



**Academic Affairs Committee Meeting
Thursday, November 13, 2025
Zoom Webinar**

[Zoom Webinar](#) | Passcode: 393156

Agenda

I. Call to Order

II. Roll Call

III. Greeting

IV. Public Comment

V. Approval of Minutes

a. [August 14, 2025](#): Committee Meeting Minutes

VI. New Business

a. Action Items

i. [ACA-1](#): Request to Remove Exception to 120 Credit Hours

ii. [ACA-2](#): Degree Program Termination BS Interdisciplinary Sciences

b. Information Items

i. [INFO-1](#): Programs in Development

ii. [INFO-2](#): Program Reviews

VII. Good of the Order

VIII. Adjournment



**Academic Affairs Committee
August 14, 2025
UWF Conference Center
DRAFT Minutes**

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Committee Meeting

9:04 a.m.

The public was provided with information on the UWF Board of Trustees website to attend this public meeting in person in the UWF Conference Center or virtually through Zoom Webinar.

I. Call to Order

- A. The meeting of the UWF Board of Trustees Academic Affairs Committee was called to order at 9:04 a.m. by Committee Chair Adam Kissel.

II. Roll Call

- A. Chair Kissel asked Anna Lochas to conduct roll call. Trustees Adam Kissel and Heather Riddell were in attendance in person and Trustee Edward Fleming was in attendance virtually.

- B. Other Trustees in attendance included:

- 1. Paul Bailey, Dick Baker, Trista Bennett, Rebecca Matthews, Ashley Ross, Alonzie Scott, Zack Smith, and Chris Young were in attendance in person. Paul Hsu and Rachel Moya were in attendance virtually.

- C. Others in attendance included:

- 1. Manny Diaz, Jr., Interim President; Jaromy Kuhl, Senior Vice President and Provost; Howard Reddy, Vice President of University Advancement; Betsy Bowers, Vice President of Finance and Administration; Mary Anderson, Interim Vice President and Dean of Students for Academic Engagement and Student Affairs; Clifford Humphrey, Chief of Staff and Vice President of Strategic Initiatives; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Julie Sheppard, Interim General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Abigail Megginson, Director, Government Relations; Alex Smith, Director of External Affairs; David Bryant, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Dallas Snider, Vice Provost; Mohamed Khabou, Dean of Hal Marcus College of Science and Engineering; Allison Schwartz, Director of Undergraduate Research; Cass Boatwright, Director of Procurement and Contracts; and Anna Lochas, Board of Trustees Liaison.

III. Greeting

- A. Chair Kissel welcomed everyone to the meeting and noted that there were five action items and one information item on the Academic Affairs Committee agenda.

IV. Public Comment

- A. Chair Kissel opened the floor for public comment. There was none.

V. Approval of Minutes

- A. Chair Kissel reminded the committee members that they had been given the opportunity ahead of time to review the minutes of the May 8, 2025,

Academic Affairs Committee Meeting. Chair Kissel asked for a motion to approve the minutes as presented if there were no changes or corrections.

1. Motion by: Trustee Riddell
2. Seconded by: Trustee Kissel
3. Motion passed unanimously.

VI. New Business

A. Action Items

1. ACA-1: Tenure as a Condition of Employment
 - a. The first action item was presented by Provost, Dr. Jaromy Kuhl on Tenure as a Condition of Employment.
 - b. Chair Kissel asked for a motion to approve Tenure as a Condition of Employment for Dr. Muhammad Maqbool and Dr. Jeremy Straub.
 - i. Motion by: Trustee Riddell
 - ii. Seconded by: Trustee Kissel
 - iii. Motion passed unanimously.
2. ACA-2: UWF BOT Academic Affairs Committee Charter Revisions
 - a. Dr. Kuhl presented the second action item on the revisions to the Academic Affairs Committee Charter.
 - b. Chair Kissel asked for a motion to approve the revisions to the UWF Board of Trustees Academic Affairs Committee Charter.
 - i. Motion by: Trustee Riddell
 - ii. Seconded by: Trustee Kissel
 - iii. Motion passed unanimously.
3. ACA-3: General Education Course Offerings
 - a. Vice Provost, Dr. Dallas Snider presented the third action item on the General Education Course Offerings list.
 - b. Chair Kissel asked for a motion to approve the list of general education course offerings effective Fall 2026.
 - i. Motion by: Trustee Riddell
 - ii. Seconded by: Trustee Kissel
 - iii. Motion passed unanimously.
4. ACA-4: 2024-2025 UWF Institutes and Centers Annual Report
 - a. Dr. Kuhl presented the fourth action item on the 2024-2025 UWF Institutes and Centers Annual Report.

- b. Chair Kissel asked for a motion to approve the 2024-2025 UWF Institutes and Centers Annual Report.
 - i. Motion by: Trustee Riddell
 - ii. Seconded by: Trustee Kissel
 - iii. Motion passed unanimously.
- 5. ACA-5: 2025 UWF Textbook & Instructional Materials Affordability Annual Report
 - a. Dr. Snider presented the final action item on the 2025 UWF Textbook and Instructional Materials Affordability Annual Report.
 - b. Chair Kissel asked for a motion to approve the 2025 UWF Textbook and Instructional Materials Affordability Annual Report.
 - i. Motion by: Trustee Riddell
 - ii. Seconded by: Trustee Kissel
 - iii. Motion passed unanimously.

B. Information Item

- 1. INFO-1: Summary of Degree and Course Program Changes
 - a. Dr. Snider presented the information item on the Summary of Degree and Course Program Changes.

VII. Good of the Order

- A. Chair Kissel identified that all agenda items had been discussed. Chair Kissel asked if the committee members had any additional business to discuss. No other business was discussed.

VIII. Adjournment

9:35 a.m.

- A. Chair Kissel thanked those in attendance for their participation. With no other business to discuss, Chair Kissel adjourned the meeting at 9:35 a.m.

**Board of Trustees
Academic Affairs Committee
November 13, 2025**

Request to Remove Exception to 120 Credit Hours

Recommended Action:

Motion: Approval of Request to Remove Exception to 120 Credit Hours for the Bachelor of Science in Computer Engineering, the Bachelor of Science in Electrical Engineering, and the Bachelor of Science in Mechanical Engineering

Background Information:

The Bachelor of Science in Computer Engineering (BSCE) (CIP Code: 14.0901), the Bachelor of Science in Electrical Engineering (BSEE) (CIP Code: 14.1001), and the Bachelor of Science in Mechanical Engineering (BSME) (CIP Code: 14.0901) were previously approved by the State University System Board of Governors (BOG) to exceed the 120-semester credit hour requirement in accordance with BOG Regulation 8.014.

The respective academic departments reviewed the curriculum of these degree programs and have made the decision to bring the hours in line with other degree program offerings across the State University System. The revised programs of study reflect the coursework necessary to provide a quality education to students and continue to ensure student achievement and success beyond graduation. Departmental faculty thoughtfully redesigned the curricula of these programs to ensure that they meet ABET accreditation requirements as well as requirements needed for students to qualify to take the Fundamentals of Engineering exam upon graduation. These program changes were reviewed and approved by faculty and the leadership of the departments, the Hal Marcus College of Science and Engineering, and the University.

Degree Program	CIP Code	Department/College	Approved Hours	Requested Hours
Bachelor of Science in Computer Engineering (BSCE)	14.0901	Electrical & Computer Engineering/Hal Marcus College of Science and Engineering	127	120
Bachelor of Science in Electrical Engineering (BSEE)	14.1001	Electrical & Computer Engineering/Hal Marcus College of Science and Engineering	127	120
Bachelor of Science in Mechanical Engineering (BSME)	14.1901	Mechanical Engineering/ Hal Marcus College of Science and Engineering	128	120

Implementation Plan:

1. The UWF Board of Trustees considers the Request to Remove the Exception to 120 Credit Hours for the Bachelor of Science in Computer Engineering (BSCE) (CIP Code: 14.0901),

- the Bachelor of Science in Electrical Engineering (BSEE) (CIP Code: 14.1001), and the Bachelor of Science in Mechanical Engineering (BSME) (CIP Code: 14.0901).
2. UWF notifies the Board of Governors staff upon approval by the UWF Board of Trustees.

Fiscal Implications:

There are no fiscal implications for this request.

Relevant Authority:

BOG Regulation 8.014 Bachelor's Degree Exceptions to 120 Credit Hours Requirement

Supports Strategic Direction(s):

- 3.1 Ensure excellent academic programs in areas of strategic importance to the University, region, and state.
- 4.2 Provide specific workforce needs/credentials for regional and state businesses.

Supporting Documents:

1. BSCE – Removal of Exception to 120 Credit Hours Requirement
2. BSEE – Removal of Exception to 120 Credit Hours Requirement
3. BSME – Removal of Exception to 120 Credit Hours Requirement
4. BOG Regulation 8.014 Bachelors' Degree Exceptions to 120 Credit Hours Requirement

Prepared by:

Dr. Angela Bryan, Director of Institutional Effectiveness and Accreditation Liaison Officer, Institutional Effectiveness, abryan@uwf.edu

Presenter:

Dr. Dallas Snider, Vice Provost



Removal of Exception to the 120 Credit Hours Requirement for Baccalaureate Programs Request

In accordance with Board of Governors Regulation 8.014,
Bachelors' Degree Exceptions to 120 Credit Hours Requirement

Institution: University of West Florida

Program Name: Bachelor of Science in Computer Engineering (BSCE)

CIP Code: 14.0901

☐ **B.A.**

☒ **B.S.**

(Classification of Instructional Programs)

1. The exception to 120 credit hours was approved because (check all that apply):

- ☒ accreditation requirements
- ☒ mandated criteria for professional licensing
- ☐ other (please specify): _____

2. What is the effective term and year of the program requiring 120 credit hours?

Spring 2026

3. What is the justification for the reversion to 120 credit hours for the degree?

UWF faculty redesigned the curriculum and reduced the hours in EGS 4032 Ethics from 3 credits to 2 credits, and also moved MAC 2313 Analytic Geometry and Calculus III and MAP 2302 Differential Equations to meet general education requirements.

4. If the program was approved for the exception to 120 credit hours because of accreditation requirements and/or mandated criteria for professional licensing requirements, please explain how these requirements have changed or will be addressed.

All program requirements related to ABET accreditation and the Fundamentals of Engineering exam are included in the revised curriculum for the program. The revised curriculum meets all ABET accreditation standards and Fundamentals of Engineering exam requirements.

Required Signatures

Signed by:

Dallas H. Snider, Vice Provost, for

Dr. Jaromy Kuhl, Provost

09/03/2025

Provost's Signature

Date

Board of Trustees Chair's Signature

Date

December 11, 2025

Date Approved by the Board of Trustees



Removal of Exception to the 120 Credit Hours Requirement for Baccalaureate Programs Request

In accordance with Board of Governors Regulation 8.014,
Bachelors' Degree Exceptions to 120 Credit Hours Requirement

Institution: University of West Florida

Program Name: Bachelor of Science in Electrical Engineering (BSEE)

CIP Code: 14.1001

☐ **B.A.**

☒ **B.S.**

(Classification of Instructional Programs)

1. The exception to 120 credit hours was approved because (check all that apply):

- ☒ accreditation requirements
- ☒ mandated criteria for professional licensing
- ☐ other (please specify): _____

2. What is the effective term and year of the program requiring 120 credit hours?

Spring 2026

3. What is the justification for the reversion to 120 credit hours for the degree?

UWF faculty redesigned the curriculum and reduced the hours in EGS 4032 Ethics from 3 credits to 2 credits, and also moved MAC 2313 Analytic Geometry and Calculus III and MAP 2302 Differential Equations to meet general education requirements.

4. If the program was approved for the exception to 120 credit hours because of accreditation requirements and/or mandated criteria for professional licensing requirements, please explain how these requirements have changed or will be addressed.

All program requirements related to ABET accreditation and the Fundamentals of Engineering exam are included in the revised curriculum for the program. The revised curriculum meets all ABET accreditation standards and Fundamentals of Engineering exam requirements.

Required Signatures

Signed by:

Dallas H. Snider, Vice Provost, for

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Dr. Jaromy Kuhl, Provost

09/03/2025

Provost's Signature

Date

Board of Trustees Chair's Signature

Date

December 11, 2025

Date Approved by the Board of Trustees



Removal of Exception to the 120 Credit Hours Requirement for Baccalaureate Programs Request

In accordance with Board of Governors Regulation 8.014,
Bachelors' Degree Exceptions to 120 Credit Hours Requirement

Institution: University of West Florida

Program Name: Bachelor of Science in Mechanical Engineering (BSME)

CIP Code: 14.1901

☐ **B.A.**

☒ **B.S.**

(Classification of Instructional Programs)

1. The exception to 120 credit hours was approved because (check all that apply):

- ☒ accreditation requirements
- ☒ mandated criteria for professional licensing
- ☐ other (please specify): _____

2. What is the effective term and year of the program requiring 120 credit hours?

Spring 2026

3. What is the justification for the reversion to 120 credit hours for the degree?

UWF faculty redesigned the curriculum and reduced the hours in the EGM 3344 Numerical Methods from 3 credits to 2 credits, EGS 4032 Ethics from 3 credits to 2 credits, and also moved MAC 2313 Analytic Geometry and Calculus III and MAP 2302 Differential Equations to meet general education requirements.

4. If the program was approved for the exception to 120 credit hours because of accreditation requirements and/or mandated criteria for professional licensing requirements, please explain how these requirements have changed or will be addressed.

All program requirements related to ABET accreditation and the Fundamentals of Engineering exam are included in the revised curriculum for the program. The revised curriculum meets all ABET accreditation standards and Fundamentals of Engineering exam requirements.

Required Signatures

Signed by:

Dallas H. Snider, Vice Provost, for

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Dr. Jaromy Kuhl, Provost

09/03/2025

Date

Board of Trustees Chair's Signature

Date

December 11, 2025

Date Approved by the Board of Trustees

8.014 Bachelors' Degree Exceptions to 120 Credit Hours Requirement.

- (1) The Board of Governors may approve a university board of trustees request for a bachelor's degree program to exceed 120 credit hours to degree. Programs may be approved for one or more of the following reasons.
 - (a) Additional courses are required to meet specialized accreditation standards for program content, and such accreditation is expected or required for program graduates to become employed in the profession for which they are being prepared.
 - (b) Additional courses are required to meet state or federal-mandated criteria for professional licensing.
 - (c) The degree program offers a unique and innovative learning experience, such as honors programs, individualized study, and other non-traditional educational approaches.
- (2) Approval to exceed 120 credit hours to degree applies to the degree program and its majors as defined in Board of Governors Regulation 8.011, Authorization of New Academic Degree Programs and Other Curricular Offerings. In the request for approval, the university must identify all majors within the degree program and the number of credit hours required for each major. The highest number of credit hours will be recorded in the State University System Academic Degree Program Inventory and used for state-level accountability calculations. Universities shall not implement majors within a degree program that exceed the recorded maximum number of credit hours for the degree program without following the processes described herein, as appropriate.
- (3) Each university board of trustees has the authority to approve a reduction in credit hours for degree programs approved by the Board of Governors to exceed 120 credit hours to degree. The university board of trustees approved reduction in credit hours will be the new total hours to degree. Upon a decrease in credit hours, the university will submit to the Board of Governors' office a notification of reduced credit hours and include the university board of trustees approved credit hours to degree before the start of the effective term.

Authority: Section 7(d), Art. IX, Fla. Const.; Section 1007.25, Florida Statutes; History: New 3-29-07; Amended 09-22-16; 11-09-23.

**Board of Trustees
Academic Affairs Committee
November 13, 2025**

Academic Degree Program Termination

Recommended Action:

Motion: Approve Termination of the Academic Degree Program - B.S. in Interdisciplinary Sciences (CIP 30.0101)

Background Information:

The State University System of Florida Board of Governors (BOG) grants University Boards of Trustees (BOT) the authority to terminate academic degree programs and offerings at the undergraduate, graduate, and professional levels. To ensure the efficient use of state resources and maintain the quality and relevancy of academic programs offered by UWF, programs may be terminated. Reasons for terminating academic degree programs as outlined in BOG Regulation 8.012 may include but are not limited to:

1. Enrollments are no longer sufficient to justify the cost of instruction, facilities, and equipment.
2. The program duplicates other offerings at the university.
3. Faculty or other resources are no longer sufficient to deliver a high-quality program.
4. The program is no longer aligned with the mission or strategic goals of the university or is no longer aligned with strategic goals of the Board of Governors.
5. The program no longer meets the needs of the citizens of Florida in providing a viable educational or occupational objective.

The Bachelor of Science in Interdisciplinary Sciences (CIP 30.0101) was identified by the BOG as a recurring low-productivity degree program. Targeted recruitment efforts and curricular changes have failed to increase enrollment. The program faculty, in consultation with college and university leadership, reviewed the program's future potential and student alternatives and collectively decided to recommend the program for termination. The program will end new enrollments effective fall 2026 to allow the department to teach-out students currently enrolled and to ensure students are able to graduate on or before August 2028.

Implementation Plan:

1. The UWF BOT Academic Affairs Committee considers the Academic Degree Program Termination on November 13, 2025.
2. The UWF BOT considers the Academic Degree Program Termination on December 11, 2025.
3. BOG Staff review the Academic Degree Program Termination and update the SUS Academic Degree Program Inventory.
4. Upon notification of removal, UWF notifies Florida State College System institutions.
5. New enrollments cease for fall 2026 and beyond.

6. Program teach-out plan completed for all currently enrolled students on or before August 2028.

Fiscal Implications:

None

Relevant Authority:

1. BOG Regulation 8.012 Academic Program Termination and Temporary Suspension of New Enrollments
2. UWF Policy AC-08.03-04/25 Degree Program Termination

Supports Strategic Direction(s):

3.1 Ensure excellent academic programs in areas of strategic importance to the University, region, and state.

6.3 Assure accountability of operations and outcomes to appropriate internal and external stakeholders.

Supporting Documents:

1. Academic Degree Program Termination Form – B.S. in Interdisciplinary Sciences
2. BOG Regulation 8.012 Academic Program Termination and Temporary Suspension of New Enrollments
3. UWF Policy AC-08.03-04/25 Degree Program Termination
 - a. Attachment A – Letter to SACSCOC, Notice of Program Closure
 - b. Attachment B – Teach Out Academic Plan
 - c. Attachment C – Form Letter to SUS College Provosts

Prepared by:

Dr. Angela Bryan, Accreditation Liaison and Director of Institutional Effectiveness, Academic Affairs, abryan@uwf.edu

Presenter:

Dr. Dallas Snider, Vice Provost



Academic Degree Program Termination

In Accordance with Board of Governors Regulation 8.012,
Academic Program Termination and Temporary Suspension of New Enrollments

Institution: University of West Florida

Program Name: B.S. in Interdisciplinary Sciences

Degree Level(s): Bachelor **CIP Code:** 30.0101

Anticipated Termination Term: Fall 2026

First term when no new students will be accepted into the program

Anticipated Phase-Out Term: Fall 2028

First term when no student data will be reported for this program

Each university board of trustees has the responsibility and authority to approve termination of degree programs at the undergraduate, graduate, and professional levels with the exception of master's degree programs in nursing, which must be approved by the Board of Governors in accordance with Board Regulation 8.008. Upon termination of a degree program, the university will submit to the Board of Governors' office a request for termination prior to the start of the effective term. Upon resolution of any outstanding issues regarding the program's termination, the change will be added to the State University System Academic Degree Program Inventory, and a letter of notification shall be provided to the institution.

1. Does the proposed program qualify as a Program of Strategic Emphasis, as described in the Florida Board of Governors 2025 System Strategic Plan?

[Programs of Strategic Emphasis List](#)

- ☐ Yes, it does qualify as a Program of Strategic Emphasis.
☒ No, it does not qualify as a Program of Strategic Emphasis.

Does the program fall under one of the CIP codes listed below that qualifies for the Programs of Strategic Emphasis Waiver? (*for baccalaureate programs only*)

CIP CODE	CIP TITLE
11.0101	Computer and Information Sciences
11.0103	Information Technology
13.1001	Special Education and Teaching
13.1202	Elementary Education and Teaching
14.0801	Civil Engineering
14.0901	Computer Engineering
14.1001	Electrical and Electronics Engineering
14.1901	Mechanical Engineering
27.0101	Mathematics
52.0301	Accounting
52.0801	Finance
52.1201	Management Information Systems

- ☐ Yes. If yes, students in the program will be eligible for the Programs of Strategic Emphasis waiver. Refer to [Board Regulation 7.008](#) and the [Programs of Strategic Emphasis Waiver Guidance](#).
☒ No

2. Provide a narrative rationale for the request to terminate the program.

The Bachelor of Science (B.S.) in Interdisciplinary Sciences (CIP 30.0101) was identified by the Board of Governors (BOG) as a recurring low-productivity degree program. The degree appeared on this list in 2023 and again in 2025 due to an overall enrollment of less than 30 students. Targeted recruitment efforts and curricular changes have failed to increase enrollment.

Program faculty, in consultation with college and university leadership, reviewed the program's future potential and student alternatives– and collectively decided to recommend the program for termination.

3. Indicate on which campus(es) the program is being offered and the extent to which the proposed termination has had or will have an impact on enrollment, enrollment planning, and/or the reallocation of resources.

The B.S. in Interdisciplinary Sciences is offered on the University of West Florida's (UWF) Pensacola campus. There are no known negative impacts to enrollment/enrollment planning or the reallocation of resources as a result of this program deletion.

4. Explain how the university intends to accommodate any students or faculty currently active in the program scheduled to be terminated. State what steps have been taken to inform students and faculty of the intent to terminate the program.

To accommodate any students who are currently enrolled in the program, the university has proposed a teach-out plan to ensure the requisite courses for completion are offered adequately with minimal disruption, within a reasonable timeframe, and with no unexpected costs to the student.

Communication of this program deletion began via email on September 15, 2025. In addition, individual planning sessions with the Hal Marcus College of Science and Engineering (HMCSE) program advisors as well as the Advising Center began after the initial program termination notification to ensure students can complete their degrees by August 21, 2028.

Due to the interdisciplinary nature of the program, there are no anticipated negative impacts to faculty within the HMCSE. All faculty currently teaching within HMCSE will retain current assignments.

5. Provide the date the teach-out plan was submitted to the institution's accreditor. Include a copy of the notification letter with your submission.

The Accreditation Liaison for UWF submitted a substantive change notification (Attachment A) to SACSCOC on September 15, 2025 along with the proposed teach out plan (Attachment B).

6. Identify the process for evaluating and mitigating any potential negative impact of the proposed action on the current representation of faculty and students in the program.

A teach out plan has been prepared and communicated to student advisors for the B.S. in Interdisciplinary Sciences. Faculty have designed this teach out plan to ensure that students have sufficient opportunity to complete all necessary courses on or before the phase out term of Fall 2028 without undue hardship or additional costs other than the established tuition and fees. There is no negative impact on students anticipated.

Due to the interdisciplinary nature of the degree program, faculty teaching courses as part of the B.S. in Interdisciplinary Sciences also teach in other degree programs offered in HMCSE. There is no negative impact to faculty anticipated.

7. If this is a baccalaureate program, explain how and when the Florida College System institutions have been notified of its termination so that students can be notified accordingly.

Once this request for termination has been approved by the UWF Board of Trustees and the State University System of Florida Board of Governors, the Vice Provost will notify the CAO of each state college of the closure of this degree program via official UWF email communication. Please see Attachment C.

Required Signatures

Signed by:

Dr. Dallas Snider, Vice Provost, for Dr. Jaromy Kulul

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Provost's Signature

10/27/2025

Date

Board of Trustees Chair's Signature

Date

December 11, 2025

Date Approved by the Board of Trustees



Attachment A

Office of the Provost
11000 University Parkway
Pensacola, FL 32514-5750

September 15, 2025

Dr. Kevin Sightler, Director
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Re: SC033358 - Program Closure

Dear Dr. Sightler,

In accordance with substantive change notification procedures, this letter is to inform the Commission on Colleges of a program closure, effective August 24, 2026, at University of West Florida. This decision results from longitudinal data analysis, consultative efforts, and careful consideration of all alternatives. The university wants to assure the Commission that the planning efforts for these closures take into consideration the immediate interests of students and employees affected by this decision. The university has completed planning and is engaged in ongoing efforts to:

1. No longer admit students into the degree program.
2. Provide internal teach-out plans for those students currently enrolled in the degree program.
3. Reassign and allow for other opportunities within the university's hiring policies to place faculty and other employees affected by this degree program closure.

Bachelor of Science in Interdisciplinary Sciences (CIPC: 30.0101). This is a four-year undergraduate program of study leading to a Bachelor of Science and is located on the main campus in Pensacola, Florida as well as being offered online. All 6 students will be notified via UWF official email of degree program termination. The proposed teach-out plan for the BS in Interdisciplinary Sciences allows that all courses needed to complete the degree program will be offered so that each student will have adequate opportunity to complete their degree program with minimal disruption, within a reasonable timeframe, and with no unexpected costs to the student. Each student will be personally counseled and advised to develop an individualized education plan to ensure graduation on or before August 16, 2028, with no additional charges other than the usual and customary tuition and fees. The proposed teach-out plan and sample student notification letter are included as attachments.

As part of the teach-out plan, the university will maintain adequate program resources (i.e. full-time faculty and equipment) until the end of the teach-out plan on August 16, 2028. No new students will be enrolled in the degree program effective immediately. Once approved, the effective closure date for the BS in Interdisciplinary Sciences will be August 24, 2026.

Phone 850.474.2035 Fax 850.474.3131

Web uwf.edu

An Equal Opportunity/Equal Access Institution

The university will make every effort to assist those students and employees affected by this closure so that they may experience minimal disruption. Suitable arrangements to allow completion of their program of study are in place. No faculty or staff will lose their positions as they teach courses and/or support other programs within the departments that support this interdisciplinary degree. Please contact me if you have a question or need further information regarding this closure.

Sincerely,

A handwritten signature in blue ink, reading "Angela L. Bryan".

Angela Bryan, Ph.D.
Director of Institutional Effectiveness
SACSCOC Liaison
University of West Florida

Attachments: Teach-out Plan for the Bachelor of Science in Interdisciplinary Sciences
Sample Student Notification Email

Cc: Dr. Matthew Melton, Vice President, SACSCOC
Mr. Manny Diaz, Jr., Interim President UWF
Dr. Jaromy Kuhl, Provost and Senior Vice President, UWF
Dr. Dallas Snider, Vice Provost
Dr. Mohamed Khabou, Dean, Hal Marcus College of Science and Engineering, UWF
Dr. Peter Cavnar, Assoc. Dean, Hal Marcus College of Science and Engineering, UWF
Mr. Adam Burgess, Registrar, UWF
Ms. Katherine Condon, Asst. Vice President, Enrollment Affairs, UWF
Mr. Ethan Henley, Executive Director, University Admissions, UWF

Attachment B

Teach Out Academic Plan**Bachelor of Science in Interdisciplinary Sciences
Hal Marcus College of Science and Engineering**

Required Courses	Fall 2026	Spring 2027	Summer 2027*	Fall 2027	Spring 2028	Summer 2028*
CEN 3031 Software Engineering I	1 section	1 section				
COP 3014 Algorithm and Program Design	1 section	1 section				
COP 3022 Intermediate Computer Programming			1 section			
COP 3530 Data Structures and Algorithms I	1 section	1 section	1 section			
COP 4710 Database Systems			1 section	1 section		
COT 3100 Discrete Systems			1 section			
GEO 3210 Geomorphology	1 section			1 section		
GEO 4221/4221L Coastal Morphology and Processes and Lab		1 section				
GEO 4250/4250L Weather and Climate and Lab			1 section			
GEO 4260/4260L Geography of Soils and Lab	1 section			1 section		
GEO 4280/4280L Basic Hydrology and Lab			1 section			1 section
GEO 4357 Environment and Economy		1 section			1 section	
GIS 4043/4043L Geographic Information Systems and Lab		1 section			1 section	

*Summer term offerings are part of the standard program of study for this degree program. Courses shown for Summer always offered in the summer.

Attachment C

December 11, 2025

<<CAO>>

<<Title>>

<<Institution>>

<<Street Address>>

<<City>>, <<State>> <<Zip>>

Dear <<CAO>>:

In accordance with State University System of Florida Board of Governors Regulation 8.012, the University of West Florida is notifying <<Institution>> of the closure of the following academic degree program effective fall 2026:

Interdisciplinary Sciences, B.S. (CIP 30.0101)

The decision to close this academic degree program was made based on BOG regulation related to efficient use of state resources.

We hope that this notification will allow appropriate personnel within your institution to work with any of your students planning to pursue this academic degree program of the closure. Should you have questions regarding the closing of this program, please do not hesitate to contact me.

Sincerely,

Dallas Snider, Ph.D.

Vice Provost

cc: Dr. Mohamed Khabou, Dean, Hal Marcus College of Science and Engineering, UWF
Dr. Peter Cavnar, Associate Dean, Hal Marcus College of Science and Engineering, UWF
Ms. Victoria Carter, Asst. Dean, Hal Marcus College of Science and Engineering, UWF
Mr. Adam Burgess, University Registrar, UWF
Ms. Katherine Condon, Assistant Vice President, Enrollment Affairs, UWF
Mr. Ethan Henley, Executive Director, University Admissions, UWF
Dr. Angela Bryan, Director of Institutional Effectiveness and SACSCOC Liaison, UWF

8.012 Academic Program Termination and Temporary Suspension of New Enrollments

(1) Academic Program Termination

- (a) To ensure the efficient use of state resources and maintain the quality and relevancy of academic programs offered within the State University System, programs may be terminated. Reasons for terminating programs may include but are not limited to the following.
 - 1. Enrollments are no longer sufficient to justify the cost of instruction, facilities, and equipment.
 - 2. The program duplicates other offerings at the university.
 - 3. Faculty or other resources are no longer sufficient to deliver a high-quality program.
 - 4. The program is no longer aligned with the mission or strategic goals of the university or is no longer aligned with the strategic goals of the Board of Governors.
 - 5. The program no longer meets the needs of the citizens of Florida in providing a viable education or occupational objective.
- (b) In accordance with Regulation 8.002, institutions are prohibited from terminating a program funded through the Education and General budget entity in order to operate an identical or similar self-supporting or market tuition rate program at the same degree level.
- (c) Each university board of trustees must adopt regulations for degree program termination that are consistent with this regulation, with copies provided to the Board of Governors' office. The regulations must include, at a minimum, the following components.
 - 1. A formal process for determining degree programs that are candidates for termination that includes review by the appropriate curriculum, financial, and administrative councils of the university.
 - 2. A plan to accommodate any students or faculty who are currently active in a program that is scheduled to be terminated.
 - 3. A plan to notify Florida College System (FCS) institutions that the university has begun the process of terminating a baccalaureate program so that FCS students may be advised appropriately.
 - 4. A process for evaluation and mitigation of any potential negative impact the proposed termination may have on current representation of faculty and students.
- (d) Each university board of trustees has the responsibility and authority to approve termination of degree programs at the undergraduate, graduate, and professional levels with the exception of master's degree programs in nursing, which must be approved by the Board of Governors in accordance with Board Regulation 8.008. Upon termination of a degree program, the university will submit to the Board of Governors' office a request for termination prior to the start of the effective term. Upon resolution of any outstanding issues regarding the program's termination, the change will be added to the State University System Academic Degree Program Inventory, and a letter of

notification shall be provided to the institution.

- (e) The university's board of trustees must approve the termination prior to the start of the effective term.

(2) Temporary Suspension of New Enrollments in an Academic Program

- (a) A program that is temporarily suspended for new enrollments remains an active program in the State University System Academic Degree Program Inventory. Students that are already enrolled can continue to progress towards degree completion. A program's temporary suspension for new enrollments can be removed by the university at any time, and the program can begin accepting new enrollments, with notification to the Board of Governors' office.
 - 1. When a university decides to suspend a program, it must submit a "Request for Temporary Suspension of New Enrollments in an Academic Program" form to enable Board staff to note the change to the State University System Academic Degree Program Inventory and the Statewide Articulation Manual. Reasons for suspending programs may include but are not limited to the following.
 - a. The curriculum is being revised.
 - b. Key faculty member(s) have left the university and replacements are being recruited for the program.
 - c. Accreditation standards have changed.
 - d. The university is reprioritizing its resources and/or efforts.
 - e. Student demand for the program has diminished over time, and the university is evaluating the viability of the program.
 - 2. A program can be temporarily suspended for new enrollments for up to 9 consecutive terms, including summer. At the end of the 9th term, the university must notify the Board of Governors' office on the desired course of action for the program.
 - 3. The university must notify FCS institutions that the university has begun the process of temporary suspension of new enrollments in a baccalaureate program so that FCS students may be advised appropriately.
- (b) Temporary suspensions of degree programs must be approved in accordance with university policies prior to the start of the effective term. Suspension of new enrollments for master's degree programs in nursing must be approved by the Board of Governors in accordance with Board Regulation 8.008.

Authority: Section 7(d), Art. IX, Fla. Const., History: — New 3-29-07, Amended 9-22-16, Amended 11-09-22.



UNIVERSITY POLICY AC-08.03-04/25

TO: The University of West Florida Community

FROM: Dr. Martha D. Saunders, President

SUBJECT: Degree Program Termination

RESPONSIBLE OFFICE: Office of the Provost

I. Purpose:

The Florida Board of Governors (“BOG”) has authorized the University of West Florida (the “University”) Board of Trustees (“BOT”) to terminate degree programs at the bachelor’s, master’s, advanced master’s, and specialist levels. Termination of research or professional programs at the doctoral level may be recommended by the BOT to the BOG.

II. Definitions:

A “Degree Program” has the same definition as that found in BOG Regulation 8.011, Academic Degree Program Coordination and Approval; it may also be known as an “academic program” or an “academic degree program” as those terms are used in BOG Regulations 8.011, Academic Degree Program Coordination and Approval, and 8.012, Academic Program Termination and Temporary Suspension of New Enrollments.

III. Policy:

A. Termination of Degree Programs

The University may terminate Degree Programs to ensure the efficient use of state resources and maintain the quality and relevancy of degree programs offered. Reasons for terminating Degree Programs may include, but are not limited to, the following:

1. Enrollments are no longer sufficient to justify the cost of instruction, facilities, and equipment;
2. The Degree Program duplicates other offerings at the University;
3. Faculty or other resources are no longer sufficient to deliver a high-quality Degree Program;

4. The Degree Program is no longer aligned with the mission or strategic goals of the University or is no longer aligned with strategic goals of the BOG; or
5. The Degree Program no longer meets the needs of the citizens of Florida in providing a viable educational or occupational objective.

B. Implementation

To implement this policy, the Office of the Provost has in place Degree Program termination procedures and guidelines that include the following:

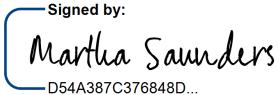
1. A formal process for determining Degree Programs that are candidates for termination that includes review by the Faculty Senate Academic Council, Academic Affairs Budget Office, and the Administrative Councils as defined in the procedures and guidelines;
2. A teach-out plan to accommodate any students or faculty who are currently active in a program that is scheduled to be terminated;
3. A plan to notify Florida College System (FCS) institutions that the University has begun the process of terminating a baccalaureate program, including any temporary suspension of a program, so that FCS students may be advised appropriately; and
4. A process for evaluation and mitigation of any potential negative impact the proposed termination may have on current faculty and students.

C. Temporary Suspension of New Enrollments in a Degree Program

1. While considering whether to terminate a Degree Program or after deciding to terminate a Degree Program, the University may suspend new enrollments in the program.
2. In order to suspend enrollments, the University will submit a “Request for Temporary Suspension of New Enrollments in an Academic Program” form to the BOG providing the information required by the BOG.
3. A Degree Program may be suspended for new enrollments for up to nine consecutive terms, including summer terms.
4. Temporary suspensions must be approved by the Office of the Provost prior to the start of the affected term.

D. General Information

1. The University shall not terminate a Degree Program funded through the Education and General budget in order to operate an identical or similar self-supporting or market tuition rate program at the same degree level.
2. The BOT is responsible for approving termination of Degree Programs with the exception of the master's degree program in nursing, which must be approved by the BOG. The Termination must be approved by the BOT before the start of the effective term. Upon termination of a Degree Program, the University will submit to the BOG a request for termination.
3. The UWF Accreditation Liaison is responsible for notifying the BOG and the current accrediting organization in accordance with Policy AC-18, Substantive Change, as it may be amended.

Approved by:  **Date:** 04/18/2025
Signed by: Martha Saunders
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 Dr. Martha D. Saunders

Authority: Florida BOG Regulation 1.001, University Board of Trustees Powers and Duties
 Florida BOG Regulation 8.011, Authorization of New Academic Degree Programs and Other Curricular Offerings
 Florida BOG Regulation 8.012, Academic Program Termination
 34 CFR 602.24
 34 CFR 668.14

Cross Ref.: AC-07, Academic Program Review
 AC-09, New Academic Program Approval
 AC-13, Addition, Modification, and Deletion of Specializations, Minors, and Certificates
 AC-18, Substantive Change

History: Approved June 2009; revised April 2014 and April 2025

Last Review: April 2025

**Board of Trustees
Academic Affairs Committee
November 13, 2025**

Update of Anticipated New Academic Programs

Recommended Action:
Informational

Background Information:

In support of UWF's Strategic Plan 2022-2027, UWF develops academic degree programs that enhance the region's educational opportunities, economic development, health, and environmental sustainability. Collaboration between the College of Arts, Social Sciences and Humanities and the School of Education have led to the development of two new programs of study within existing degree programs:

CIP Code	Program Name	College	Level	Projected Implementation Year
50.0701	Art Education specialization under the BA in Art	<i>College of Arts, Social Science and Humanities and the School of Education</i>	Bachelor	Fall 2026
54.0101	History Education specialization under the BA in History	<i>College of Arts, Social Science and Humanities and the School of Education</i>	Bachelor	Fall 2026

These degree programs leverage resources within CASSH and the School of Education to prepare students for licensure as Art Teachers and History teachers in the State of Florida. This answers both a local and state demand for qualified teachers and gives graduates expanded job opportunities.

Implementation Plan:

Fall 2025-26: Curriculum and advising model developed and approved.

Fall 2026: Programs admit students.

Fiscal Implications:

None.

Relevant Authority:

AC 13.03-09/23 Addition, Modification, and Deletion of Specializations, Minors, and Certificates

Supports Strategic Direction(s):

- 1.1 Provide high impact educational and co-curricular learning experiences that inspire, engage, and prepare students to become knowledgeable citizens and successful in their careers and lives.
- 3.1 Ensure excellent academic programs in areas of strategic importance to the University, region, and state.

4.1 Enhance the region's educational opportunities, economic development, health, and environmental sustainability.

Supporting Documents:

AC 13.03-09/23 Addition, Modification, and Deletion of Specializations, Minors, and Certificates

Prepared by:

Dr. Angela Bryan, Director of Institutional Effectiveness and Accreditation Liaison, Division of Academic Affairs, abryan@uwf.edu

Presenter:

Dr. Dallas Snider, Vice Provost



UNIVERSITY POLICY AC-13.03-09/23

TO: The University of West Florida Community

FROM: Dr. Martha D. Saunders, President

SUBJECT: Addition, Modification, and Deletion of Specializations, Minors, and Certificates

RESPONSIBLE OFFICE: Office of the Provost

I. Purpose:

The Florida Board of Governors (“BOG”) has given each university board of trustees the responsibility and authority to promulgate policies consistent with BOG Regulation 8.011 and applicable accreditation standards for the approval, implementation, and review of other types of academic curricular offerings as described in subsection (7) (a)-(d) of the Regulation. UWF Policy AC-03, New Academic Degree Program Approval, as it may be amended, contains definitions of a degree program and program major, which UWF refers to as a “specialization.” Such programs include minors, concentrations, areas of emphasis, tracks, college credit certificate programs, and non-college credit certificates. The following criteria and guidelines are for the addition, modification, and deletion of specializations, minors, and certificate programs at UWF.

II. Definitions:

College Credit Certificate Program – an organized curriculum of college credit courses offered as a distinct area of study that leads to specific educational or occupational goals, and for which the University awards a certificate, diploma, or similar form of recognition upon completion. College credit certificate programs may consist of programs that are part of a degree program or distinct courses that are created outside of any degree program.

Graduate Certificate – Meets the definition of college credit certificate program and must be composed of at least 9 semester hours of graduate-level academic courses.

Non-College-Credit Certificate – An organized curriculum of study of any length that is offered for non-college credit (as measured through clock hours, continuing education units, competency exams, etc.), that leads to specific or educational goals, and for which the University awards a certificate or diploma upon completion.

Program Concentration, Area of Emphasis, Track or a similar curricular offering – Any organized curriculum that is offered as part of a degree program major, as defined in this Policy and enhances or complements the degree program in a manner that leads to specific educational or occupational

goals. Such a curricular offering shall be as defined by UWF within the credit-hour length set in accordance with BOG Regulation 8.011 and other applicational policies or regulations, except that the number of credit hours shall not equal or exceed the number of credit hours established for a program specialization at the same degree level. Concentrations, areas of emphasis, and tracks may not appear on the student's transcript or credential. These curricular offerings are offered to assist students in furthering their educational and career goals.

Program Minor – Any organized undergraduate curriculum, independent of the program specialization, that leads to the completion of specific educational or occupational goals. Minors are optional and may or may not appear on the student's transcript or credential. Students seeking a minor must be currently enrolled in an undergraduate specialization. Completion of a minor is noted on a transcript only upon completion of a baccalaureate degree. Undergraduate students may qualify for a minor by meeting specific departmental and/or college requirements. Specific requirements for the minor will be those listed in the academic programs section of the catalog that is in effect at the time the minor is declared. Students should consult the minor department for questions concerning course requirements. A minimum of 12 semester hours of upper-division work must be completed in the minor, of which 9 semester hours must be courses taken at UWF. Students must have a minimum GPA of 2.00 in all UWF courses used in the minor.

Undergraduate Certificate – Meets the definition of college credit certificate program and must be composed of at least 9 semester hours of undergraduate-level academic courses.

III. Policy:

A. Addition, Modification, and Deletion of Specializations and Minors

The addition, modification, and deletion of specializations and minors are carried out through the faculty governance system supported by the UWF curriculum change request system. The University's curriculum change request system does not normally use the terminology "concentrations," "areas of emphasis," or "tracks."

B. Addition, Modification, and Deletion of Certificates

The addition, modification, and deletion of certificates are carried out through the faculty governance system supported by the UWF curriculum change request system.

C. Request for Addition or Modification of a Certificate Program

The sponsoring department(s) will initiate the request that will include as a minimum the following:

1. Certificate Title (appears on certificate and transcript);
2. Proposed effective date;
3. Department(s) and contact(s);
4. Certificate type – graduate, undergraduate, or continuing education;

5. Rationale including, as a minimum, university-wide implications of the program in terms of academic mission, need, quality, and resources;
6. Program level student learning outcomes and assessment plans;
7. Articulation, including, as a minimum, identification of academic units, programs, or courses outside the initiating department(s) that may be impacted;
8. Program description;
9. Program requirements including courses, minimum GPA requirements, prerequisite courses, and other similar applicable data; and
10. Admission requirements including grade point average, test scores, prerequisite courses, and other criteria including degrees, diplomas, and courses, if applicable

D. Development of Undergraduate and Graduate Certificates

These credit-bearing certificates will be developed by sponsoring academic departments.

E. Student Information on Credit-Bearing Certificates – Transfer Courses

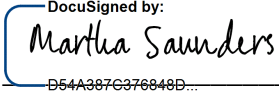
Upon approval of the head of the unit offering the certificate, students may transfer one course (normally 3 semester hours) with equivalent content from an institution that is accredited by an accrediting agency recognized by the United States Department of Education and delineated in University Regulation 3.033, Transfer of Credit, or must be a course with equivalent content from an institution meeting standards equivalent to those that are accredited by a regional or national accrediting agency recognized by the United States Department of Education. Course applicability will be determined by the offering department(s).

F. Records

It is the responsibility of the Office of the Registrar to maintain all student records associated with credit-bearing certificate programs. It is the responsibility of the Office of Continuing Education to maintain all student records associated non-credit certificate programs. Certain certificates may automatically be applied to student records where a student enrolls in the courses required for the certificate.

G. Program Changes Requiring Notification Only or Notification and Approval by the Institutional Accreditor

UWF will follow the appropriate procedures of the institutional accrediting agency when initiating and/or implementing substantive program changes.

Approved by:  **Date:** 09/12/2023
Dr. Martha D. Saunders

Authority: BOG Regulation 8.011, Authorization of New Academic Degree Programs and Other Curricular Offerings

Cross Ref.: UWF Policy AC-03, New Academic Degree Program Approval

History: Adopted June 2008; revised April 2014 and September 2023

Last Review: September 2023

**Board of Trustees
Academic Affairs Committee
November 13, 2025**

Academic Program Reviews for the 2025-26 Academic Year

Recommended Action:

Information only, no board action is required.

Background Information:

The University of West Florida (UWF) requires periodic review of all academic programs. UWF Policy AC-07.01-11/23, Academic Program Review, details the requirements of the program review process that is designed to assess and improve academic programs. Where appropriate, program reviews are carried out in conjunction with accreditation reviews. The results of program reviews are expected to inform strategic planning, program development, and budgeting decisions at the university level and, when appropriate, at the state level. Among the key components of academic program reviews are:

1. Appropriate input from external experts;
2. Review how academic programs are achieving stated student learning outcomes and project objectives within the context of the university's mission;
3. Review of the program curriculum;
4. Review of current strengths and challenges of the program;
5. Establishment of teaching, research, service, and other program goals and objectives;
6. Summary of recommendations and/or proposed action plans as a result of the review.

As reported to this board a year ago, UWF took a one-year pause to redesign the program review process and make it more meaningful and useful process to departments and to the university. The process has been revised to provide departments with a template that now includes items such as:

1. Workforce and job outlook data for program graduates;
2. Review of trend analysis for enrollment and degrees awarded;
3. Comprehensive review of curriculum and program of study;
4. Action plan for implementation of recommendations.

An additional change made to the process is that programs that have a programmatic accreditor will be permitted to submit the self-study prepared for the programmatic accreditor rather than prepare an additional self-study template for fulfillment of this requirement. Programs preparing a program review and/or action plan are listed on the attached schedule.

Implementation Plan:

None

Fiscal Implications:

Program review costs are funded through the Office of the Provost.

Relevant Authority:

University Policy: AC-07.01-11/23 Academic Program Review

Supports Strategic Direction(s):

Strategic Direction 3: Exceptional Academic Programming and Scholarship Aligned with State Needs

Supporting Documents:

1. 2025-26 Academic Program Review Schedule
2. AC-07.01-11/23 Academic Program Review

Prepared by:

Dr. Angela Bryan, Director of Institutional Effectiveness and Accreditation Liaison, Division of Academic Affairs, abryan@uwf.edu

Presenter:

Dr. Dallas Snider, Vice Provost, Division of Academic Affairs

Academic Program Reviews for 2025-26

Program	CIP Code	Department	College	Status
Chemistry	40.0501	Chemistry	Hal Marcus College of Science and Engineering	American Chemical Society Reaffirmation 2024-25 - Action Plan due 2025-26
College Student Affairs Administration	13.1102	Teaching, Leadership, and Research	School of Education	deferred to 2026-27 to align with program review for School of Education
Communication BA	09.0102	Communication	College of Arts, Social Sciences and Humanities	Self-Study and Action Plan due 2025-26
Communication, MA	09.0900	Communication	College of Arts, Social Sciences and Humanities	Self-Study and Action Plan due 2025-26
English, BA, MA	23.0101	English	College of Arts, Social Sciences and Humanities	Self-Study and Action Plan due 2025-26
Computer Engineering	14.0901	Dr. Muhammad Harunur Rashid Department of Electrical and Computer Engineering	Hal Marcus College of Science and Engineering	ABET reaffirmation 2024-25 - Action Plan due 2025-26
Computer Science	11.0701	Computer Science	Hal Marcus College of Science and Engineering	ABET reaffirmation 2024-25 - Action Plan due 2025-26
Cybersecurity	11.1003	Cybersecurity and Information Technology	Hal Marcus College of Science and Engineering	ABET reaffirmation 2024-25 - Action Plan due 2025-26
Electrical Engineering	14.1001	Dr. Muhammad Harunur Rashid Department of Electrical and Computer Engineering	Hal Marcus College of Science and Engineering	ABET reaffirmation 2024-25 - Action Plan due 2025-26
Health Promotion & Wellness, MS	51.1504	Movement Sciences and Health	Usha Kundu, MD College of Health	Self-Study and Action Plan due 2025-26
Health Sciences Administration, MHA	51.0701	Health Sciences and Administration	Usha Kundu, MD College of Health	deferred to 2026-27 to align with Commission on Accreditation of Healthcare Management Education (CAHME) initial accreditation
Information Technology	11.0103	Cybersecurity and Information Technology	Hal Marcus College of Science and Engineering	ABET reaffirmation 2024-25 - Action Plan due 2025-26
Mechanical Engineering	14.1901	Mechanical Engineering	Hal Marcus College of Science and Engineering	ABET reaffirmation 2024-25 - Action Plan due 2025-26
Philosophy	38.0101	History and Philosophy	College of Arts, Social Sciences and Humanities	Self-Study and Action Plan due 2025-26
Public Administration, MSA	52.0206	Business Administration	Lewis Bear Jr. College of Business	Self-Study and Action Plan due 2025-26

Academic Program Reviews for 2025-26

Social Work, BSW	44.0701	Social Work	Usha Kundu, MD College of Health	Council on Social Work Education reaffirmation 2024-25 - Action Plan due 2025-26
Social Work, MSW	51.1503	Social Work	Usha Kundu, MD College of Health	Council on Social Work Education reaffirmation 2024-25 - Action Plan due 2025-26
Sport Management, BS	31.0504	Commerce	Lewis Bear Jr. College of Business	Self-Study and Action Plan due 2025-26
Theatre, BA & BFA	50.0502	Theatre	College of Arts, Social Sciences and Humanities	Self-Study and Action Plan due 2025-26

**UNIVERSITY POLICY AC-07.01-11/23**

TO: The University of West Florida Community

FROM: Dr. Martha D. Saunders, President

SUBJECT: Academic Program Review

RESPONSIBLE OFFICE: Academic Affairs

I. Purpose:

Academic program reviews are designed to periodically analyze how degree programs provide students with high quality education and preparation for success in our global economy. Well aligned with regional and discipline-specific accreditation expectations, program review processes at the University of West Florida (the “University”) emphasize the assessment of student learning outcomes and continuous program improvement.

Accreditation standards require the cyclic review of all academic degree programs for continuous improvement. Program reviews must document how individual academic programs are achieving stated student learning outcomes and program objectives within the context of the university’s mission. The results of the program reviews are expected to inform strategic planning, program development, and budgeting decisions at the university level and, when appropriate, at the state level.

II. Policy:

A. Program Review Schedule

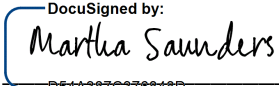
1. The University shall establish and maintain a schedule for submission of program review summary reports for every degree program.
2. The university’s program review schedule shall ensure that all programs receive sufficient review, with input from external experts as appropriate, within an established cycle. Exceptions to the cycle may be negotiated to align a review with a specialized disciplinary accreditation cycle. Departments will be notified by the Office of the Provost of their scheduled program reviews.

B. Program Review Procedures and Guidelines

1. The University must establish and publish clearly defined procedures and guidelines for reviewing academic degree programs during each cycle for the purpose of ensuring continuous program improvement.
2. The University's program review and continuous improvement process must include a review of programs that includes alignment of programmatic planning with University goals and planning.
3. Baccalaureate programs should be prepared to demonstrate compliance with requirements regarding State-approved common prerequisites and, if appropriate, specialized admission status of the program to determine if such status is still warranted.

C. Program Review Summary Reports

1. A program review summary report must be completed for every program review that is conducted during each program review cycle. Each summary report must include components identified in program review guidelines provided by the Office of the Provost.
2. A copy of all full program review reports must be maintained at a campus location specified by the University Provost.

Approved by:  Dr. Martha D. Saunders D54A387C376848D... Date: 11/29/2023

Authority: BOG Regulation 1.001, University Board of Trustees Powers and Duties

Cross Ref.: None

History: Enacted July 2009; revised November 2023

Last Review: November 2023