



Board of Trustees

UNIVERSITY OF WEST FLORIDA

Special Full Board Meeting Thursday, September 17, 2026 Minutes

Board Meeting

10:00 a.m.

The public was provided with information on the UWF Board of Trustees website to attend this public meeting virtually through Zoom Webinar.

I. Call to Order

The meeting of the UWF Board of Trustees was called to order at 10:00 a.m. by Chair Rebecca Matthews.

II. Roll Call

Chair Matthews asked Kristie Johnson to conduct roll call. Trustees Ed Fleming, Janice Gilley, Kevin Mason, Rebecca Matthews, Rachel Moya, Kishane Patel, Heather Riddell, Chris Roney, Ashley Ross, Eli Schatz, Zack Smith, Gordon "Flash" Sprague and Chris Young were in attendance. A quorum was present.

Others in attendance included:

Manny Diaz, Jr., President; Dr. Jaromy Kuhl, Senior Vice President and Provost; Dr. Clifford Humphrey, Vice President of Strategic Initiatives; Tori Bennett, Vice President of University Advancement; Dan Lucas, Vice President of Finance and Administration; Dr. Mary Anderson, Vice President of Student Affairs; Alex Smith, Associate Vice President of External Affairs & Government Relations; Dave Scott, Associate Vice President of Athletics; Jamie Sprague, Chief Human Resource Officer; David Fugett, General Counsel; Dr. Dallas Snider, Vice-Provost; Jeffrey Djerlek, Senior Associate Vice President and University Controller; Dr. Angela Bryan, Assistant Vice President for Planning and Institutional Performance and Accreditation Liaison Officer; Brittany Sherwood, Chief Communications Officer; Sherri Pavlik, Executive Assistant to the President; and Kristie Johnson, Board of Trustees Liaison.

III. Greeting

Chair Matthews welcomed all to the abbreviated meeting.

IV. Public Comment

Chair Matthews opened the floor for public comment. Mike Sanderson, an alumnus of New College of Florida and resident of Brooklyn, New York commented on BOT-3: Approval of FY 2026-27 Carryforward Spending Plan.

V. New Business

A. Action Items

1. BOT-1: Approval of the Updated and Final FY 25-26 University Carryforward Spending Plan and the University Fixed Capital Outlay Budget

Jeffrey Djerlek, Senior Associate Vice President and University Controller presented highlights of the form submitted to the Board of Governors.

Chair Matthews asked for a motion to approve the updated and final University Carryforward Spending Plan and University Fixed Capital Outlay Budget for Fiscal Year 2025-2026 reflecting results as of June 30, 2026.

Motion by: Vice-Chair Young
Seconded by: Trustee Mason

Motion passed unanimously.

2. BOT-2: BOT Regulation 4.008 Tuition and Fees, Fines and Penalties – Update

Dan Lucas, Vice President, Finance & Administration/CFO presented the request to amend BOT Regulation 4.008 based on an amendment and directive of the Florida Board of Governors (BOG) to repeal the green fee.

Chair Matthews asked for a motion to approve the update to UWF BOT Regulation 4.008 Tuition, Fines and Penalties.

Motion by: Trustee Smith
Seconded by: Trustee Ross

Trustee Riddell asked for clarification on funds collected and not spent which Mr. Djerlek provided was used on the project to update LED lighting.

Motion passed unanimously.

3. BOT-3: Approval of FY 2026-27 Carryforward Spending Plan, Fixed Capital Outlay Plan, and Delegated Authority for Budget Adjustments

Mr. Djerlek presented the request for approval and reviewed highlights of the updates. He also outlined thresholds for the President and Board of Trustees to make adjustments in keeping with the last three years of similar requests.

Chair Matthews asked for a motion to Approve the Estimated Fiscal Year 2026-27 University Carryforward Spending Plan; the Estimated Fiscal Year 2026-27 University Fixed Capital Outlay

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Plan; and the Certification Document for University Fixed Capital Outlay, Operating, and Carryforward Budgets.

Motion by: Trustee Mason
Seconded by: Vice-Chair Young
Motion passed unanimously.

Chair Matthews asked for a motion to Authorize the President to serve as the Board of Trustee's designee to approve future adjustments to the Carryforward Spending Plan and/or the Fixed Capital Outlay (FCO) Plan as institutional needs warrant, up to \$1,000,000 per E&G funded single adjustment item and up to \$2,000,000 per Carryforward funded single adjustment item and report the changes back to the Board of Trustees.

Motion by: Trustee Gilley
Seconded by: Trustee Patel
Motion passed unanimously.

B. Information Items

1. BOT INFO-1: DSO Operating Budget and Resources Utilized in FY 2026
Certifications

Jeffrey Djerlek offered that BOG regulation requires Direct Support Organization operating budgets and the resources used of the institution be reviewed annually by the Board of Trustees. Each DSO certified to the board that they complied with the regulation and its requirements.

2. BOT INFO-2: Anticipated New Academic Programs for the 2026-27 Academic
Year

Dallas Snider, Vice-Provost, informed the board of the two programs being moved from CIP codes requiring no new resources.

3. BOT INFO-3: FY 2025-2026 Final Operating Budget Summary Performance

Jeffrey Djerlek provided highlights of the fourth quarter budget.

4. BOT INFO-4: 2026 UWF Bonus Report

Jamie C Sprague, Senior Associate Vice President of Human Resources, presented the certification that all bonuses for FY2026 were paid in accordance with UWF policy and within the University's budget.

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VI. Good of the Order

President Diaz wished Chair Matthews and Trustee Gilley a happy birthday (both at the end of September). He also mentioned the sold-out football game vs. Austin-Peay on Saturday and congratulated the golf teams on their wins in their first D1 tournaments.

Chair Matthews reminded everyone of the inauguration dates October 15-17, next board meeting scheduled for December 10, fall commencement on December 12, and basketball game vs. the US Naval Academy on December 13. She also highlighted two Office of Military Services events – the Gold Star and Purple Heart scholarship recognition ceremony and the HomeBase/UWF Launch of Warrior Health and Fitness.

VII. Adjournment

With no other business to discuss, Chair Matthews adjourned the meeting at 9:32 a.m. CST.

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