

**2008-2009 INSTITUTIONAL VERIFICATION FORM (IVF)  
Dependent Student**

Your Student Aid Report (SAR) has been selected for verification. Federal regulations require that we check the accuracy of the information you provided on the 2008-2009 FAFSA. Eligibility cannot be determined until we receive this information. If a correction to the FAFSA is required, it will be done electronically.

**DO NOT LEAVE ANY QUESTION BLANK.** If you need our assistance, call (850) 474-2400, 8:00 am - 5:00 pm CST, Monday - Friday.

**A. Student Information**

Last Name	First	M.I.	Social Security Number
Address (include apt. #)			E-mail Address
City	State	Zip Code	(Home) _____ (Work/Cell) _____ Phone Number (include area code)

**B. Student's 2007 Income Information**

**ENTER '0' IF NO FUNDS WERE RECEIVED**

- |   |   |
|---|---|
| <p>1. If you filed a 2007 U.S. income tax return (Form 1040, 1040A, 1040EZ), you must submit a <b>signed</b> copy to the Financial Aid Office. (In this section, we mean <u>your</u> tax return, not your parents'.) If you did not keep a copy of your tax return, request a copy from your tax preparer or the IRS (1-800-829-1040) that lists <b>all</b> tax return information.</p> | <p>2. If you worked <u>but were not required to file a 2007 income tax return</u>, list your employers and the amounts of income that you earned from work in 2007.</p> |
|---|---|

AMOUNT	EMPLOYER OR SOURCE
\$ _____	_____
\$ _____	_____

**Check one of the following:**

- I am submitting my 2007 U.S. income tax return with this form.
- A copy of my 2007 U.S. income tax return has already been submitted to the Financial Aid Office.
- I will submit a copy of my **\*2007 U.S. income tax return\*** to the Financial Aid Office on \_\_\_\_/\_\_\_\_/\_\_\_\_.

**\* NO FURTHER PROCESSING WILL BE DONE UNTIL RECEIVED.\***

- I am not required to file a 2007 U.S. income tax return.

3. List any other income and benefits received during 2007 that were **not subject to U.S. income taxes**. Do not include student financial aid. Refer to FAFSA Worksheets A & B.

AMOUNT	SOURCE
\$ _____	_____
\$ _____	_____

4. 2007 Federal Work Study earnings or taxable financial aid.

\$ \_\_\_\_\_

**C. Family Information**

Complete this chart with information about the people **your parents** will support between July 1, 2008 and June 30, 2009. Include yourself, your parents, and your parents' dependent children.

**Do not include children for whom your parents pay child support.**

Full Name	Age	Relationship to student (parent, brother, sister)	If this person will attend college half-time (6 hours) or more in 2008-2009, print the college name.
1. _____	_____	STUDENT	UWF
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____

**D. Parents' 2007 Income Information**

**ENTER '0' IF NO FUNDS WERE RECEIVED**

1. If your parents filed a 2007 U.S. income tax return (Form 1040, 1040A, 1040EZ), you must submit a **signed** copy to the Financial Aid Office. If they did not keep a copy of the tax return, request a copy from the tax preparer or the IRS (1-800-829-1040) that lists tax return information.

**all**

Print the student's full name and social security number on the copy.

Check one of the following:

- I am submitting my parents' 2007 U.S. income tax return with this form.
- A copy of my parents' 2007 U.S. income tax return has already been submitted to the Financial Aid Office.
- I will submit a copy of my parents' **\*2007 U.S. income tax return\*** to the Financial Aid Office on \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

**\*NO FURTHER PROCESSING WILL BE DONE UNTIL RECEIVED.\***

- My parents are not required to file a 2007 U.S. income tax return.

**NOTE: If the information reported on the FAFSA is for a parent and step-parent, but separate tax returns were filed, we must have signed copies of both returns.**

2. If your parents worked but were not required to file a 2007 U.S. income tax return, list their employers and the amounts of income they earned from work in 2007.

AMOUNT	EMPLOYER OR SOURCE
\$ _____	_____
\$ _____	_____

3. List other income and benefits received during 2007 that **were not subject to U.S. income taxes**. Do not include student financial aid. Refer to FAFSA Worksheets A and B.

Provide **ANNUAL** total; not "per month" amounts.

- Social Security Benefits: \$ \_\_\_\_\_
- Welfare, ADC, or AFDC: \$ \_\_\_\_\_
- Child Support **RECEIVED**: \$ \_\_\_\_\_
- BAQ/VHA or housing allowance for military or clergy: \$ \_\_\_\_\_

**NOTE:** This applies to those that reside on a military base, also.

- Food, clothing, and other living allowances for military or clergy: \$ \_\_\_\_\_
- Untaxed employment benefits & workers' compensation: \$ \_\_\_\_\_
- Untaxed interest and dividends: \$ \_\_\_\_\_
- Payments to tax -deferred pension and savings plans : (W-2, Box 12, Codes D-H, S): \$ \_\_\_\_\_
- IRA Deduction: \$ \_\_\_\_\_
- Other untaxed income, allowances & benefits: Source \_\_\_\_\_ \$ \_\_\_\_\_  
Source \_\_\_\_\_ \$ \_\_\_\_\_

4. Totals from FAFSA Worksheet C:

- Child support **PAID** to dependents that do not live with you: \$ \_\_\_\_\_
- 2007 Federal Work Study Earnings or taxable financial aid: \$ \_\_\_\_\_

**\*\* If you are listing no income (or minimal income), you must also document your means of support. \*\***

**E. Signature**

**FAILURE TO ANSWER ALL QUESTIONS WILL DELAY THE PROCESSING OF YOUR FINANCIAL AID.**

By signing this form, we certify that all of the information is complete and correct.

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent Signature Date

Upon completion of this form, please return to:

**The University of West Florida  
Financial Aid Office  
11000 University Parkway  
Pensacola, FL 32514-5750**

**phone: 850-474-2400  
fax: 850-474-3145  
web: uwf.edu/finaid  
email: finaid@uwf.edu**

\_\_\_\_\_  
Parent Address

\_\_\_\_\_  
City State Zip Code

(Home) \_\_\_\_\_ (Work/Cell) \_\_\_\_\_  
Phone Numbers (include area codes)

\_\_\_\_\_  
Parent E-mail Address

The social security number is not a permanent student identifier and will not be required for student identification purposes. Students will receive a permanent UWF ID number which serves as their permanent student identifier. UWF uses social security numbers to assist in matching test scores and transcripts of applicants. State and federal reporting require social security numbers. UWF will not disclose the social security number of any student to anyone except as required by law, permitted by the student or approved by the President or designee.