

**Academic Affairs Committee
November 14, 2024
Zoom Webinar
Minutes**

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Committee Meeting

9:01 a.m.

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

I. Call to Order

- A. The meeting of the UWF Board of Trustees Academic Affairs Committee was called to order at 9:01 a.m. by Committee Chair Stephanie White.

II. Roll Call

- A. Chair White asked Anamarie Mixson to conduct roll call. Trustees Stephanie White, Paul Hsu, and Susan James were in attendance.
- B. Other Trustees in attendance included:
 1. Suzanne Lewis, Maggie Brown, Alonzie Scott, and Jill Singer.
- C. Others in attendance included:
 1. Martha Saunders, President; Jaromy Kuhl, Provost; Gregory Tomso, Vice President of Academic Engagement & Student Affairs; Howard Reddy, Vice President of University Advancement; Betsy Bowers, Vice President of Finance and Administration; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Susan Woolf, General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Abigail Megginson, Director, Government Relations; Cindy Talbert, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Dallas Snider, Vice Provost; Dan Lucas, Associate Vice President for Advancement; Jeffrey Djerlek, Associate Vice President of Finance and Controller; Angela Bryan, SACSCOC Liaison and Director of Institutional Effectiveness; Christophe Lizen, Director of Institutional Research; Katie Condon, Assistant Vice President of Enrollment Affairs; Brittany Sherwood, Chief Communications Officer; Patrice Moorer, Assistant Vice President; James Adams, Interim Executive Director of Business and Auxiliary Services; Lauren Alidor, Internal Auditor; Eman El-Sheikh, Associate Vice President of the Center for Cybersecurity; and Aurora Osborn, Senior Director of the Office of Campus Culture and Access.

III. Greeting

- A. Chair White welcomed everyone to the meeting and noted that there were two action items and three information items on the Academic Affairs Committee agenda.

IV. Public Comment

- A. Chair White opened the floor for public comment. There was none.

V. Approval of Minutes

- A. Chair White reminded the committee members that they had been given the opportunity ahead of time to review the minutes of the August 15,

2024, Academic Affairs Committee Meeting. Chair White asked for a motion to approve the minutes as presented if there were no changes or corrections.

1. Motion by: Trustee Hsu
2. Seconded by: Trustee James
3. Motion passed unanimously.

VI. New Business

A. Action Items

1. ACA-1: Approve Academic Affairs Committee Charter Revisions
 - a. The first action item was presented by Provost, Dr. Jaromy Kuhl on the revisions to the Academic Affairs Committee Charter.
 - b. Chair White asked for a motion to approve the revisions to the UWF Board of Trustees Academic Affairs Committee Charter.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
2. ACA-2: Approval of Tenure as a Condition of Employment
 - a. Dr. Kuhl presented the second action item on tenure as a condition of employment.
 - b. Chair White asked for a motion to approve Tenure as a Condition of Employment as presented.
 - i. Motion by: Trustee James
 - ii. Seconded by: Trustee Hsu
 - iii. Motion passed unanimously.

B. Information Items

1. INFO-1: Academic Program Reviews for the 2024-2025 Academic Year
 - a. Dr. Snider presented the first information item on the Academic Program Review for the 2024-2025 Academic Year.
2. INFO-2: Update of Anticipated New Academic Programs AY2024-25
 - a. Dr. Snider presented the second information item which was an update on the anticipated new academic programs for academic year 2024-2025.

3. INFO-3: Comparison of Textbook Affordability Efforts among the SUS
 - a. Dr. Snider presented the third information item which was a comparison of textbook affordability efforts among the state university system of Florida.

VII. Announcements

- A. Chair White identified that all agenda items had been discussed. Chair White asked if the committee members had any additional business to discuss. No other business was discussed.

VIII. Adjournment

9:10 a.m.

- A. Chair White thanked those in attendance for their participation. With no other business to discuss, Chair White adjourned the meeting at 9:10 a.m.