

**Finance, Facilities, and Operations Committee  
May 16, 2024  
Zoom Webinar  
DRAFT Minutes**

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**Committee Meeting**

**9:31 a.m.**

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

**I. Call to Order**

- A. The meeting of the UWF Board of Trustees Finance, Facilities, and Operations Committee was called to order at 9:31 a.m. by committee Chair Jill Singer.

## II. Roll Call

- A. Chair Singer asked Anamarie Mixson to conduct roll call. Trustees Jill Singer and Paul Hsu were in attendance. Trustee Stephanie White was absent. Chair Suzanne Lewis served as ex officio on this committee
- B. Other Trustees in attendance included:
  - 1. Alonzie Scott, Dick Baker, and Susan James.
- C. Others in attendance included:
  - 1. Martha Saunders, President; Jaromy Kuhl, Provost; Gregory Tomso, Vice President of Academic Engagement & Student Affairs; Howard Reddy, Vice President of University Advancement; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Susan Woolf, General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Abigail Megginson, Director, Government Relations; Cindy Talbert, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Dallas Snider, Vice Provost; Dan Lucas, Associate Vice President for Advancement; Jeffrey Djerlek, Associate Vice President of Finance and Controller; Angela Bryan, SACSCOC Liaison and Director of Institutional Effectiveness; Chris Martin, Assistant Vice President of Facilities Management; Ethan Henley, Director of Undergraduate Admissions; Brittany Sherwood, Director of Strategic and Presidential Communication; Patrice Moorer, Assistant Vice President; Michael Wyatt, Assistant General Counsel; Leasha Barry, Director of the Center for Behavior Analysis; Angela Hahn, Chair of Health Sciences and Administration; Lauren Alidor, Internal Auditor; Rachel Conway, Director of Financial Aid and Scholarships; Dacia Larin, Assistant Vice President; and Allan Pierce, Lead Help Desk Analyst.

## III. Greeting

- A. Chair Singer welcomed everyone to the meeting and noted that there were two action items and two information items on the Finance, Facilities and Operations Committee agenda.

## IV. Public Comment

- A. Chair Singer opened the floor for public comment. There was none.

## V. Approval of Minutes

- A. Chair Singer reminded the committee members that they had been given the opportunity ahead of time to review the minutes of the February 15, 2024, Finance, Facilities and Operations Committee Meeting. Chair Singer asked for a motion to approve the minutes as presented if there were no changes or corrections.

- 1. Motion by: Trustee Hsu

2. Seconded by: Trustee Lewis
3. Motion passed unanimously.

## VI. New Business

### A. Action Items

1. FFO-1: UWF Stadium Project Advancement and Fundraising
  - a. The first action item was presented by Jeffrey Djerlek, Associate Vice President of Finance and University Controller, on the UWF Stadium Project.
  - b. Chair Singer asked for a motion approve the proposed UWF stadium project of \$35 to \$40 million and the lending of \$25 million via internal financing; and to approve this project be submitted to the Board of Governors for approval per BOG Regulation 9.013-Axuiiliary Operations.
    - i. Motion by: Trustee Hsu
    - ii. Seconded by: Trustee Lewis
    - iii. Motion passed unanimously.
2. FFO-2: Carryforward Spending Plan & Fixed Capital Outlay Budget
  - a. Jeffrey Djerlek, presented the second action item on the Carryforward Spending Plan and Fixed Capital Outlay Budget.
  - b. Chair Singer asked for a motion approve the updated University Carryforward Spending Plan and University Fixed Capital Outlay Budget for fiscal year 2023-2024 as of March 31, 2024.
    - i. Motion by: Trustee Hsu
    - ii. Seconded by: Trustee Lewis
    - iii. Motion passed unanimously.

### B. Information Items

1. INFO-1: Update on FY2023/24 Current Modified Operating Budget
  - a. Jeffrey Djerlek provided an update on fiscal year 2023/2024 current modified operating budget as of March 31, 2024.
2. INFO-2: Campus Deferred Maintenance Projects Update
  - a. Chris Martin, Assistant Vice President for Facilities Management, provided an update on Campus Deferred Maintenance Projects.

**VII. Announcements**

- A. Chair Singer identified that all agenda items had been discussed. Chair Singer asked if the committee members had any additional business to discuss. No other business was discussed.

**VIII. Adjournment****10:01 a.m.**

- A. Chair Singer thanked those in attendance for their participation. With no other business to discuss, Chair Singer adjourned the meeting at 10:01 a.m.