

**Academic Affairs Committee
February 12, 2026
Zoom
Minutes**

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Committee Meeting

9:02 a.m.

The public was provided with information on the UWF Board of Trustees website to attend this public meeting virtually through Zoom Webinar.

I. Call to Order

The meeting of the UWF Board of Trustees Academic Affairs Committee was called to order at 9:02 a.m. by Committee Chair Adam Kissel.

II. Roll Call

Chair Kissel asked Kristie Johnson to conduct roll call. Trustees Adam Kissel, Edward Fleming, and Heather Riddell were in attendance virtually.

Other Trustees in attendance included:

Paul Bailey, Trista Bennett, Janice Gilley, Kevin Mason, Rebecca Matthews, Rachel Moya, Kishane Patel, Ashley Ross, Zack Smith, and Chris Young were in attendance virtually.

Others in attendance included:

Manny Diaz, Jr., President; Jaromy Kuhl, Senior Vice President and Provost; Clifford Humphrey, Chief of Staff and Vice President of Strategic Initiatives; Tori Bennett, Interim Vice President of University Advancement; Dan Lucas, Vice President of Finance and Administration; Mary Anderson, Interim Vice President and Dean of Students for Academic Engagement and Student Affairs; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Senior Associate VP, Human Resources; Julie Sheppard, Interim General Counsel; Cass Boatwright, Assistant Vice President and Chief Operating Officer; Alex Smith, Director of External Affairs; David Bryant, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Dallas Snider, Vice Provost; Jeffrey Djerlek, Senior Associate Vice President and Controller; Denise Soares, Dean of School of Education; Angela Bryan, Assistant Vice President, Planning and Institutional Performance; Anna Lochas, Director of Events; and Kristie Johnson, Board of Trustees Liaison.

III. Greeting

Trustee Kissel welcomed all in attendance and informed them there was an action item and an information item on the Academic Affairs Committee Meeting agenda.

IV. Public Comment

Chair Kissel opened the floor for public comment. There was none.

V. Approval of Minutes

Chair Kissel reminded the committee members that they had been given the opportunity ahead of time to review the minutes of the November 13, 2025, Academic Affairs Committee Meeting. Chair Kissel asked for a motion to approve the minutes as presented if there were no changes or corrections.

- i. Motion by: Trustee Riddell
- ii. Seconded by: Trustee Fleming
- iii. Motion passed unanimously.

VI. New Business

- A. Action Item

1. ACA-1: New Material and Supply (M&S) and Equipment Fees in Mechanical Engineering

The action item was presented by Dr. Jaromy Kuhl, Provost, to partially cover costs of equipment through the institution of the new fee.

Chair Kissel asked for a motion to approve the new M&S and Equipment Fees proposed by the Department of Mechanical Engineering to be brought to the full board at the next regularly scheduled meeting.

- i. Motion by: Trustee Fleming
- ii. Seconded by: Trustee Riddell
- iii. Motion passed unanimously.

B. Information Item

1. INFO-1: Accreditation Update

Dr. Snider presented the information item and provided an update on the transition to HLC accreditation.

VII. Good of the Order

Chair Kissel identified that all agenda items had been discussed. Chair Kissel asked if the committee members had any additional business to discuss. No other business was discussed.

VIII. Adjournment

9:08 a.m.

Chair Kissel thanked those in attendance for their participation. With no other business to discuss, Chair Kissel adjourned the meeting at 9:08 a.m.