I. General Statement:

The University recognizes certain days of the year as paid holidays for employees. Full-time leave accruing employees are entitled to eight (8) hours of Holiday pay for each holiday. Part-time leave accruing employees are entitled to a pro-rated amount based on their FTE each holiday. OPS employees are compensated only for hours of work and are not eligible for Holiday pay.

II. Observed Holidays

A. The University observes the following paid holidays:
   1. New Year’s Day - January 1
   2. Birthday of Martin Luther King, Jr. - third Monday in January
   3. Memorial Day - last Monday in May
   4. Juneteenth - June 19
   5. Independence Day - July 4
   6. Labor Day - first Monday in September
   7. Veterans’ Day - November 11
   8. Thanksgiving Day - fourth Thursday in November
   9. Friday after Thanksgiving
   10. Christmas Day - December 25
   11. Winter Holiday - all regularly scheduled workdays beginning December 24 and continuing through January 1

B. The president may designate additional holidays as appropriate for operational efficiencies.

C. If any holiday listed in subsections 1-10 of Section II.A. falls on a Saturday, the Friday preceding that holiday shall be observed as a holiday. If any holiday listed in subsections 1-10 of Section II.A. falls on a Sunday, the Monday following that holiday shall be observed as a holiday.

D. Saturday and Sunday during Winter Holiday will be considered a workday if it is the employee’s regularly scheduled workday.
Effective Date: 12/15/2022

Authority: Florida Board of Governors Regulation 18.002


Last review: 12/15/2022