



**Finance, Facilities, and Operations Committee**  
**August 14, 2025**  
**UWF Conference Center**  
**DRAFT Minutes**

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**Committee Meeting**

**10:39 a.m.**

The public was provided with information on the UWF Board of Trustees website to attend this public meeting in person in the UWF Conference Center or virtually through Zoom Webinar.

**I. Call to Order**

- A. The meeting of the UWF Board of Trustees Finance, Facilities, and Operations Committee was called to order at 10:39 a.m. by Committee Chair Rachel Moya.

## II. Roll Call

- A. Chair Moya asked Anna Lochas to conduct roll call. Trustees Ashley Ross and Alonzie Scott were in attendance in person and Trustee Rachel Moya was in attendance virtually.
- B. Other Trustees in attendance included:
  - 1. Paul Bailey, Dick Baker, Trista Bennett, Adam Kissel, Rebecca Matthews, Heather Riddell, Zack Smith, and Chris Young were in attendance in person. Edward Fleming and Paul Hsu were in attendance virtually.
- C. Others in attendance included:
  - 1. Manny Diaz, Jr., Interim President; Jaromy Kuhl, Senior Vice President and Provost; Howard Reddy, Vice President of University Advancement; Betsy Bowers, Vice President of Finance and Administration; Mary Anderson, Interim Vice President and Dean of Students for Academic Engagement and Student Affairs; Clifford Humphrey, Chief of Staff and Vice President of Strategic Initiatives; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Julie Sheppard, Interim General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Abigail Megginson, Director, Government Relations; Alex Smith, Director of External Affairs; David Bryant, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Dallas Snider, Vice Provost; Mohamed Khabou, Dean of Hal Marcus College of Science and Engineering; Allison Schwartz, Director of Undergraduate Research; Cass Boatwright, Director of Procurement and Contracts; and Anna Lochas, Board of Trustees Liaison.

## III. Greeting

- A. Chair Moya welcomed everyone to the meeting and noted that there were five action items on the Finance, Facilities and Operations Committee agenda.

## IV. Public Comment

- A. Chair Moya opened the floor for public comment. There was none.

## V. Approval of Minutes

- A. Chair Moya reminded the committee members that they had been given the opportunity ahead of time to review the minutes of the May 8, 2025, Finance, Facilities and Operations Committee Meeting. Chair Moya asked for a motion to approve the minutes as presented if there were no changes or corrections.
  - 1. Motion by: Trustee Ross
  - 2. Seconded by: Trustee Scott
  - 3. Motion passed unanimously.

## VI. New Business

### A. Action Items

1. FFO-1: Revisions to UWF Regulation 4.0031 Tuition and Fee Refunds
  - a. Betsy Bowers, Vice President of Finance and Administration, presented the first action item on the revisions to UWF Regulation 4.0031 Tuition and Fee Refunds.
  - b. Chair Moya asked for a motion to approve the revisions to UWF Regulation 4.0031 Tuition and Fee Refunds contingent upon no substantive changes following the conclusion of the posting period.
    - i. Motion by: Trustee Scott
    - ii. Seconded by: Trustee Ross
    - iii. Motion passed unanimously.
2. FFO-2: Revisions to UWF Regulation 5.001 Parking and Registration
  - a. Betsy Bowers presented the second action item on the revisions to UWF Regulation 5.001 Parking and Registration.
  - b. Chair Moya asked for a motion to approve the revisions to UWF Regulation 5.001 Parking and Registration contingent upon no substantive changes following the conclusion of the posting period.
    - i. Motion by: Trustee Scott
    - ii. Seconded by: Trustee Ross
    - iii. Motion passed unanimously.
3. FFO-3: Revisions to UWF Regulation 5.020 Trespass Warning and Access to University Property
  - a. Betsy Bowers presented the third action item on the revisions to UWF Reg. 5.020 Trespass Warning and Access to University Property.
  - b. Chair Moya asked for a motion to approve the revisions to UWF Regulation 5.020, Trespass Warning and Access to University Property contingent upon no substantive changes following the conclusion of the posting period.
    - i. Motion by: Trustee Ross
    - ii. Seconded by: Trustee Scott
    - iii. Motion passed unanimously.

4. FFO-4: Revisions to UWF Regulation 5.030, Traffic Control

- a. Betsy Bowers presented the fourth action item on the revisions to UWF Regulation 5.030, Traffic Control.
- b. Chair Moya asked for a motion to approve the revisions to UWF Regulation 5.030, Traffic Control contingent upon no substantive changes following the conclusion of the posting period.
  - i. Motion by: Trustee Ross
  - ii. Seconded by: Trustee Scott
  - iii. Motion passed unanimously.

5. FFO-5: New UWF Regulation 6.006, Procurement Services, and Repeal Purchasing Regulations 6.005 – 6.0058

- a. Cass Boatwright, Director of Procurement and Contracts, presented the final action item on the new UWF Regulation 6.006, Procurement Services, and the repeal of Purchasing Regulations 6.005 – 6.0058.
- b. Chair Moya asked for a motion to approve new UWF Regulation 6.006, Procurement Services, contingent upon no substantive changes following the conclusion of the posting period; and to approve the repeal of UWF Regulation 6.005 – Statement of Intent; UWF Regulation 6.0051 – Standard of Conduct; UWF Regulation 6.0052 – Definitions; UWF Regulation 6.0053 – Authorities and Responsibilities of the Board and University Procurement and Contracts Office; UWF Regulation 6.0054 – Competitive Solicitation Requirements; UWF Regulation 6.0055 – Purchasing Actions Not Subject to Competitive Solicitation Process; UWF Regulation 6.0056 – Minority Business Commitment; UWF Regulation 6.0057 – Bond Requirements; and UWF Regulation 6.0058 – Contracts.
  - i. Motion by: Trustee Ross
  - ii. Seconded by: Trustee Scott
  - iii. Motion passed unanimously.

**VII. Good of the Order**

- A. Chair Moya identified that all agenda items had been discussed. Chair Moya asked if the committee members had any additional business to discuss. No other business was discussed.

**VIII. Adjournment**

**11:09 a.m.**

- A. Chair Moya thanked those in attendance for their participation. With no other business to discuss, Chair Moya adjourned the meeting at 11:09 a.m.