

THE UNIVERSITY OF WEST FLORIDA
NOTICE OF PROPOSED AMENDMENT TO REGULATION

DATE: 03/25/2026

REGULATION TITLE AND NUMBER: UWF REGULATION 4.008, Tuition and Fees, Fines and Penalties

PURPOSE AND EFFECT: The purpose of this amendment is to approve the updates to UWF BOT Regulation 4.008 Tuition, Fines and The University of West Florida Board of Trustees will consider two proposals related to student fee increases during the BOT meeting on Thursday, April 23, at 9 a.m. The first proposal is to add a \$48 material and supply fee and a \$50 equipment fee per student for certain courses within the Department of Mechanical Engineering. The second proposal is to increase the student athletics fee by \$2 per credit hour if the university changes athletic divisions. If approved, these fees will be effective beginning in the Fall 2026 semester.

SUMMARY: The proposed amendment to this regulation is as follows:

- The Department of Mechanical Engineering implemented the Bachelor of Science in Mechanical Engineering in Fall 2016. To help offset the direct cost of running the labs, the department is requesting that material and supply fees be charged in the amount of \$48 per student for the following courses: EGN 2911L Sophomore Design I, EGN 2912L Sophomore Design II, EGN 3913L Junior Design I, EGN 3914L Junior Design II. A \$50 equipment fee is being requested for EML3016L Thermal Systems Lab and EML3172L Mechanics of Materials Lab. As a well-established program these fees will ensure the maintenance and quality of equipment within each lab.
- An increase of the UWF student athletic fee by \$2 per credit hour is proposed to help strengthen the UWF athletics programs in conjunction with a potential NCAA divisional change with the overall goal of elevating institutional visibility and promoting campus spirit. When changing athletic divisions, a \$2 athletic fee will help to offset the cost associated with the change and be utilized to increase student sports scholarships and for additional operating costs.

AUTHORITY TO AMEND THE REGULATION: F.S. 1009.24 State University Student Fees, BOG Regulation 7.001 Tuition and Fees

NAME OF UNIVERSITY OFFICIAL INITIATING PROPOSED REGULATION AMENDMENT: Dallas H. Snider, PhD, Vice Provost, Mary Anderson, Ph.D., Vice President Academic Engagement and Student Affairs

COMMENTS CONCERNING THE PROPOSED REGULATION AMENDMENT SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW. In response, the University may solicit additional written comments, schedule a public hearing, withdraw or modify the proposed regulation amendment in whole or in part after notice, or proceed with adopting the regulation amendment. The comments must identify the regulation(s) on which you are commenting.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED AMENDMENT TO THE REGULATION OR CHALLENGE: Office of the General Counsel, 11000 University Parkway, Building 10, Pensacola, Florida 32514, or gcfrotdesk@uwf.edu

THE FULL TEXT OF THE REGULATION: The full text of the proposed amendment to the regulation is attached below this Notice. The full text of the proposed amendment and existing regulation is also posted on UWF's website: <https://uwf.edu/offices/board-of-trustees/regulations/>



Number: UWF/REG-4.008
Title: Tuition and Fees, Fines and Penalties
Responsible
Department: Controller's Office

I. General Statement:

Undergraduate and Graduate students in all programs except Graduate Market Rate Tuition Programs are required to pay the applicable Tuition and Fees set forth in sections II, III, and V below. Students in the Graduate Market Rate Tuition Programs are required to pay the applicable Tuition and Fees set forth in sections IV and V below.

II. Tuition

		Per Credit Hour
Undergraduate Level Coursework	Undergraduate Basic Tuition Fee	\$105.07
	Undergraduate Tuition Differential	\$38.88
	Undergraduate Alabama Differential Out of State Fee	\$100.00
	Undergraduate Out-of-State Fee (Non-Resident)	\$470.28
Graduate Level Coursework	Graduate Basic Tuition Fee	\$295.34
	Graduate Tuition Differential Fee for MSN courses	\$41.17
	Graduate Alabama Differential Out-of-State Fee	\$100.00
	Graduate Out-of-State Fee (Non-Resident)	\$722.46
	Graduate Out-of-State Fee for students with .25 FTE or greater Graduate Assistantship appointments	\$0.00

III. Mandatory Fees

		Per Credit Hour
	Undergraduate Resident	\$5.25
	Undergraduate Non-Resident	\$28.77

Financial Aid Fee – Undergraduate 5% of applicable basic tuition	Undergraduate Qualified Alabama Resident	\$10.25
Financial Aid Fee – Graduate 5% of applicable basic tuition	Graduate Resident	\$14.76
	Graduate Non-Resident	\$50.88
	Graduate Qualified Alabama Resident	\$19.76
Capital Improvement Trust Fund Fee	Undergraduate and Graduate	\$6.76
Green Fee	Undergraduate and Graduate	\$0.75
Health Fee	Undergraduate and Graduate	\$7.52
Athletic Fee	Undergraduate and Graduate- ¹	\$2022.93
Activity and Service Fee	Undergraduate and Graduate	\$13.57
Technology Fee	Up to 5% of applicable basic tuition for undergraduate students	\$5.25
	Up to 5% of applicable basic tuition for graduate students	\$9.97
Transportation Access Fee	This fee only applies to undergraduate and graduate courses on the Pensacola campus and does not apply to on-line courses.	\$8.00

IV. Graduate Market Rate Tuition Programs

Offered by Continuing Education. Includes tuition and all per-credit-hour fees.

Program	Per Credit Hour
M.Ed., Educational Leadership	\$416.50
Ed.D. Curriculum & Instruction (Curriculum & Assessment)	\$425.00
M.Ed. Reading Program	\$379.91
Master in Accountancy	\$500.00

V. Other Fees

Admissions Deposit Fee		\$200.00
Application Fee	(non-refundable)	\$30.00
Collection of Overdue Accounts Fee	Collection Charge	10%
	Collection Agency	25%
Diploma Replacement Fee		\$10.00
Distance Learning User Fee	(on-line course fee)	\$15.00 per credit hour
Equipment and Facilities Fees and Fines		Varies

Educational Research Center for Child Development Fees	Fees for child care and related services for students, faculty, staff, alumni, and non-affiliated users	Varies; at cost
Excess Hour Fee – Applicable to students who entered a postsecondary undergraduate program at any institution of higher education for the first time during the period from fall 2009 through summer 2011	50% of the undergraduate basic tuition fee for each credit hour in excess of 120% of the number of credit hours required to complete the baccalaureate degree	\$52.53 per credit hour
Excess Hour Fee – Applicable to students who entered a postsecondary undergraduate program at any institution of higher education for the first time in fall 2011	100% of the undergraduate basic tuition fee for each credit hour in excess of 115% of the number of credit hours required to complete the baccalaureate degree	\$105.07 per credit hour
Excess Hour Fee – Applicable to students who entered a postsecondary undergraduate program at any institution of higher education for the first time in fall 2012	100% of the undergraduate basic tuition fee for each credit hour in excess of 110% of the number of credit hours required to complete the baccalaureate degree	\$105.07 per credit hour
Excess Hour Fee – Applicable to students who entered a postsecondary undergraduate program at any institution of higher education for the first time in summer 2019	100% of the undergraduate basic tuition fee for each credit hour in excess of 120% of the number of credit hours required to complete the baccalaureate degree	\$105.07 per credit hour
Fingerprinting		Cost
Identification Card (Nautilus Card)	Annual fee	\$10.00
	Replacement Card	\$15.00
Intern Photo (including sales tax)		\$5.00
International Student SEVIS Fee	Per semester fee	\$50.00
Late Payment Fee		\$100.00
Late Registration or Reinstatement Fee		\$100.00
Library Fines and Penalties		Varies
Materials and Supplies Fees		Varies
Non-Academic Services Provided Directly to Students	Examples: health services not covered by the Health Fee, fees for duplicating, lost	Cost

	keys, copyright material, breakage, standardized tests, etc.	
Off-Campus Fees		Cost
Orientation Fee		\$50.00
Payment of Tuition in Installments – Service Fee		\$15.00 per installment agreement
Registration for Zero-Hours Course	Undergraduate or Graduate	Same as fee for 1 credit hour
Returned Check Fee – for unpaid checks, checks with insufficient funds	\$0.00-\$50.00	\$25.00
	\$50.01-\$300.00	\$30.00
	\$300.01 and up	Greater of 5% or \$40.00
Testing		Cost
Third Time Repeat Fee (in addition to basic tuition)	Each student enrolled in the same undergraduate course more than twice shall be assessed an additional sum to cover 100% of the full cost of instruction as established by the Florida Board of Governors for each such course in addition to the tuition and associated fees set forth above	Established by BOG
Transcript Fee		\$10.00

Applicable Requirements:

1: An Athletic fee increase of \$2.00 per credit hour if the university changes athletic divisions.

Effective Date: XX/XX/XXX

Authority: Sections 1009.24, 1009.26, 1009.285, 1009.286, F.S., BOG Regulations 7.001, 7.002, 7.003 and 7.008

History: Formerly FAC Rule 6c6-4.008 adopted 5/18/03, Amended 8/18/03, 8/10/04, 8/18/05. Converted to UWF/REG 4.008 7/21/05. Amended 9/9/05, 8/18/06, 8/20/07, 1/9/08, 10/6/09, 10/5/10, 1/7/11, 10/10/11, 6/21/12, 9/24/13, 7/10/14, 7/8/15, 7/7/16, 7/19/17, June 2018, June 2019, September 19, 2019, June 2020, June 2021, 12/16/22, 2/12/2026, 4/23/2026

Last review: 2/11/23/2026