

**Full Board Meeting
June 20, 2024
UWF Conference Center
DRAFT Minutes**

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Board Meeting

9:00 a.m.

The public was provided with information on the UWF Board of Trustees website to join this public meeting in person in the UWF Conference Center or virtually through Zoom Webinar.

I. Call to Order

A. The meeting of the UWF Board of Trustees was called to order at 9:00 a.m. by Chair Suzanne Lewis.

II. Roll Call

A. Chair Lewis asked Anna Lochas to conduct roll call. Trustees Dick Baker, Maggie Brown, Susan James, Suzanne Lewis, and Jill Singer were in attendance in person and Trustee Paul Hsu was in attendance virtually. Trustee Alonzie Scott was also in attendance virtually, joining the call at 9:45 a.m.

B. Others in attendance included:

- 1. Dr. Martha Saunders, President; Dr. Jaromy Kuhl, Provost; Howard Reddy, Vice President of University Advancement; Dr. Greg Tomso, Vice President of Academic Engagement and Student Affairs; Betsy Bowers, Vice President of Finance & Administration; Susan Woolf, General Counsel; Jamie Sprague, Associate Vice President of Human Resources; Dave Scott, Associate Vice President for Intercollegiate Athletics; Anamarie Mixson, Assistant Vice President

for the Office of the President; Cindy Talbert, Chief Auditing Executive; Matthew Packard, Chief Compliance Officer; Dr. Dallas Snider, Vice Provost; Jeffrey Djerlek, Associate Vice President of Finance and University Controller; Daniel Lucas, Associate Vice President of Advancement; Chris Martin, Assistant Vice President of Facilities Management; Katie Condon, Assistant Vice President or Enrollment Affairs; Ethan Henley, Director of Undergraduate Admissions; Dr. David Bellar, Dean of the Usha Kundu, MD College of Health; Dr. Melinda Bowers, Dean of the UWF Emerald Coast; Stephanie Clark, Dean of the University Libraries; Dr. David Earle, Interim Dean of the College of Arts, Social Sciences and Humanities; Dr. Rick Fountain, Dean of the College of Business; Dr. Mohamed Khabou, Dean of the Hal Marcus College of Science and Engineering; Dr. Mary Anderson, Associate Vice President and Dean of Students; Lauren Loeffler, Assistant Vice President of Academic Engagement and Student Affairs; Lauren Alidor, Internal Auditor; Abigail Megginson, Director of Government Relations; James Manor, Executive Director of Facilities Management; Rachel Hendrix, Executive Director of International Affairs; Robert Overton, Executive Director of the UWF Historic Trust; Michael Wyatt, Assistant General Counsel; Allen Pierce, Lead Help Desk Analyst for ITS; Baylee Schatz, Help Desk Analyst I for ITS; Angel Sedillo Program Manager for the University Commons; John Macdonell, Desktop Systems Specialist for WUWF; and Anna Lochas, BOT Liaison and Director of Public Policy Events.

III. Greeting

A. Chair Lewis welcomed everyone to the meeting.

IV. Public Comment

A. Chair Lewis opened the floor for public comment. There was none.

V. Approval of Minutes

A. Chair Lewis reminded the trustees that they had been given the opportunity ahead of time to review the minutes of the March 7, 2024, Board of Trustees Meeting. Chair Lewis asked for a motion to approve the minutes as presented if there were no changes or corrections.

1. Motion by: Trustee Baker
2. Seconded by: Trustee Singer
3. Motion passed unanimously.

VI. Reports

A. President's Report

1. Chair Lewis called on Dr. Martha Saunders to give the President's Report. Dr. Saunders presented on the University Strategic Directions.
 - a. Strategic Direction 1: Student Centered and Focused
 - b. Strategic Direction 2: Employee Success

- c. Strategic Direction 3: Exceptional Academic Programming and Scholarship Aligned with State Needs
 - d. Strategic Direction 4: Community and Economic Engagement
 - e. Strategic Direction 5: Infrastructure
 - f. Strategic Direction 6: Operational Excellence
 - g. Strategic Direction 7: Culture of Inclusion and Civility
2. After her presentation Dr. Saunders informed the board that Chair Lewis was recently featured as a Florida Icon in Florida Trend magazine. Dr. Saunders then presented Chair Lewis with a framed copy of the article.

B. Provost's Report

1. Chair Lewis called on Provost Dr. Jaromy Kuhl, to give the Metrics Report. Dr. Kuhl provided an update on the ten metrics.
 - a. Metric 1: Percent of Bachelor Graduates Employed \$40,000+ and/or Continuing Education 1 Year after Graduation.
 - b. Metric 2: Median Average Full-time Wages of Undergraduates Employed 1 Year after Graduation
 - c. Metric 3: Average Cost to the Student Net tuition and Fees for Resident Undergraduates per 120 Credit Hours.
 - d. Metric 4: Four-Year Graduation Rate for First Time in College Students (Full-Time).
 - e. Metric 5: Academic Progress Rate 2nd Year Retention with GPA at 2.0 or Above.
 - f. Metric 6: Percent of Bachelor's Degrees Awarded in Programs of Strategic Emphasis.
 - g. Metric 7: University Access Rate Percent of Undergraduates with a Pell Grant.
 - h. Metric 8: Percent of Graduate Degrees Awarded in Programs of Strategic Emphasis.
 - i. Metric 9A: Florida College System AA Transfer Three-Year Graduation Rates (Full and Part-Time Students).
 - j. Metric 9B: FTIC Pell Recipients 6-Year Graduate Rate (Full and Part-Time Students).
 - k. Metric 10: Percent of Baccalaureate Graduates Completing 2+ Types of High Impact Practice.

C. Committee Reports

1. Academic Affairs Committee
 - a. Chair Lewis gave the Academic Affairs Committee Report. Chair Lewis explained that the Academic Affairs Committee met on Thursday, May 16, 2024, via Zoom Webinar. The committee had six action items and two information items on their agenda.
 - i. The action items were as follows:

- i. ACA-1: Approve Tenure, presented by Dr. Jaromy Kuhl, Provost
- ii. ACA-2: Approve Tenure as a Condition of Employment, presented by Dr. Jaromy Kuhl
- iii. ACA-3: Approve Request to Offer a New Degree Program, presented by Dr. Dallas Snider, Vice Provost
- iv. ACA-4: Approve Request to Reduce Program Hours, presented by Dr. Dallas Snider
- v. ACA-5: Review and Approve General Education Course Offerings, presented by Dr. Dallas Snider
- vi. ACA-6: Revisions to UWF/REG 3.033 Transfer of Credit, presented by Ethan Henley, Director of Undergraduate Admissions
- ii. The information items were as follows:
 - i. INFO-1: 2023-2024 Post-Tenure Review, presented by Dr. Jaromy Kuhl
 - ii. INFO-2: Review of New Academic Degree Program Proposal List, presented by Dr. Dallas Snider
- b. Chair Lewis explained that the Academic Affairs Committee recommended approval of all action items by the full Board of Trustees at the June 20, 2024, meeting.

2. Audit and Compliance Committee

- a. Chair Lewis called on Trustee Dick Baker to give the Audit and Compliance Committee Report. Trustee Baker explained that the Audit and Compliance Committee met on Thursday, May 16, 2024, via Zoom Webinar. The committee had ten action items and two information items on their agenda.
 - i. The action items were as follows:
 - i. AUD-1: Certification of IHMC, presented by Jeffrey Djerlek, Associate Vice President & University Controller
 - ii. AUD-2: UWF Audited Financial Statements, presented by Jeffrey Djerlek
 - iii. AUD-3: Financial Reporting and Federal Awards Audit Report, presented by Cindy Talbert, Chief Audit Executive
 - iv. AUD-4: Audit of Bright Futures & Florida Student Assistance Grant Programs, presented by Cindy Talbert
 - v. AUD-5: PCard Quarter 3 Audit Report, presented by Cindy Talbert
 - vi. AUD-6: Intercollegiate Athletics Audited Financial Statements, presented by Cindy Talbert

- vii. AUD-7: Internal Audit Work Plan for 2024/25 and 2025/26, presented by Cindy Talbert
 - viii. AUD-8: Revisions to BOT Audit & Compliance Committee Charter, presented by Cindy Talbert
 - ix. AUD-9: Revised IAMC Charter, presented by Cindy Talbert
 - x. AUD-10: Revised OCE Charter, presented by Matt Packard, Chief Compliance Officer
 - ii. The information items were as follows:
 - i. INFO-1: Update on Compliance and Ethics Activities, presented by Matt Packard
 - ii. INFO-2: Internal Auditing and Management Consulting Update, presented by Cindy Talbert
 - b. Trustee Baker explained that the Audit and Compliance Committee recommended approval of all action items by the full Board of Trustees at the June 20, 2024, meeting.
3. Finance, Facilities, and Operations Committee
- a. Chair Lewis called on Trustee Jill Singer to give the Finance, Facilities, and Operations Committee Report. Trustee Singer explained that the Finance, Facilities, and Operations Committee met on Thursday, May 16, 2024, via Zoom Webinar. The committee had two action items and two information items on their agenda.
 - i. The action items were as follows:
 - i. FFO-1: UWF Stadium Project Advancement and Fundraising, presented by Jeffrey Djerlek, Associate Vice President & University Controller
 - ii. FFO-2: Carryforward Spending Plan & Fixed Capital Outlay Budget, presented by Jeffrey Djerlek
 - ii. The information items were as follows:
 - i. INFO-1: Update on FY2023/24 Current Modified Operating Budget, presented by Jeffrey Djerlek
 - ii. INFO-2: Campus Deferred Maintenance Projects Update, presented by Chris Martin, Assistant Vice President of Facilities Management.
 - b. Trustee Singer explained that the Finance, Facilities, and Operations Committee recommended approval of all action items by the full Board of Trustees at the June 20, 2024, meeting.

4. Student Affairs Committee
 - a. Chair Lewis gave the Student Affairs Committee Report. Chair Lewis explained that the Student Affairs Committee met on Thursday, May 16, 2024, via Zoom Webinar. The committee had one information item on their agenda.
 - i. The information item was as follows:
 - i. INFO-1: DAESA 2022-2023 Impact Report, presented by Dr. Greg Tomso, Vice President of the Division of Academic Engagement & Student Affairs

5. Presidential Performance Evaluation and Metrics Ad Hoc Committee
 - a. Chair Lewis called on Trustee Jill Singer to give the Presidential Performance Evaluation and Metrics Ad Hoc Committee Report. Trustee Singer explained that the Presidential Performance Evaluation and Metrics Ad Hoc Committee met on Thursday, May 30, 2024, via Zoom Webinar. The committee had one action item and two information items on their agenda.
 - i. The action item was as follows:
 - i. PPEM-1: President's Self Evaluation and Presidential Goals, presented by Jill Singer, Committee Chair.
 - ii. The information items were as follows:
 - i. INFO-1: 2023-2024 Presidential Evaluation Questionnaire, presented by Jill Singer, Committee Chair
 - ii. INFO-2: President's Evaluation Timeline, presented by Jill Singer, Committee Chair
 - iii. Trustee Singer explained that the Presidential Performance Evaluation and Metrics Ad Hoc Committee recommended approval of the action item by the full Board of Trustees at the June 20, 2024, meeting.
 - b. Trustee Singer explained that the Presidential Performance Evaluation and Metrics Ad Hoc Committee also met on Wednesday, June 12, 2024, via Zoom Webinar. The committee had one action item on their agenda.
 - i. The action item was as follows:
 - i. PPEM-1: Approve the 2023-2024 Presidential Evaluation Form, presented by Jill Singer, Committee Chair

D. Direct Support Organization Reports

1. UWF Business Enterprises, Inc.
 - a. Chair Lewis called on Trustee Dick Baker to give the Business Enterprises, Inc. Report. Trustee Baker provided

an overview of BEI's finances, current activities, and plans for the organization.

2. UWF Foundation, Inc.
 - a. Chair Lewis called on Trustee Dick Baker to give the Foundation report. Trustee Baker provided updates from University Advancement and from the UWF Alumni Association. Trustee Baker reviewed recent gifts made to the University. Trustee Baker also reported on the Foundation Board and committee activities.

3. UWF Historic Trust, Inc.
 - a. Chair Lewis presented the UWF Historic Trust report to the board. Chair Lewis provided a summary of the May 20, 2024, UWF Historic Trust board meeting and provided information on the organization's events and activities.

VII. Unfinished Business

A. Consent Agenda

1. Chair Lewis noted there were fifteen items on the consent agenda.
 - a. ACA-1: Approve Tenure
 - b. ACA-4: Approve Request to Reduce Program Hours
 - c. ACA-6: Revisions to UWF/REG 3.033 Transfer of Credit
 - d. AUD-1: Certification of IHMC
 - e. AUD-2: UWF Audited Financial Statements
 - f. AUD-3: Financial Reporting and Federal Awards Audit Report
 - g. AUD-4: Audit of Bright Futures & Florida Student Assistance Grant Programs
 - h. AUD-5: PCard Quarter 3 Audit Report
 - i. AUD-6: Intercollegiate Athletics Audited Financial Statements
 - j. AUD-7: Internal Audit Work Plan for 2024/25 and 2025/26
 - k. AUD-8: Revisions to BOT Audit & Compliance Committee Charter
 - l. AUD-9: Revised IAMC Charter
 - m. AUD-10: Revised OCE Charter
 - n. FFO-1: UWF Stadium Project Advancement and Fundraising
 - o. FFO-2: Carryforward Spending Plan & Fixed Capital Outlay Budget

2. Chair Lewis informed the Trustees that they may pull any individual item from the consent agenda below for further review, if needed. Chair Lewis explained that each item was fully discussed during the committee meetings and all of the recommendations of the committees reflect the proposed action provided within the agenda. Chair Lewis asked if there were any requests to pull any consent agenda items for further discussion. There were no requests.

3. Chair Lewis asked for a motion for the Board to approve and adopt the recommendations of the Academic Affairs; Audit and Compliance; Finance, Facilities, and Operations; and Student Affairs Committees made during their meetings with respect to the matters set forth on the consent agenda?
 - a. Motion by: Trustee Baker
 - b. Seconded by: Trustee Singer
 - c. Motion passed unanimously.

VIII. New Business

A. Action Items

1. BOT-1: Approve Naming Opportunity
 - a. The first action item was presented by Howard Reddy, Vice President or University Advancement.
 - b. Chair Lewis asked for a motion to approve the recommendation of the President to name the College of Business as the Lewis Bear Jr. College of Business.
 - i. Motion by: Trustee Baker
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
2. BOT-2: Bestowing of an Honorary Doctorate Degree
 - a. The second action item was presented by Howard Reddy, Vice President of University Advancement.
 - b. Chair Lewis asked for motion to authorize President Martha Saunders to bestow an Honorary Doctorate of Humane Letters on Mr. Sandy C. Sansing as recommended by the Honorary Awards and Recognition Committee and approved by the President.
 - i. Motion by: Trustee Singer
 - ii. Seconded by: Trustee Baker
 - iii. Motion passed unanimously.
3. BOT-3: Approve UWF Foundation BOD New Appointments and Reappointments
 - a. The third action item was presented by Howard Reddy, Vice President of University Advancement.
 - b. Chair Lewis asked for motion to approve the new appointments and reappointments to UWF Foundation Board of Directors as presented.
 - i. Motion by: Trustee Baker
 - ii. Seconded by: Trustee Scott
 - iii. Motion passed unanimously

4. BOT-4: Approve UWF Historic Trust BOD New Appointments and Reappointment
 - a. The fourth action item was presented by Howard Reddy, Vice President of University Advancement.
 - b. Chair Lewis asked for motion to approve the new board appointments and reappointment to the UWF Historic Trust Board of Directors as presented.
 - i. Motion by: Trustee Lewis
 - ii. Seconded by: Trustee Brown
 - iii. Motion passed unanimously.
5. BOT-5: Approve FY2025/26 - 2029/30 Capital Improvement Plan
 - a. The fifth action item was presented by Chris Martin, Assistant Vice President of Facilities Management.
 - b. Chair Lewis asked for motion to approve Fiscal Years 2025-2026 through 2029-2030 Capital Improvement Plan and to authorize the President to make revisions to the supporting documentation, to address the changes resulting from the Governor's vetoes, prior to submitting the documents to the Florida Board of Governors.
 - i. Motion by: Trustee Singer
 - ii. Seconded by: Trustee Scott
 - iii. Motion passed unanimously.
6. BOT-6: Estimated FY 2024-25 Consolidated Operating Budget
 - a. The sixth action item was presented by Jeffrey Djerlek, Associate Vice President for Finance and University Controller.
 - b. Chair Lewis asked for motion to approve the estimated Operating Budget for the fiscal year ending June 30, 2025, for both appropriated and non-appropriated funds and to authorize the President to make subsequent changes to the budget as needed, including the changes between the estimated budget and the budget to be submitted to the Florida Board of Governors, and other changes during the fiscal year.
 - i. Motion by: Trustee Scott
 - ii. Seconded by: Trustee Baker
 - iii. Motion passed unanimously.
7. BOT-7: DSO Operating Budgets for FY 2024/25 and DSO Resources Utilized
 - a. The seventh action item was presented by Jeffrey Djerlek, Associate Vice President for Finance and University

Controller.

- b. Chair Lewis asked for motion to approve the Direct Support Organizations' annual budgets and resources utilized for fiscal year 2024-2025.
 - i. Motion by: Trustee Singer
 - ii. Seconded by: Trustee Baker
 - iii. Motion passed unanimously.
8. BOT-8: Approve Tenure as a Condition of Employment
 - a. The eighth action item was presented by Jaromy Kuhl, Provost.
 - b. Chair Lewis asked for a motion to approve tenure as a condition of employment for the five faculty members presented today.
 - i. Motion by: Trustee Baker
 - ii. Seconded by: Trustee Singer
 - iii. Motion passed unanimously.
9. BOT-9: Approve General Education Course Offerings
 - a. The ninth action item was presented by Dr. Dallas Snider, Vice Provost.
 - b. Chair Lewis asked for motion to approve the list of general education course offerings effective Fall 2025.
 - i. Motion by: Trustee Singer
 - ii. Seconded by: Trustee Baker
 - iii. Motion passed unanimously.
10. BOT-10: Approve Request to Offer a New Degree Program
 - a. The tenth action item was presented by Dr. Dallas Snider, Vice Provost.
 - b. Chair Lewis asked for motion to approve the request to offer the new degree program, the Master of Science in Behavior Analysis.
 - i. Motion by: Trustee Baker
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
11. BOT-11: Revisions to UWF/REG 3.030 Student Code of Academic Conduct
 - a. The eleventh action item was presented by Dr. Dallas Snider, Vice Provost.

- b. Chair Lewis asked for motion to approve the revisions to UWF Regulation 3.030, Student Code of Academic Conduct as presented.
 - i. Motion by: Trustee Singer
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
- 12. BOT-12: Accept Post-Tenure Faculty Review Internal Audit Report
 - a. The twelfth action item was presented by Cindy Talbert, Chief Audit Executive.
 - b. Chair Lewis asked for motion to accept the Post-Tenure Faculty Review Internal Audit Report.
 - i. Motion by: Trustee Baker
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
- 13. BOT-13: Ratify the 2023-2026 CBA 2024 Reopener between UWF and UFF
 - a. The thirteenth action item was presented by Jamie Sprague, Associate Vice President of Human Resources.
 - b. Chair Lewis asked for motion to Ratify the 2023-2026 Collective Bargaining Agreement 2024 Reopener between the University of West Florida and the United Faculty of Florida University of West Florida Chapter.
 - i. Motion by: Trustee Scott
 - ii. Seconded by: Trustee Singer
 - iii. Motion passed unanimously.
- 14. BOT-14: 2024-2025 Presidential Goals and Objectives
 - a. The fourteenth action item was presented by Trustee Jill Singer, Chair of the Presidential Performance Evaluation and Metrics Ad Hoc Committee.
 - b. Chair Lewis asked for motion to approve the 2024-2025 Presidential Goals and Objectives.
 - i. Motion by: Trustee Baker
 - ii. Seconded by: Trustee Scott
 - iii. Motion passed unanimously.
- 15. BOT-15: Resolution 2024.1 in Recognition of Distinguished Service
 - a. Chair Lewis presented the fifteenth action item which was BOT Resolution 2024.1 which was presented to Ariauna Range in recognition of distinguished service.
 - b. Chair Lewis read the resolution as follows:

- i. WHEREAS, Trustee Ariauna Range has loyally served on the University of West Florida Board of Trustees since April 2023 and has served with distinction on the Board of Trustees Student Affairs Committee; and
- ii. WHEREAS, Trustee Range provided exemplary leadership to the University of West Florida Student Government Association, serving as Vice Chair of the Freshman Committee, serving as Senate Pro Tempore, and then serving as Student Body President from April 2023 to April 2024; and
- iii. WHEREAS, Trustee Range has been an active member of the UWF student community where she was involved in several student organizations including Alpha Kappa Alpha Sorority, Incorporated, the Campus Activity Board, the African American Student Association, and the Florida Student Association; and
- iv. WHEREAS, Trustee Range, was a dual-major student in the Kugelman Honors Program, graduating Summa Cum Laude, earning a Bachelor of Arts in Political Science and a Bachelor of Arts in Legal Studies; and
- v. WHEREAS, Trustee Range, has identified that her time at UWF and her involvement in SGA and other student organizations has made her a well-rounded leader, and she has stated that “she will be forever grateful for the experience”; and
- vi. NOW, THEREFORE BE IT RESOLVED that the University of West Florida Board of Trustees, at its regular meeting on this 20th day of June, the year of 2024, does hereby recognize and commend Trustee Ariauna Range for her many contributions to the University of West Florida; and
- vii. BE IT FURTHER RESOLVED that this resolution is included in the minutes of the meeting and a copy presented to Trustee Ariauna Range as a token of the Board’s appreciation and sincerest thanks.

- c. Chair Lewis asked for motion to adopt BOT Resolution 2024.1 in Recognition of Distinguished Service by Ariauna Range.
 - i. Motion by: Trustee James
 - ii. Seconded by: Trustee Brown
 - iii. Motion passed unanimously.

16. BOT-16: Resolution 2024.2 in Recognition of Distinguished Service
 - a. Chair Lewis presented the final action item which was BOT Resolution 2024.2 which was presented to Robert Sires in

recognition of distinguished service.

- b. Chair Lewis read the resolution as follows:
- i. WHEREAS, Trustee Robert Sires was appointed to the University of West Florida Board of Trustees by Governor Rick Scott, and has loyally served on the board since March 24, 2016; and
 - ii. WHEREAS, Trustee Sires served with distinction as Chair of the Finance, Facilities, and Operations Committee; as a member of the Academic Affairs Committee; as a member of the Audit and Compliance Committee; and as a member of the UWF Business Enterprises, Inc. Board of Directors; and
 - iii. WHEREAS, Trustee Sires focused his efforts as Trustee on the University's operations, maintenance, and finances to ensure "the University could deliver the best resources possible to the great students of UWF"; and
 - iv. WHEREAS, Trustee Sires is an inspiring example of leadership and entrepreneurship as founder and majority owner of several major corporations, and Trustee Sires is engaged in the community having served as a member of Governor Rick Scott's Advisory Board, and serving as advisor and key donor for The Green Beret Foundation; and
 - v. WHEREAS, Trustee Sires has enjoyed his time as Trustee noting that it has made him "happy to see how dedicated the leaders and faculty of UWF were in creating one of the top Universities not only in Florida but in the country"; and
 - vi. NOW, THEREFORE BE IT RESOLVED that the University of West Florida Board of Trustees, at its regular meeting on this 20th day of June, the year of 2024, does hereby recognize and commend Trustee Robert Sires for his many contributions to the University of West Florida, and a copy of this resolution serves as a token of the board's sincerest thanks; and
 - vii. BE IT FURTHER RESOLVED that this resolution will be included in the minutes of the June 20, 2024, Board of Trustees meeting.
- c. Chair Lewis asked for motion to adopt BOT Resolution 2024.2 in Recognition of Distinguished Service by Robert Sires.
- i. Motion by: Trustee Baker
 - ii. Seconded by: Trustee Scott

iii. Motion passed unanimously.

B. Information Items:

1. INFO-1: 2024 Legislative Session Update
 - a. Chair Lewis called on Abigail Megginson, Director of Government Relations, to present the first information item, which was an update on the Legislative Session.
2. INFO-2: 2024 UWF Board of Trustees Self-Evaluation Effectiveness Survey
 - a. Chair Lewis presented the second information. Chair Lewis informed the board that it is time for the board to participate in their self-evaluation. Chair Lewis identified that Dr. Angela Bryan, Director of Institutional Effectiveness and SACSCOC Liaison, will be sending the Trustees a Qualtrics survey with the self-evaluation. Chair Lewis asked that all Trustees complete this self-evaluation by July 31, 2024.
3. INFO-3: Admission Deposit for Graduate International Students
 - a. Chair Lewis called on Rachel Hendrix, Director of International Affairs, to present the third information item. Rachael Hendrix informed the board about changes to the admissions deposit for Graduate International Students.
4. INFO-4: SGA Brown/Griffin Platform
 - a. Chair Lewis called on Maggie Brown, SGA President and Trustee, to present the final information item. Trustee Brown shared her plans for SGA for the upcoming year.

IX. Announcements

- A. Chair Lewis identified that all agenda items had been discussed. Chair Lewis reminded the board of the upcoming Board of Trustee meetings. Chair Lewis then asked if the board members had any additional business to discuss. No other business was discussed.

X. Adjournment

11:23 a.m.

- A. Chair Lewis thanked those in attendance for their participation. With no other business to discuss, Chair Lewis adjourned the meeting at 11:23 a.m.