



Number: UWF/REG-3.031
Title: Grading Information
Responsible
Department: Office of the Registrar

I. Purpose:

To enumerate course letter grades, to define additional course grade and transcript symbols, and to explain the computation of grade point averages.

II. Definitions:

“FTIC” means “first time in college.” This regulation uses the term as it is defined in UWF/REG-3.001.

III. Policy:

- A. The following table represents the numerical equivalents for course letter grades for calculation of a student’s grade point average (GPA).

Grade	Description	Grade Points
A	Outstanding	4.00
A-	Outstanding	3.70
B+	Above Average	3.30
B	Above Average	3.00
B-	Above Average	2.70
C+	Average	2.30
C	Average	2.00
C-	Average	1.70
D+	Below Average	1.30
D	Below Average	1.00
F	Failure	0.00
U	Unsatisfactory	0.00
NF	(non-attending/failure)	0.00

- B. The following table displays the definitions of additional course grades and transcript symbols. These grades are not included when GPA is computed:

Transcript Symbol	Additional Course Grade
CR	Credit Awarded-Accelerated Methods
G	Deferred Grade (thesis and dissertation only)
I	Incomplete
I*	Grade Not Reported
P	Pass
S	Satisfactory
W	Withdrawn
NC	No Credit
AW	Academic Withdrawal
TR	Withdrawal with full refund of fees
WR	Withdrawal with partial refund of fees
X	Audit
XX	No Grade
*	Withdrawn (W or WF not yet reported)

- C. In computation of the required GPA for academic standing and conferral of a degree, the total number of quality points (grade points multiplied by course semester hour credits) is divided by the total number of semester hours for which letter grades are received (per the table in paragraph (1)). All academic requirements tied to a specific letter grade average should be interpreted to mean the numerical average associated with a specific letter grade. Hence, where “C average or better” is required, this is interpreted as “2.0 average or better.”
- D. Student teaching, practica, and special courses are graded on a Satisfactory/Unsatisfactory “S/U” basis. “S” grades are equivalent to a “C” average or better.
- E. With the approval of the student’s assigned advisor, undergraduate students may take selected courses on a Pass/Fail (P/F) basis. The Pass/Fail option may not be used for any University- or department-required courses.
- F. Course work completed in any student classification (including non-degree) will be included in the student’s undergraduate or graduate GPA as determined by the level of the course.
- G. For undergraduate FTIC students entering Fall 2022 or later, an “NC” grade will be applied to grades of "D" or "F" in any general education course taken within one year of their first enrollment date.
1. Determinations of academic standing under UWF/REG-3.008 are based upon the original letter grade (i.e., “D” or “F”) rather than the “NC” grade.
 2. “NC” grades count as attempted hours.

3. Repeated courses are ineligible for an “NC” grade.
4. An “NC” grade will not be applied to a course when the student has been found responsible for violating the Student Code of Academic Conduct (UWF/REG 3.030) in that course.

Effective Date: September 15, 2022

Authority: Section 7(c), Art. IX Fla. Const.; Fla. BOG 1.001.

History: New March 25, 2011; amended June 29 2017; amended September 15, 2022.

Last review: September 15, 2022