

**Academic Affairs Committee
August 15, 2024
Zoom Webinar
DRAFT Minutes**

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Committee Meeting

9:00 a.m.

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

I. Call to Order

- A. The meeting of the UWF Board of Trustees Academic Affairs Committee was called to order at 9:00 a.m. by Committee Chair Stephanie White.

II. Roll Call

- A. Chair White asked Anna Lochas to conduct roll call. Trustees Stephanie White, Paul Hsu, and Susan James were in attendance.

- B. Other Trustees in attendance included:

1. Suzanne Lewis, Dick Baker, Maggie Brown, Alonzie Scott, and Jill Singer.

- C. Others in attendance included:

1. Martha Saunders, President; Jaromy Kuhl, Provost; Gregory Tomso, Vice President of Academic Engagement & Student Affairs; Howard Reddy, Vice President of University Advancement; Betsy Bowers, Vice President of Finance and Administration; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Susan Woolf, General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Abigail Megginson, Director, Government Relations; Cindy Talbert, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Dallas Snider, Vice Provost; Dan Lucas, Associate Vice President for Advancement; Jeffrey Djerlek, Associate Vice President of Finance and Controller; Angela Bryan, SACSCOC Liaison and Director of Institutional Effectiveness; Christophe Lizen, Director of Institutional Research; Katie Condon, Assistant Vice President of Enrollment Affairs; Brittany Sherwood, Chief Communications Officer; Patrice Moorer, Assistant Vice President; James Adams, Interim Executive Director of Business and Auxiliary Services; Lauren Loeffler, Assistant Vice President of Academic Engagement; Lauren Alidor, Internal Auditor; Blake Thompson, Deputy CISO and Workflow Admin; Christine Miller, Director of Procurement; and Anna Lochas, BOT Liaison.

III. Greeting

- A. Chair White welcomed everyone to the meeting and noted that there were four action items and one information item on the Academic Affairs Committee agenda.

IV. Public Comment

- A. Chair White opened the floor for public comment. There was none.

V. Approval of Minutes

- A. Chair White reminded the committee members that they had been given the opportunity ahead of time to review the minutes of the May 16, 2024, Academic Affairs Committee Meeting. Chair White asked for a motion to approve the minutes as presented if there were no changes or corrections.
 1. Motion by: Trustee Hsu
 2. Seconded by: Trustee James
 3. Motion passed unanimously.

VI. New Business

A. Action Items

1. ACA-1: Tenure as a Condition of Employment
 - a. The first action item was presented by Provost, Dr. Jaromy Kuhl on a tenure nomination as a condition of employment.
 - b. Chair White asked for a motion to approve tenure as a Condition of Employment for Dr. Panagiotis Koutakis.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
2. ACA-2: 2023-2024 Institutes and Centers Annual Report
 - a. Dr. Kuhl presented the second action item on the 2023-2024 Institutes and Centers Annual Report.
 - b. Chair White asked for a motion to approve the 2023-2024 Institutes and Centers Annual Report.
 - i. Motion by: Trustee James
 - ii. Seconded by: Trustee Hsu
 - iii. Motion passed unanimously.
3. ACA-3: UWF Textbook and Instructional Materials Affordability Annual Report
 - a. Vice Provost, Dr. Dallas Snider, presented the third action item on UWF's Textbook and Instructional Materials Affordability Annual Report.
 - b. Chair White asked for a motion to approve 2024 UWF Textbook and Instructional Materials Affordability Annual Report.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James

iii. Motion passed unanimously.

4. ACA-4: Approve General Education Course Offerings

- a. Dr. Snider presented the fourth action item UWF's General Education Course Offerings.
- b. Chair White asked for a motion to approve the revised list of general education course offerings effective Fall 2025.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.

B. Information Item

1. INFO-1: Summary of Degree Program Changes

- a. Dr. Snider presented the information item on the Summary of Degree Program Changes.

VII. Announcements

- A. Chair White identified that all agenda items had been discussed. Chair White asked if the committee members had any additional business to discuss. No other business was discussed.

VIII. Adjournment

9:14 a.m.

- A. Chair White thanked those in attendance for their participation. With no other business to discuss, Chair White adjourned the meeting at 9:14 a.m.