

Paid internship NOW with the potential to be hired full-time after graduation!

Apply Now!

Paid Inside Sales Internship

Gulf Coast Building Products is Hiring!



Inside Sales Intern

Fall 2026: 10-20 hours/week

Spring 2027: 10-20 hours/week

Gulf Coast Building Products has served contractors and builders throughout the Gulf Coast for decades and is currently seeking an Inside Sales Intern to join our growing team through the **UWF Talent Catalyst Program**.

The Inside Sales Intern will support the sales team by assisting customers, processing orders, learning product lines, and developing relationships with contractors and builders.

This internship provides students with future opportunities as a **Contractor Account Manager upon graduation**.

Apply today using the QR Code or visit our website:
uwf.edu/WorkforceDevelopment

The UWF Talent Catalyst program combines work experience, classes, mentoring, and essential professional soft skills development.
Email: workforcedevelopment@uwf.edu



UWF Talent Catalyst
UNIVERSITY OF WEST FLORIDA



Inside Sales Intern Job Description

Responsibilities

- Provide exceptional customer service to contractors, builders, and walk-in customers.
- Assist customers in identifying products and recommending building material solutions.
- Answer phones and respond to customer inquiries in a professional and timely manner.
- Learn Gulf Coast Building Products' product lines, pricing, and inventory systems.
- Help create and maintain customer accounts and records.
- Process orders accurately and assist with order follow-up.
- Learn inventory management and participate in inventory-related activities.
- Support shipping and receiving activities as needed.
- Observe and assist with contractor estimating and project quoting.
- Develop an understanding of pricing strategies, margins, and profitability.
- Shadow Contractor Account Managers during customer visits and job site meetings.
- Learn how long-term customer relationships are developed and maintained.
- Collaborate with warehouse, operations, and sales teams to ensure outstanding customer service.

Qualifications

- Currently pursuing a degree in Sales, Business, Marketing, Supply Chain Management, Construction Management, Finance, or a related field.
- Strong communication and interpersonal skills.
- Customer-focused and eager to help others.
- Comfortable learning technical products and industry terminology.
- Organized with strong attention to detail.
- Ability to work independently and as part of a team.
- Interest in developing a long-term career in sales, account management, or the construction/building materials industry.

Benefits

- Building materials and construction industry fundamentals.
- Inside sales and customer relationship management.
- Estimating and quoting processes.
- Sales operations and inventory management.
- Business-to-business (B2B) sales.
- Professional communication and relationship building.
- Preparing for a career as a Contractor Account Manager.