



## RESOLUTION

### **A RESOLUTION OF THE UNIVERSITY OF WEST FLORIDA BOARD OF TRUSTEES TO AUTHORIZE SIGNATORIES OF CHECKS; AUTHORIZING THE PRESIDENT AND STAFF TO TAKE FURTHER ACTIONS CONSISTENT WITH THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE**

The undersigned, being the duly appointed and acting University of West Florida Board of Trustees (the "Board"), at a meeting duly held pursuant to notice and a quorum being present, do hereby make the following resolutions:

#### **BE IT RESOLVED:**

##### **Section 1. Findings.**

The Board hereby finds as follows:

(a) The Board is responsible for the governance of the University of West Florida (the "University"), a constituent institution of the State University System of Florida.

(b) Pursuant to Section 1011.42(7), Florida Statutes, the University "shall specifically designate and spread upon the minutes of the board the legal name and position title of any university employee authorized to sign checks to pay legal obligations of the university."

(c) The Board desires to update the authorized signatories for checks, payments, and transfers of funds respecting the designated depository for deposit of funds for the University.

##### **Section 2. Authorization to Sign Checks**

(a) The following officers and employees of the University of West Florida are authorized to sign checks drawn on all accounts held at the financial institution indicated below, provided such expenditures are authorized under applicable University policies and State regulations:

Financial Institution: Synovus, P.O. Box 2646-R, Columbus, GA 31902,

Employees with signature authority:

Manny Diaz, Jr., Interim President  
Betsy Bowers, Vice President, Division of Finance and Administration  
Jeffrey Djerlek, Senior Associate Vice President/Controller  
Sharon Jordan, Associate Controller

(b) Each of the designated employee's authority will automatically terminate when the employee is no longer employed by the University in the specified position or when such authority is terminated by the Board or by the President or his/her designee with notice to the Board, whichever is sooner. Further, if the Interim President is appointed as the President of the University, then his authority will continue in that role pursuant to this Resolution without the necessity of a subsequent resolution. The Vice President and Chief Financial Officer, in consultation with the Chief Audit Executive, shall approve internal controls for withdrawals and transfers of funds.

### **Section 3. Authorization of Further Actions Consistent Herewith.**

The President of the University, attorneys, and other agents or employees of the University and the Board are hereby authorized and directed to do all acts and things required of them by this Resolution, or desirable or consistent with the requirements thereof, for the full, punctual, and complete performance of all the terms, covenants, and agreements contained in this Resolution, including execution of such documents, certificates, contracts, and legal opinions, and other material delivered in connection with the financial institution's requirements for the designated individuals to have authority to sign checks on behalf of The University of West Florida Board of Trustees.

### **Section 4. Repealing Clause.**


All resolutions of the Board or parts thereof in conflict with the provisions herein contained are, to the extent they conflict herewith, hereby superseded and repealed.

### **Section 5. Effective Date.**

This Resolution shall take effect on July 14, 2025.

This Resolution is adopted this 12th day of June, 2025.

**THE UNIVERSITY OF WEST FLORIDA  
BOARD OF TRUSTEES**

By:   
Chair

**CERTIFICATE OF THE CORPORATE SECRETARY**

The undersigned President of the University of West Florida and Corporate Secretary of the University of West Florida Board of Trustees, does hereby certify that the attached resolution is a true and accurate copy as adopted by the University of West Florida Board of Trustees on June 12, 2025.

**THE UNIVERSITY OF WEST FLORIDA  
BOARD OF TRUSTEES**

By:   
President and Corporate Secretary