

**Finance, Facilities, and Operations Committee
November 14, 2024
Zoom Webinar
DRAFT Minutes**

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Committee Meeting

9:31 a.m.

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

I. Call to Order

- A. The meeting of the UWF Board of Trustees Finance, Facilities, and Operations Committee was called to order at 9:31 a.m. by Committee Chair Jill Singer.

II. Roll Call

- A. Chair Singer asked Anamarie Mixson to conduct roll call. Trustees Jill Singer, Stephanie White, and Paul Hsu were in attendance.
- B. Other Trustees in attendance included:
 - 1. Suzanne Lewis, Maggie Brown, Alonzie Scott, and Susan James.
- C. Others in attendance included:
 - 1. Martha Saunders, President; Jaromy Kuhl, Provost; Gregory Tomso, Vice President of Academic Engagement & Student Affairs; Howard Reddy, Vice President of University Advancement; Betsy Bowers, Vice President of Finance and Administration; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Susan Woolf, General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Abigail Megginson, Director, Government Relations; Cindy Talbert, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Dallas Snider, Vice Provost; Dan Lucas, Associate Vice President for Advancement; Jeffrey Djerlek, Associate Vice President of Finance and Controller; Angela Bryan, SACSCOC Liaison and Director of Institutional Effectiveness; Christophe Lizen, Director of Institutional Research; Katie Condon, Assistant Vice President of Enrollment Affairs; Brittany Sherwood, Chief Communications Officer; Patrice Moorer, Assistant Vice President; James Adams, Interim Executive Director of Business and Auxiliary Services; Lauren Alidor, Internal Auditor; Eman El-Sheikh, Associate Vice President of the Center for Cybersecurity; and Aurora Osborn, Senior Director of the Office of Campus Culture and Access.

III. Greeting

- A. Chair Singer welcomed everyone to the meeting and noted that there was one action item and two information items on the Finance, Facilities and Operations Committee agenda.

IV. Public Comment

- A. Chair Singer opened the floor for public comment. There was none.

V. Approval of Minutes

- A. Chair Singer reminded the committee members that they had been given the opportunity ahead of time to review the minutes of the August 15, 2024, Finance, Facilities and Operations Committee Meeting. Chair Singer asked for a motion to approve the minutes as presented if there were no changes or corrections.
 - 1. Motion by: Trustee Hsu
 - 2. Seconded by: Trustee White

3. Motion passed unanimously.

VI. New Business

A. Action Items

1. FFO-1: FY 2024-25 University Fixed Capital Outlay Budget Amendment
 - a. The first action item was presented by Jeffrey Djerlek, Associate Vice President of Finance and University Controller, on fiscal year 2024-25 University Fixed Capital Outlay Budget Amendment.
 - b. Chair Singer asked for a motion to approve \$2.5 million Fixed Capital Outlay budget increase for the Sewer System and Water Distribution Maintenance and Upgrades project (i.e., additional 300,000-gallon water storage tank).
 - i. Motion by: Trustee White
 - ii. Seconded by: Trustee Hsu
 - iii. Motion passed unanimously.

B. Information Items

1. INFO-1: Update on FY 2024-2025 Current Modified Operating Budget
 - a. Jeffrey Djerlek presented the first information item which was an update on the fiscal year 2024-2025 Current Modified Operating Budget.
2. INFO-2: Update Preliminary FY2024 UWF Financial Reports
 - a. Jeffrey Djerlek presented the second information item which was an update on the preliminary fiscal year 2024 UWF Financial Reports.

VII. Announcements

- A. Chair Singer identified that all agenda items had been discussed. Chair Singer asked if the committee members had any additional business to discuss. No other business was discussed.

VIII. Adjournment

9:47 a.m.

- A. Chair Singer thanked those in attendance for their participation. With no other business to discuss, Chair Singer adjourned the meeting at 9:47 a.m.