



**Board of Trustees**  
UNIVERSITY of WEST FLORIDA

**Full Board Meeting**  
**Thursday, April 23, 2026**  
**UWF Conference Center**  
**9:00 a.m. CST**

[Zoom Webinar](#) | Passcode: 279800

**Agenda**

**I. Call to Order**

**II. Roll Call**

**III. Greeting**

**IV. Public Comment**

**V. Approval of Minutes**

- A. February 2, 2026 Special Board of Trustees Meeting
- B. April 2, 2026 Special Board of Trustees Meeting

**VI. Reports**

- A. Chairman's Report
- B. President's Report
- C. Provost's Report
- D. Faculty Report
- E. Student Report
- F. External (State University System) Report: Bond Finance
- G. BOT Committee Reports
  - 1. Academic Affairs Committee
  - 2. Audit and Compliance Committee
  - 3. Finance, Facilities, & Operations Committee
  - 4. Student Affairs Committee
- H. Direct Support Organization Reports
  - 1. UWF Business Enterprises, Inc.
  - 2. UWF Foundation, Inc.
  - 3. UWF Historic Trust, Inc.

## **VII. Unfinished Business**

### **A. Consent Agenda**

1. ACA-1: New Material and Supply (M&S) and Equipment Fees in Mechanical Engineering
2. AUD-2: Internal Audit Report: UWF Athletics – Agreed-Upon Procedures
3. FFO-1: University Carryforward Spending Plan & Fixed Capital Outlay Budget
4. FFO-2: BOT Regulation 4.008 Tuition and Fees, Fines and Penalties - Out-of-State Fee Increase of 15 Percent

## **VIII. New Business**

### **A. Action Items**

1. BOT-1: Resolutions for Trustee Trista Bennett and Julie Sheppard, Esq. in Recognition of Distinguished Service
2. BOT-2: Hire Vice President, Advancement
3. BOT-3: United Faculty of Florida (UFF) University of West Florida Chapter Collective Bargaining Agreement
4. BOT-4: UWF Holiday Regulation 2.228
5. BOT-5: UWF-PBA Sergeant Collective Bargaining Agreement
6. BOT-6: Authorization to Sign Checks
7. BOT-7: Name Change: Wright Family Institute for Global and Population Health
8. BOT-8: Proposed Increase to the Student Athletic Fee
9. BOT-9: Amendment of University Policy 12.02
10. BOT-10: 2026 Accountability Plan
11. BOT-11: Amendment to UWF Regulation 5.001 Parking and Registration
12. BOT-12: Approval of BEI Board of Directors

### **B. Information Items**

1. INFO-1: President's Self Evaluation
2. INFO-2: University of West Florida Police Department Update

## **IX. Good of the Order**

## **X. Adjournment**

**Mission:** *UWF delivers a learner-focused university education that enables students from varied backgrounds to meet their career and life goals. UWF research and community partnerships advance the body of knowledge and enhance the prosperity of the region and the state.*

## Consent Agenda

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### Consent Agenda Items:

1. ACA-1: New Material and Supply (M&S) and Equipment Fees in Mechanical Engineering
2. AUD-2: Internal Audit Report: UWF Athletics – Agreed-Upon Procedures
3. FFO-1: University Carryforward Spending Plan & Fixed Capital Outlay Budget
4. FFO-2: BOT Regulation 4.008 Tuition and Fees, Fines and Penalties - Out-of-State Fee Increase of 15 Percent

Trustees may pull any individual item from the consent agenda for further review as needed. Each item was fully discussed during the committee meetings and all recommendations of the committees reflect the proposed action provided on the agenda.

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Resolutions for Recognition of Distinguished Service

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**Recommended Action:**

Adopt Resolutions 2026.1 and 2026.2 in recognition of distinguished service to the University of West Florida.

**Background Information:**

The UWF Board of Trustees recognizes the contributions Trustee Trista Bennett and Interim General Counsel Julie Sheppard have made to the University. These resolutions serve as a token of the board's sincerest thanks.

**Implementation Plan:**

N/A

**Fiscal Implications:**

N/A

**Relevant Authority:**

N/A

**Supports Strategic Direction(s):**

N/A

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**Documents:**

1. Resolution 2026.1
2. Resolution 2026.2

**Prepared by:**

Kristie Johnson, Board of Trustees Liaison, [kjohnson8@uwf.edu](mailto:kjohnson8@uwf.edu)

**Presenter:**

Rebecca Matthews, Board of Trustees Chair

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Hire Vice President, Advancement

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**Recommended Action:**

Approve hiring for the position of Vice President of the Division of Advancement.

**Background Information:**

The previous Vice President of the Division of Advancement resigned his position in November 2025. Victoria (Tori) Bennett was appointed Interim Vice President of the Division of Advancement effective November 7, 2025, and continues to effectively serve in this role. The candidate will be a member of Cabinet and report to the President.

**Implementation Plan:**

The candidate has been serving in the Interim Vice President Division of Advancement role since November 7, 2025, with a permanent promotion pending approval of the Board of Trustees. This will allow for continuity in the Division of Advancement.

**Fiscal Implications:**

Salary = \$200,000

Fringe = \$46,183

Cell Phone Allowance = \$75 per pay period (\$1,957.50 annually)

Annual incentive payment of up to 15% of base salary at the discretion of the President

**Relevant Authority:**

Florida Statute, 1001.741, requires that the President's executive management team must come before the Board of Trustees for approval before the onboarding process can begin, including a tentative offer letter.

**Supports Strategic Direction(s):**

Strategic Direction 2: Employee Success

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**Documents:**

1. Candidate's Resume
2. Candidate's Tentative Offer Letter
3. Vice President, Division of Advancement Job Description

**Prepared by:**

Jamie C Sprague, Sr. Associate Vice President/CHRO, [jsprague@uwf.edu](mailto:jsprague@uwf.edu)

**Presenter:**

Manny Diaz, Jr, President

**Board of Trustees  
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United Faculty of Florida (UFF) University of West Florida Chapter Collective Bargaining Agreement

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**Recommended Action:**

Ratify the 2026-2029 UFF-UWF Collective Bargaining Agreement.

**Background Information:**

The current Collective Bargaining Agreement between the University and the United Faculty of Florida (UFF) University of West Florida Chapter is effective for 2023-2026.

**Implementation Plan:**

The United Faculty of Florida (UFF) University of West Florida Chapter is in process of ratifying the proposed changes to the Collective Bargaining Agreement.

**Fiscal Implications:**

Approximately \$1,290,000

**Relevant Authority:**

UWF-UFF Collective Bargaining Agreement

**Supports Strategic Direction(s):**

Strategic Direction 2- Employee Success

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**Documents:**

1. TAed Articles Agreement
2. UWF-UFF CBA

**Prepared by:**

Jamie C Sprague, Sr. Associate Vice President/CHRO, [jsprague@uwf.edu](mailto:jsprague@uwf.edu)

**Presenter:**

Jaromy Kuhl, Senior Vice President and Provost, [jkuhl@uwf.edu](mailto:jkuhl@uwf.edu)

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UWF Holiday Regulation 2.028

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**Recommended Action:**

Approve revisions to UWF/REG-2.028, University Holidays.

**Background Information:**

The UWF holiday regulation was established in 2003 and has been revised several times throughout the regulation's history at UWF. This revision expands the number of holidays afforded to eligible employees (Spring Break Holiday, Thanksgiving Holiday, and Winter Holiday). It also defines holiday hours for dispatchers in the UWF Police Department.

**Implementation Plan:**

Once the holiday regulation is approved by the Board of Trustees, the regulation will be sent to the President for his signature. When the signature is obtained, the revised holiday regulation will be posted to the UWF policies website and announced via Human Resources Bulletin in May 2026.

**Fiscal Implications:**

None

**Relevant Authority:**

Florida Board of Governors Regulation 1.001, University Board of Trustees Powers and Duties

**Supports Strategic Direction(s):**

Strategic Direction 2: Employee Success

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**Documents:**

1. UWF/REG-2.028, University Holidays red-lined version
2. UWF/REG-2.028, University Holidays clean version

**Prepared by:**

Jamie C Sprague, Sr. Associate Vice President/CHRO, jsprague@uwf.edu

**Presenter:**

Jamie C Sprague, Sr. Associate Vice President/CHRO

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UWF-PBA Sergeant Collective Bargaining Agreement

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**Recommended Action:**

Ratify the University of West Florida and the Police Benevolent Association Sergeant (UWF-PBA Sergeant Union) Collective Bargaining Agreement for 2026-2029. This ratified CBA will conclude on June 30, 2029.

**Background Information:**

The UWF-PBA Sergeant Union was formed in August 2025. The Public Employees Relations Commission certified the UWF-PBA Sergeant union on October 10, 2025 at the University of West Florida. Bargaining between UWF and PBA Sergeant Union began on January 22, 2026 and concluded on March 27, 2026. This ratification will establish an initial collective bargaining agreement between UWF and PBA Sergeants.

**Implementation Plan:**

The Police Benevolent Associate Sergeant Union at the University of West Florida is in the process of ratifying the proposed changes to the Collective Bargaining Agreement.

**Fiscal Implications:**

Approximately \$30,000

**Relevant Authority:**

Florida Statute 447.307 and the Public Employees Relations Commission

**Supports Strategic Direction(s):**

Strategic Direction 2: Employee Success

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**Documents:**

1. UWF-PBA Sergeant CBA 2026-2029

**Prepared by:**

Jamie C Sprague, Sr. Associate Vice President/CHRO, jsprague@uwf.edu

**Presenter:**

Dan Lucas, VP of Finance and Administration, dlucas@uwf.edu

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## Authorization to Sign Checks

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**Recommended Action:**

Adopt Resolution 2026.3 to authorize the specified officers and employees of the University of West Florida to sign checks effective April 27, 2026.

**Background Information:**

Section 1011.42(7), Florida Statutes, regarding University depositories; deposits into and withdrawals from depositories, states in relevant part:

“The university board of trustees shall specifically designate and spread upon the minutes of the board the legal name and position title of any university employee authorized to sign checks to pay legal obligations of the university.”

In accordance with this statute, the University of West Florida recommends updating the list of authorized check signers to reflect current leadership and organizational changes.

Current Authorized Check Signers (approved June 12, 2025):

- Manny Diaz, Jr., Interim President
- Betsy Bowers, Vice President, Division of Finance and Administration
- Jeffrey Djerlek, Senior Associate Vice President/Controller
- Sharon Jordan, Associate Controller

Proposed Authorized Check Signers effective April 27, 2026:

- Manny Diaz, Jr., President
- Dan Lucas, Vice President, Division of Finance and Administration
- Jeffrey Djerlek, Senior Associate Vice President/Controller
- Sharon Jordan, Associate Controller

**Implementation Plan:**

The updated list of authorized signatories will be communicated to all relevant financial institutions by the Division of Finance and Administration. Signature cards and bank documentation will be updated accordingly. Internal accounting and disbursement systems will also be adjusted to reflect the changes. No additional implementation steps are required.

**Fiscal Implications:**

There are no direct fiscal implications associated with this action. This update is procedural and ensures proper authorization of financial transactions in compliance with state regulations. Ongoing fiscal oversight remains with the University of West Florida Board of Trustees.

**Relevant Authority:**

FL BOG Regulation 1.001 University Boards of Trustee Powers and Duties  
Florida Statutes, Chapter 1010.01 Uniform Records and Accounts  
Florida Statutes, Chapter 1010.02, Financial Accounting and Expenditures  
Florida Statutes 1011.42 (2) University Depositories; Deposits and Withdrawals from Depositories

**Supports Strategic Direction(s):**

Strategic Direction 6: Operational Excellence

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**Documents:**

1. Resolution 2026.3
2. FL BOG Regulation 1.001, University Boards of Trustee Powers and Duties
3. Florida Statutes, Chapter 1010.01, Uniform Records and Accounts
4. Florida Statutes, Chapter 1010.02, Financial Accounting and Expenditures
5. Florida Statutes 1011.42 (2), University Depositories; Deposits and Withdrawals from Depositories

**Prepared by:**

Kristie Johnson, Board of Trustees Liaison, Director of the Office of the President,  
kjohnson8@uwf.edu

**Presenter:**

Jeffrey Djerlek, Senior Associate Vice President for Finance & University Controller

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Name Change: Wright Family Institute for Global and Population Health

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**Recommended Action:**

Motion: Approve the recommended name change of The Wright Family Institute for Global Population Health to The Wright Family Research Institute for Health and Technology.

**Background Information:**

The name change will better reflect the institute's focus and align with the Triumph Grant requirements.

**Implementation Plan:**

Upon Board of Trustees' approval, the re-naming of the institute will be announced and updated through communications, publications, signage, websites and other related materials.

**Fiscal Implications:**

N/A

**Relevant Authority:**

§267.062, Florida Statutes; BOG Reg. 9.005, Naming of Buildings and Facilities; BOT 08.04-02/24 Policy Concerning Naming Opportunities

**Supports Strategic Direction(s):**

Strategic Direction 1: Student Centered and Focused, Strategic Direction 3: Exceptional Academic Programming and Scholarship Aligned with State Needs, and Strategic Direction 6: Operational Excellence.

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**Documents:**

1. Memorandum: Request Approval for Name Change
2. Stephen and Mona Wright Gift Agreement, Amended April 2026
3. University Policy BOT-08.04-02/24 Naming Opportunities

**Prepared by:**

Sarah Schmuck, Executive Specialist, Office of Vice President, Division of University Advancement, (850) 474-3306; [sschmuck@uwf.edu](mailto:sschmuck@uwf.edu).

**Presenter:**

Tori Bennett, Interim Vice President, Division of University Advancement; Interim President, UWF Foundation, Inc.

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## Proposed Increase to the Student Athletic Fee

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**Recommended Action:**

Motion: Approve a proposed \$2 per credit hour increase in the student athletic fee to support the transition to Division I athletics.

**Background Information:**

In January 2026, the University established an ad hoc Student Athletic Fee Committee, jointly appointed by President Manny Diaz, Jr. and the Student Government Association President, Trista Bennett, to evaluate a potential increase to the student athletic fee in connection with a possible transition to Division I (DI) athletics. This approach was taken as a precautionary and forward-looking measure given the University's active exploration of DI membership and the absence of viable conference alternatives at the time.

The committee was structured to comply with statute and ensure strong student representation, with at least half of its members appointed by the Student Government Association (SGA) President. The committee convened twice, once in January and once in February 2026, to review relevant information and deliberate on the potential fee adjustment.

During its meetings, the committee received comprehensive briefings to inform its decision-making, including:

- An overview of the history, structure, and trajectory of the University's athletics program, presented by the Associate Vice President of Athletics, Dave Scott; and
- A review of student fee history, structure, and statutory considerations, presented by Dan Lucas, Vice President of Finance and Administration.

At its February 10, 2026, meeting, the Associate Vice President of Athletics, Dave Scott provided a detailed overview of the operational, competitive, and financial implications of transitioning to Division I athletics. As part of this discussion, a proposed increase of \$2.00 per credit hour to the student athletic fee, consistent with statutory parameters, was presented as a contingency measure, to be implemented only in the event the University formally advanced to Division I.

Following discussion, the committee voted unanimously to recommend approval of the proposed \$2.00 per credit hour increase, contingent upon the University's transition to Division I athletics.

On April 2, 2026, the University publicly announced its decision to move to Division I athletics, with implementation in Fall 2026.

In alignment with the committee's recommendation and the University's confirmed transition to Division I athletics, the proposed action before the Board of Trustees is to approve a \$2.00 per credit hour increase to the student athletic fee.

**Implementation Plan:**

Upon approval by the Board of Trustees, the \$2.00 per credit hour increase to the student athletic fee will be implemented beginning in the Fall 2026 term and applied through the University's standard tuition and fee assessment process.

**Fiscal Implications:**

The fee increase provides a dedicated revenue stream restricted to supporting the University's transition to Division I athletics and associated athletic program costs.

**Relevant Authority:**

Section 1009.24, Florida Statutes

Florida Board of Governors Regulation 7.003, Fees, Fines and Penalties

**Supports Strategic Direction(s):**

Strategic Direction 1: Student Centered and Focused

Strategic Direction 4: Community and Economic Engagement

Strategic Direction 5: Infrastructure

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**Documents:**

1. SAFC Agenda 2026.01.22
2. SAFC Meeting Minutes 2026.01.22
3. SAFC Agenda 2026.02.10
4. SAFC Meeting Minutes 2026.02.10

**Prepared by:**

Dr. Mary Anderson, Vice President, Division of Academic Engagement and Student Affairs,  
manderson1@uwf.edu

**Presenter:**

Dr. Mary Anderson, Vice President, Division of Academic Engagement and Student Affairs

**Board of Trustees  
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Amendment of University Policy BOT-12.02

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**Recommended Action:**

Approve the amendment of University Policy BOT-12.02, Board of Trustees Public Comment Policy, as presented.

**Background Information:**

This policy was identified as needing review to clarify: the manner in which the public may appear to comment, the place on the agenda for comment, the deadline to register for comments, and the total time allotted for comment. The policy was last reviewed and revised in September of 2023.

**Implementation Plan:**

Becomes effective upon approval of the Board.

**Fiscal Implications:**

None.

**Relevant Authority:**

§286.0114, Fla. Stat.

**Supports Strategic Direction(s):**

Strategic Direction 6: Operational Excellence

Strategic Direction 7: Culture of Respect and Civility

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**Documents:**

1. BOT-12.02 BOT Public Comment - redline
2. BOT-12.02 BOT Public Comment – clean
3. §286.0114, Fla. Stat.

**Prepared by:**

Kristie Johnson, Board of Trustees Liaison, [kjohnson8@uwf.edu](mailto:kjohnson8@uwf.edu)

**Presenter:**

Julie Sheppard, Esq.

**Board of Trustees  
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University of West Florida 2026 Accountability Plan

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**Recommended Action:**

Motion: Approval of the UWF 2026 Accountability Plan

**Background Information:**

The Accountability Plan is an annual report that is closely aligned with the Board of Governors' 2030 System Strategic Plan. This report enhances the System's commitment to accountability and strategic planning by fostering greater coordination between institutional administrators, University Boards of Trustees and the Board of Governors regarding each institution's direction and priorities as well as performance expectations and outcomes on institutional and system-wide goals.

Once an Accountability Plan is approved by each institution's respective Boards of Trustees, the Board of Governors will review and consider the plan's narrative strategy, metric goals and enrollment plans for approval, excluding those sections of the Plan that require additional regulatory or procedural approval pursuant to law or Board regulations.

The UWF Board of Trustees' acceptance of this Accountability Plan does not constitute approval of any particular component, nor does it supersede any necessary approval processes that may be required for each component.

The Provost will also provide an update on the Performance Based Funding Metrics.

**Implementation Plan:**

The BOT-approved UWF 2026 Accountability is due to BOG by May 1, 2026.

**Fiscal Implications:**

Performance Based Funding metrics reported on the Accountability Plan are used to calculate the points used in the allocation of PBF funds.

**Relevant Authority:**

Section 7(d), Art. IX, Fla. Const., Section 1001.92; Section 1008.46, Florida Statutes  
Florida Board of Governors Regulations 2.002 & 5.001

**Supports Strategic Direction(s):**

Strategic Direction 1: Student Centered and Focused

Strategic Direction 3: Exceptional Academic Programming and Scholarship Aligned with State Needs

Strategic Direction 4: Community and Economic Engagement

**Documents:**

1. UWF 2026 Accountability Plan

**Prepared by:**

Christophe Lizen, Assistant Vice President, Institutional Research, [clizen1@uwf.edu](mailto:clizen1@uwf.edu),  
850.474.2901

**Presenter:**

Dr. Jaromy Kuhl, Senior Vice President and Provost

**Board of Trustees  
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Amendment of UWF REG 5.001 Parking and Registration

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**Recommended Action:**

Approve revisions to UWF Regulation 5.001 Parking and Registration, as presented.

**Background Information:**

This regulation was last updated in September 2025. The proposed revision eliminates the charge for the special Back-In Permit.

**Implementation Plan:**

UWF Regulation 5.001 Parking and Registration, will become effective upon approval by the UWF BOT.

**Fiscal Implications:**

Not material.

**Relevant Authority:**

Sections 1006.66, 1009.24, and 1009.26, Florida Statutes  
BOG Regulation 7.003 (11), Fees, Fines and Penalties

**Supports Strategic Direction(s):**

Strategic Direction 6: Operational Excellence

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**Documents:**

1. UWF/REG 5.001 Parking and Registration-clean
2. UWF/REG 5.001 Parking and Registration-redline
3. BOG Regulation 7.003 (11) Fees, Fines and Penalties

**Prepared by:**

Tiffany Nisewonger, Executive Assistant, Division of Finance and Administration,  
tnisewonger@uwf.edu

**Presenter:**

Dan Lucas, VP of Finance and Administration, 850-474-2209, dluucas@uwf.edu

**Board of Trustees  
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Appointment to the BEI Board of Directors

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**Recommended Action:**

Approve C. Ray Jones, Dick Baker, and Autumn Beck-Blackledge to the BEI Board of Directors, subject to approval at the next BEI board meeting.

**Background Information:**

To comply with Legislative Section 1004.28(3), Florida Statutes and Bylaws of UWF Business Enterprises, Inc., directors other than the UWF Board of Trustees Chair's appointment and the President or designee must be approved by the UWF Board of Trustees. UWF Business Enterprises, Inc. requests approval of the following new members to the UWF BEI Board of Directors:

1. C Ray Jones - Chair (Board appointed)
2. Dick Baker - Secretary-Treasurer (Board appointed)
3. Autumn Beck-Blackledge (Presidential appointment)

**Implementation Plan:**

Appointment of the UWF BEI Board of Directors to include C. Ray Jones, Dick Baker, and Autumn Beck-Blackledge.

**Fiscal Implications:**

None

**Relevant Authority:**

1004.28 (3) Florida Statutes and Bylaws of UWF Business Enterprises, Inc.

**Supports Strategic Direction(s):**

Strategic Direction 6. Operational Excellence

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**Documents:**

1. 1004.28 (3) Florida Statutes
2. Bylaws of UWF Business Enterprises, Inc.
3. UWF Business Enterprises Members and Bios

**Prepared by:**

Tiffany Nisewonger, Executive Assistant, Division of Finance and Administration,  
tnisewonger@uwf.edu

**Presenter:**

Dan Lucas, VP of Finance and Administration, 850-474-2209, dluucas@uwf.edu

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2025-2026 President's Self Evaluation

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**Recommended Action:**

Informational, no action necessary.

**Background Information:**

The Board of Trustees is responsible for assessing the President's performance, goals and compensation.

**Annual Performance Evaluation Timeline**

1. On or before May 1 each year, the President shall initiate the annual review process for the fiscal year ending on June 30 of such year by preparing a self-appraisal of performance as President for submission to the Board Chair and evaluation by the Committee, and then for submission to the Board.

**Implementation Plan:**

N/A

**Fiscal Implications:**

N/A

**Relevant Authority:**

University Policy BOT-14-14.01-06/17 Presidential Evaluation Policy

**Supports Strategic Direction(s):**

This item supports all seven Strategic Directions.

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**Documents:**

1. President's 2025-2026 Self-Evaluation

**Prepared by:**

Kristie Johnson, BOT Liaison, [kjohnson8@uwf.edu](mailto:kjohnson8@uwf.edu)

**Presenter:**

President Manny Diaz, Jr.

**Board of Trustees  
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**Recommended Action:**

Information Item

**Background Information:**

This update will provide the Board with an overview of recent activities, police programs, and accreditation with the Commission for Florida Law Enforcement.

**Implementation Plan:**

Provide an overview of the current project status and highlighting key milestones achieved.

**Fiscal Implications:**

None

**Relevant Authority:**

Informational

**Supports Strategic Direction(s):**

Strategic Direction 2: Employee Success

Strategic Direction 6: Operational Excellence

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**Documents:**

1. Police Department Update Presentation
2. Run, Hide, Fight: <https://youtu.be/jwHZRrYko3Y?si=dMEg-V05Q0Rjur77>

**Prepared by:**

Tiffany Nisewonger, Executive Assistant, Finance & Administration Vice President's Office,  
[tnisewonger@uwf.edu](mailto:tnisewonger@uwf.edu), 850-474-2209

**Presenter:**

Cass Boatwright, Chief Operating Officer, [cboatwright@uwf.edu](mailto:cboatwright@uwf.edu), 850-474-2007