

## **University of West Florida Regulations**

### **UWF/REG-3.008 Academic Probation, Suspension, Reinstatement.**

(1) Undergraduate Policy and Procedures: An undergraduate degree-seeking student will be placed on academic probation or admitted to the University on probation, if after completion of fifteen (15) hours grades fall below a cumulative 2.0 grade point average in courses earned at the University, or if a student registers for only one course and fails that course.

(a) Students on probation may return to good standing by meeting the requirements specified in their notice of probation. Failure to meet these requirements causes the student to be subject to academic suspension.

(b) A student on probation is not eligible for office in any student organization and cannot represent the University in any official capacity during the term of the probation.

(c) The decision to suspend a student for academic reasons is made by the Dean of the College on the recommendations of the committee charged to administer the provision of this rule.

(d) Notification to the student and to the Office of the Director of Registration and Records is the responsibility of the college.

(e) A student under academic suspension may not enroll as a regular or special student at any of the University's campuses or centers.

(f) After suspension for at least one quarter, a student may request reinstatement by notifying in writing the Dean of the college which suspended him/her at least two weeks in advance of the first day of classes of the quarter for which reinstatement is requested. A student who has been recommended for reinstatement must file an application for readmission with the Office of Registration and Records.

(2) Graduate Policy and Procedures: A graduate degree-seeking student admitted in a graduate program will be placed on probation by the department or coordinating authority at the completion of the quarter during which the cumulative grade point average falls below 3.0. The student will be informed in writing by the department with a copy sent to the Office of Registration and Records.

(a) A student having probationary status may return to good standing by achieving a cumulative average of 3.0 no later than at the completion of fifteen quarter hours of graduate work following the period in which probation was assigned. Courses in which a student earns a grade of "P" are not considered in the evaluation of academic standing.

(b) Probationary status may be continued beyond fifteen hours of graduate work only on the recommendation of the College Academic Standards Committee and the approval of the Dean.

(c) A graduate student who does not return to good standing within the period designated will be suspended from the program. The student will be informed of the action in writing by the department or coordinating authority with a copy to the Registrar.

(d) Students suspended from a program may, with the approval of the prospective department chairman or coordinating authority and Dean, apply for admission to another graduate program if the requirements for admission to that program are met.

(e) Students suspended from a program may be considered for reinstatement after the lapse of one academic quarter during which the student is not enrolled at The University of West Florida. The student may petition for reinstatement by presenting evidence of eligibility in writing to the Dean of the College.

(f) A graduate student may appeal probation or suspension in writing to the Dean of the college, who may refer the matter to the Academic Standards Committee.

*Specific Authority 120.53(1)(c), 240.227(1) FS., BOR Rule 6C-4.001(1), F.A.C. Law Implemented 120.53(1)(c), 240.227(1) FS., BOR Rule 6C-4.001(1), F.A.C. History—New 10-1-75, Amended 4-6-80, Formerly 6C6-3.08.*

*History – Formerly 6C6-3.008 adopted 10/1/75, amended 4/6/80. Converted to UWF/REG 3.008-7/21/05.*