

Paid internship NOW with the potential to be hired full-time after graduation!

Apply Now Paid Buyer Internship

GE Vernova is Hiring

Buyer Internship

Fall 2024: 20+ hours/week
Spring 2025: 20+ hours/week



GE VERNOVA



Apply today using the QR Code for our internships. They are designed to provide hands-on, project-based experience in various areas of our business.

Seeking a Buyer Intern who will support facilities and maintenance teams procuring indirect material. This includes interfacing with vendors, commodity leaders, and accounts payable.

If your post-graduation aspirations are to become a Sourcing Buyer, Material Planner or Production Planner, this position will allow you to learn the skills on the job while attaining your UWF degree.



The UWF Talent Catalyst program combines work experience, classes, mentoring, and essential professional soft skills development.

Email: workforcedevelopment@uwf.edu





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BUYER INTERN JOB DESCRIPTION

Core Responsibilities

- Monitor and ensure proper stocking levels of MRO and production inventories to mitigate any supply disruptions.
- Evaluate historical demands to facilitate planning and procurement of materials for various commodities.
- Provide internal customers' needs in a fast-paced environment.
- Monitor MRO inventories and ensure that stock levels are balanced between cost and inventory on hand.
- Process purchase orders.
- Process purchasing requests for materials and supplies for Maximo work orders.
- Monitor, maintain, and reorder inventory levels.
- Maintain the inventory of centralized materials and supplies that support the maintenance team.
- Oversee various day-to-day operations of restocking and distribution of maintenance materials.
- Coordinate and intercept urgent part arrivals and delivery of all incoming parts.

Qualifications:

- Currently pursuing a bachelor's degree in Supply Chain Management or Business Administration.
- Currently enrolled as a Junior or Senior undergraduate during the academic year 2024 - 2025.
- Effective communication and interpersonal abilities.
- Positive, motivated self-starter who can take an assignment and run with it.

The standard schedule is Monday - Friday with a minimum of 20 hours per week, and there is potential to work up to 40 hours each week when available. There may be periods of time when altering the work schedule will be required.