

MEMORANDUM

October 6, 2009

TO: UWF Faculty

FROM: Angela McCorvey, Associate Vice President
Office of Diversity and International Education and Programs

SUBJECT: Semester in Japan (SIJ), Summer 2010 – Applications to Teach

UWF Faculty in all disciplines are invited to apply for the Semester in Japan Program for Summer 2010. The program will be hosted by the Jikei Group of Colleges, a consortium of 35 post-secondary educational institutions. The selected instructor will teach two courses to five UWF students who will be selected from the pool of student applications.

The tentative program dates are May 24-July 2, 2010. Classes will meet for 5 weeks, and an additional week is set aside for class related group travel to historic sites in Japan.

Faculty applications should be sent to Shigeko Honda in Bldg. 71, Room 148. The application deadline is 5:00 p.m. on **Friday, November 20, 2009**. *Late applications will not be accepted.*

The application should contain the following:

1. A letter of application summarizing previous experiences in international teaching and/or research, and travel; interest in and familiarity with Japanese language and culture.
2. The titles of two courses you propose to teach. Include detailed outlines of each 3. s.h. course you propose to teach. Courses should be appropriate for non-majors and utilize, in some way, the Japanese environment. There will be opportunities for course related field trips to businesses, historical sites, museums, etc. The five UWF students will be of various majors.
3. A memo (or email) from your department chair agreeing to your participation in the Semester in Japan Program if selected.

Terms

- Full-time UWF summer salary
- Cost of living supplement of \$1,200 (\$200 per week) that will be paid by the Jikei-American Center as living expense adjustment
- Round-trip airfare
- One week Japan Rail pass
- Transportation and materials for special SIJ activities in Japan
- Private Housing (Addition expenses for housing and cultural activities of accompanying dependents, if any, will be the instructor's responsibility.)

The faculty member is expected to participate in a pre-departure orientation for the students and to accompany the students to and from Japan. In addition, the instructor and selected students are required to present a symposium highlighting their experiences upon their return to campus.

For more information, contact Shigeko Honda at extension 3108 or email japan@uwf.edu.