

***Paid part-time position NOW with the potential to be hired full-time after graduation!***

# Apply Now

# Paid Part-Time Position

## Lakeview Center



## Internship Coordinator

**Fall 2024: 20 hours/week**  
**Spring 2025: 20 hours/week**



**Apply using the QR Code** today for this hands-on work experience coordinating internship services between student interns, practicum professors, and onsite supervisors.



Seeking full-time UWF undergraduate students, preferably studying business, communication, health sciences, human resources management, public health, or a related field undergraduate program.

The UWF Talent Catalyst program combines work experience, classes, mentoring, and essential professional soft skills development.

Email: [workforcedevelopment@uwf.edu](mailto:workforcedevelopment@uwf.edu)



**UWF Talent Catalyst**  
UNIVERSITY of WEST FLORIDA



## Internship Coordinator

### Overview:

The Internship Coordinator will oversee Lakeview Center's Internship Program, coordinating internship services between student interns, practicum professors, and onsite supervisors. This position is responsible for recruiting interns, developing partnerships with local colleges and universities, and coordinating intern assignments.

### Requirements:

- Must be a full-time UWF student within the Business, Communication, Health Sciences, Management, Human Resources
- Management, Public Health, or a related field undergraduate program.
- This position is intended for a student in the final year of their undergraduate program.
- Must be able to provide 20 hours per week in the Fall 2024 and Spring 2025 sessions.
- Must be able to attend the Florida Blue Foundation Community Health Symposium May 1st and 2nd, 2026 in Orlando, FL.
- Must be able to communicate effectively verbally and in writing.
- Must possess a valid driver's license from the state in which you reside, a good driving record and be insurable under the corporate policy.
- Must be able to pass organization screening requirements, including state or federal background screenings as appropriate.
- Occasional travel required by car up to 2 hours one-way. One trip per year to Orlando.