



Regulations

Number: UWF/REG – 5.010
Title: Educational Research Center for Child Development

- I. The Educational Research Center for Child Development (“ERCCD”) is established at The University of West Florida (“University”) to achieve the following goals:
 - A. To give a convenient and affordable educational experience to children of students, faculty, staff, and alumni at the University,
 - B. To conduct child development research by drawing on the interdisciplinary resources of the University, and
 - C. To provide a setting to learn more about the art of teaching as it is accomplished by parents, professionally trained teachers, and para-professionals.
- II. Admissions Process. The goal of the ERCCD’s admissions process is to be inclusive of children regardless of their race, gender, socio-economic level and ethnicity, as well as physical and mental ability (with or without reasonable accommodation). Nothing in this Section shall be construed to relieve the obligation to pay all fees due under this regulation.
 - A. The ERCCD shall give highest admissions priority to the children of current University students and to siblings of children already enrolled in the ERCCD. Such children will be admitted on a first come first served basis.
 - B. The second priority served is children of current University faculty and staff.
 - C. The third priority is to children of alumni.
- III. The ERCCD is funded by a portion of the Capital Improvement Trust Fund Fees and user fees. Operations may also be financed through Student Activity and Service Fee allocations, grants, and donations in accordance with the law. The receipt and monitoring of all funds are in accordance with the laws of the State of Florida and regulations of the Board of Governors.
- IV. Fees. Enrollment at the ERCCD begins once all fees due are paid in full. The fees shall be as follows:

User Fees Effective Fall 2019			
Child Age Group	Parent- student or non-student	Weekly Rate	Hourly Rate
Infants & Toddlers 6 months - 2 years	Student	\$125.00	\$5.25/hr 16 hour minimum
Infants & Toddlers 6 months - 13months	Non-student	\$163.00	\$6.25/hr 16 hour minimum
Toddlers 14 months - 2 years	Non-student	\$158.00	\$6.10/hr 16 hour minimum.
Preschool 3-4 years	Student	\$108.00	\$5.00/hr 16 hour minimum
Preschool 3-4 years	Non-student	\$139.00	\$5.95/hr 16 hour minimum
Preschool 3-4 years	All parents Drop-in		\$5.00/hr
After School Program 6-10 years	All parents	\$50.00	
School Age Summer Camp 6-10 years	All parents	\$100.00	\$4.25/hr 16 hour minimum

Other Fees Effective Fall 2019	
Initial Registration Fee	\$100.00 (1 time) (non-refundable)
Semester Registration Fee	\$50.00/semester (non-refundable)
After School Registration Fee	\$35.00/ semester (non-refundable)
Summer Camp Registration Fee	\$35.00/ summer (non-refundable)
Late Payment Fee	\$25.00
Late Pick-up Fees:	
1 st time	Courtesy Notice
2 nd time	\$15.00 + \$1.00 per minute for each minute after closing
3 rd time	\$20.00 + \$1.00 per minute for each minute after closing
Discounts:	
Parent(s) attend Scheduled New Parent Orientation	\$25.00 credit
Two children in program	10% discount off total combined hourly or weekly fees
Three or more children in program	15% discount off total combined hourly or weekly fees
Voluntary Pre-K Wrap	\$25.00 weekly credit during VPK session

Fee increases shall be submitted to the University of West Florida Board of Trustees and the Florida Board of Governors for approval in accordance with Board of Governors Regulation 10.004.

- V. An ERCCD Advisory Board is established as follows:
- A. The Advisory Board shall consist of faculty members, parents of children in the ERCCD, and at least one representative from the Student Government Association (“SGA”) chosen by the SGA President.
 - B. The ERCCD Director may seek recommendations and advice from the Advisory Board on subjects such as admissions priorities, standards of conduct for the children, and fees.
 - C. The ERCCD Director, selected by the hiring authority, shall be approved by the ERCCD’s Advisory Board.
- VI. The ERCCD may furnish internships and clinical experiences for students of the University. Students shall be supervised by the staff of the ERCCD and function under guidelines of both the ERCCD and academic departments.
- VI. Any research involving human subjects proposed to be conducted at the ERCCD shall be submitted to the Institutional Review Board (IRB) for approval in accordance with IRB guidelines before being conducted at the ERCCD.

Specific Authority: Florida Board of Governors Regulation 10.004.

History: New 8-22-82, Formerly 6C6-5.010. Converted to UWF/REG 5.010-7/21/05; Amended 9/25/09, 3/8/2010, 3/25/2011, 12/09/2011, 06/14/2012, 10/09/12, 04/22/2014, 04/17/2015, 04/06/2017, 03/20/2019.