

The University of West Florida  
11000 University Parkway  
Pensacola, FL 32514-5750  
uwf.edu/finaid

Financial Aid Office  
Building 18  
Phone: (850) 474-2400  
Fax: (850) 474-3145

**2007- 2008 REQUEST FOR DEPENDENCY OVERRIDE**

Date \_\_\_\_\_

Name \_\_\_\_\_ UWF ID # \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

E-mail \_\_\_\_\_

Phone \_\_\_\_\_

The U. S. Department of Education has a definition of independent status that is different from, and should not be confused with, the IRS definition of independence. The Financial Aid Office **must** use the Department of Education definition of dependency. An institution **can** use professional judgment to override this status but justification and adequate documentation is required.

**You are considered an independent student for financial aid purposes if you meet one of the following conditions for the 2007 - 2008 academic year:**

- \* you will be 24 years old by December 31, 2007 (born before January 1, 1984)
- \* you are an orphan or ward of the court
- \* you are currently active duty military or are a veteran of the U. S. Armed Forces
- \* you are a graduate student working on a post-baccalaureate degree
- \* you are married
- \* you have legal dependents other than a spouse

**Note:** If you meet **one** of the above conditions you do not need to complete this form.

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**A. REASONS FOR APPEAL**

If you want the Financial Aid Office to consider a dependency override, which eliminates the requirement for parental information on the FAFSA, you must be able to **explain** and **document** the circumstance(s). Many students feel that they are independent because they currently live on their own or because their parents no longer claim them on their income taxes. Others feel they should be considered independent because their parents refuse to provide information on the FAFSA or because their parents cannot afford to help with college expenses. However, these reasons are not sufficient for an appeal, and a student will not be made independent solely because he/she is self-supporting, is unwilling to accept parental assistance, or because a parent is unwilling to provide the financial data or support; nor will The University of West Florida make a student independent based on the student being declared independent by another college or university.

The Financial Aid Office is required to consider parent information and expect a parental contribution for students who are not independent according to the FAFSA definition unless exceptions are made. **Exceptions are made only when adequate documentation of extenuating circumstances exist.** Extenuating circumstances are generally defined by a student's inability to have contact with his/her parents. Review the reasons for appeal below and check the one that describes your circumstance. **If none of these circumstances apply to your situation, do not complete this form.**

\_\_\_\_\_ Severe circumstances within your family prevent you from obtaining your parents' financial information.

\_\_\_\_\_ An abusive home situation (physical, psychological, sexual) which is detrimental to your physical or mental well-being

\_\_\_\_\_ Abandonment by both parents

\_\_\_\_\_ History of parental alcohol or drug abuse

\_\_\_\_\_ Incarceration of the custodial parent

\_\_\_\_\_ Death of a parent after filing the FAFSA, and the surviving parent meets one of the conditions listed above.

## **B. DOCUMENTATION**

Attach a personal statement of circumstance which completely and explicitly explains the basis of your request. Please note that your statement will be used only to determine if a dependency override should be granted; the information will remain confidential.

Additional documentation is required and must verify the family circumstances described in your personal statement. **Acceptable** sources are:

school guidance counselor, medical doctor, mental health professional, teacher or professor, attorney, law enforcement officer, social worker, officers of the court, and clergy.

Signed statements from family and/or friends **may** be submitted as **supporting** documentation. If the dependency override is being requested due to the death of a parent, a copy of the death certificate and/or newspaper obituary is required. If your last name is different from your parent's, please provide legal documentation of birth, adoption, marriage, divorce, or other circumstance which proves your relationship.

**Unacceptable** sources of documentation include:

1. Proof of house/apartment lease and/or bills in your own name
2. Income of parent(s) that made student ineligible for financial aid
3. Statement from parent(s) that the student is not claimed as a federal income tax exemption and will not receive any parental assistance for college and/or living expenses
4. Proof of Emancipation

**C. MONTHLY EXPENSE AND INCOME WORKSHEET**

1. CURRENT EXPENSES:

Estimate your current monthly expenses below and how they are covered. Types of expenses are listed in the first column. Enter your estimate of monthly amounts in the second column. In the third column, give the name(s) and relationship(s) of the person(s) who pay(s) the expense or provides the item for you. If you pay the cost, enter "Self" in the third column.

<b>Expense</b>	<b>Monthly Cost</b>	<b>Who Pays or Provides It</b>
Housing	\$	
Utilities	\$	
Food	\$	
Clothing	\$	
Transportation	\$	
Medical	\$	
Personal	\$	

2. CURRENT INCOME:

Estimate your average monthly income and identify the source(s) by name. (Examples: self-employed, Burger King, Dr. Smith)

<b>Type of Income</b>	<b>Monthly Income</b>	<b>Source</b>
Wages	\$	
Untaxed Income	\$	
Cash Support	\$	
Other	\$	

**D. STUDENT CERTIFICATION - Read Carefully Before You Sign**

By signing this form, I certify that all information included in this request for a dependency override is true and complete. I understand that if I am found to have knowingly or intentionally given false or fraudulent statements and/or documentation, my request will be denied, and my eligibility for aid jeopardized.

**Please note that a dependency override is approved on an annual basis. You will have to update your information and submit a new request each year. Approval is not automatic.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

The social security number is not a permanent student identifier and will not be required for student identification purposes. Students will receive a permanent UWF ID number which serves as their permanent student identifier. UWF uses social security numbers to assist in matching test scores and transcripts of applicants. State and federal reporting require social security numbers. UWF will not disclose the social security number of any student to anyone except as required by law, permitted by the student or approved by the President or designee.