

**Academic Affairs Committee
May 16, 2022
Zoom Webinar
DRAFT Minutes**

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Committee Meeting

10:20 a.m.

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

I. Call to Order

- A. The meeting of the UWF Board of Trustees Academic Affairs Committee was called to order at 10:20 a.m. by committee Chair Stephanie White.

II. Roll Call

- A. Chair White asked Anamarie Mixson to conduct roll call. Trustees Stephanie White, Paul Hsu, and Susan James were in attendance.
- B. Other Trustees in attendance included:
 1. Suzanne Lewis, Dick Baker, Alonzie Scott, and Jill Singer.
- C. Others in attendance included:
 1. Martha Saunders, President; Jaromy Kuhl, Provost; Gregory Tomso, Vice President of Academic Engagement & Student Affairs; Howard Reddy, Vice President of University Advancement; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Susan Woolf, General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Abigail Megginson, Director, Government Relations; Cindy Talbert, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Dallas Snider, Vice Provost; Dan Lucas, Associate Vice President for Advancement; Jeffrey Djerlek, Associate Vice President of Finance and Controller; Angela Bryan, SACSCOC Liaison and Director of Institutional Effectiveness; Chris Martin, Assistant Vice President of Facilities Management; Ethan Henley, Director of Undergraduate Admissions; Brittany Sherwood, Director of Strategic and Presidential Communication; Patrice Moorer, Assistant Vice President; Michael Wyatt, Assistant General Counsel; Leasha Barry, Director of the Center for Behavior Analysis; Angela Hahn, Chair of Health Sciences and Administration; Lauren Alidor, Internal Auditor; Rachel Conway, Director of Financial Aid and Scholarships; Dacia Larin, Assistant Vice President; and Allan Pierce, Lead Help Desk Analyst.

III. Greeting

- A. Chair White welcomed everyone to the meeting and noted that there were six action items and two information items on the Academic Affairs Committee agenda.

IV. Public Comment

- A. Chair White opened the floor for public comment. There was none.

V. Approval of Minutes

- A. Chair White reminded the committee members that they had been given the opportunity ahead of time to review the minutes of the February 15,

2024, Academic Affairs Committee Meeting. Chair White asked for a motion to approve the minutes as presented if there were no changes or corrections.

1. Motion by: Trustee Hsu
2. Seconded by: Trustee James
3. Motion passed unanimously.

VI. New Business

A. Action Items

1. ACA-1: Approve Tenure
 - a. The first action item was presented by Provost, Dr. Jaromy Kuhl on the nomination of twelve faculty members for tenure.
 - b. Chair White asked for a motion to approve tenure for the twelve faculty members presented today.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.
2. ACA-2: Tenure as a Condition of Employment
 - a. Provost, Dr. Jaromy Kuhl presented the second action item on tenure nominations as a condition of employment for six faculty members.
 - b. Chair White asked for a motion to approve tenure as a condition of employment for the faculty members presented today with exception of Dr. Tolga Karsili.
 - i. Motion by: Trustee James
 - ii. Seconded by: Trustee Hsu
 - iii. Motion passed unanimously.
3. ACA-3: Approve Request to Offer a New Degree Program
 - a. Dr. Dallas Snider to present the third action item on the request to offer the new degree program, the Master of Science in Behavior Analysis.
 - b. Chair White asked for a motion to approve the request to offer the new degree program, the Master of Science in Behavior Analysis.
 - i. Motion by: Trustee James
 - ii. Seconded by: Trustee Hsu

iii. Motion passed unanimously.

4. ACA-4: Approve Request to Reduce Program Hours

- a. Dr. Dallas Snider to present the fourth action item on the request to reduce program hours for the Bachelor of Music Education, the Bachelor of Science in Nursing, and the Bachelor of Science in Clinical Laboratory Sciences.
- b. Chair White asked for a motion to approve the request to reduce program hours for the Bachelor of Music Education to 126 hours, the Bachelor of Science in Nursing to 120 hours, and the Bachelor of Science in Clinical Laboratory Sciences to 122 hours, as presented.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.

5. ACA-5: Review and Approve General Education Course Offerings

- a. Dr. Dallas Snider to present their fifth action item on the review and approval of general education course offerings.
- b. Chair White asked for a motion to approve the list of general education course offerings effective fall 2025.
 - i. Motion by: Trustee James
 - ii. Seconded by: Trustee Hsu
 - iii. Motion passed unanimously.

6. ACA-6: Revisions to UWF/REG 3.033 Transfer of Credit

- a. Chair White called on Ethan Henley, Director of Undergraduate Admissions, to present the final action item on the revisions to UWF Regulation 3.033 Transfer of Credit.
- b. Chair White asked for a motion to conditionally approve revisions to UWF Regulation 3.033, Transfer of Credit as presented, conditioned upon no further substantive revision to the language of the regulation after the posting period is complete.
 - i. Motion by: Trustee Hsu
 - ii. Seconded by: Trustee James
 - iii. Motion passed unanimously.

B. Information Items

1. INFO-1: 2023-2024 Post-Tenure Review

- a. Provost, Dr. Jaromy Kuhl, presented the first information item on the 2023-2024 Post-Tenure Review.
2. INFO-2: Review of New Academic Degree Program Proposal List
 - a. Dr. Angela Bryan, SACSCOC Liaison and Director of Institutional Effectiveness, presented the second information item which was a review of the new academic degree program proposal list.

VII. Announcements

- A. Chair White identified that all agenda items had been discussed. Chair White asked if the committee members had any additional business to discuss. No other business was discussed.

VIII. Adjournment

10:52 a.m.

- A. Chair White thanked those in attendance for their participation. With no other business to discuss, Chair White adjourned the meeting at 10:52 a.m.