faculty Advisor:

Approved _____ Disapproved _____	Signature	Date
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Department Chair:

Approved _____ Disapproved _____	Signature	Date
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