

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

September 9, 2025

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate Vice President Zachary Farrington.

Attendance was taken by sign-in of Senators and online participants via Google Meet. The following Senators were present:

Olivia Ashcraft, Chip Chism, Nadya Collins, Sierra Ebert, Marisa Elmore, Zachary Farrington, Ann Gilbar, Brett Haskell, Brooke Karas, Mikey LeFevre, Sarah Madaris, Alex Miller, Keyaundra Mobley, Billy Nelson; Angie Quenan, Monti Stone, Sandra Taylor, Megan Veach, Pam Weeks, Ivan Zarate Rosas.

Proxy Attendance: N/A

Absent: Stephanie Fenner; Ethan Henley.

Guests: Chris Martin – Assistant Vice President Facilities; Jamie Sprague – Senior Associate Vice President, Human Resources.

## **1. Administrative Reports**

### **A. Division of Finance & Administration Updates.**

- a. AVP Martin provided an overview of the current Campus Master Plan including major construction updates; the CMP was adopted in 2021 and had a 5-year update; since increased through to 10 years; 2030/2031 is when we will start to update the next Campus Master Plan.
- b. License plate recognition effective fall 2025; beginning January 2026, back-in parking allowed with purchase of a back-in hang tag (\$12.50 spring-only; \$25/year).
- c. Completed projects: Gateway entrance, Southsides demolition.
- d. On 08/25/2025 – flood event -multiple buildings damaged; civil engineers assessing for a more permanent solution.
- e. Safety & accreditation – the police are going through their re-accreditation process
- f. Seasonal preparedness- reminder hurricane season through November
- g. Commons improvements - patio expansion is underway and refresh of breezeway between buildings 20E & 20W complete.

- h. Nautilus cards can be used at Bagelheads & Eurasian Bistro; discounts with UWF ID on cash purchases
- i. Argo Info: Roughly 640 community engagements (down from 1,070 last year, with one day lost to rain). Increased requests for office-specific directions noted.
- j. Main lift station (building 56A) upgrades to begin in November
- k. January 2026 - new water tower construction to begin
- l. New Science & Engineering building (building 129) construction starting spring 2026
- m. Satellite utility plant (where Southsides were located by building 18) construction beginning late spring 2026.
- n. Stadium project – currently in design phase, construction beginning spring 2026
- o. Housing project /residence hall (opposite of stadium) construction to begin summer 2026.
- p. Transitioning to centralized delivery of all packages by early October; collaborating with major carriers. Amazon Lockers are already available at University Commons.

**B. Human Resources – Jamie Sprague.**

- a. Minimum wage in Florida will increase to \$14/hour; no changes since UWF is already at \$15/hour.
- b. Open enrollment is October 13th – October 31<sup>st</sup>; Benefits Fair will be October 23<sup>rd</sup>.
- c. There will not be an employee health insurance increase this year
- d. Two campaigns are going on: pet insurance with MetLife and for special enrollment with Gabor. Any questions reach out to the HR Benefits Team.

**2. Approval of Minutes and Treasury Report**

Motion to approve the August Meeting Minutes.

Motion: Sandra Taylor.

Second by: Brooke Karas.

Passed unanimously.

Staff Senate Treasurer, Brooke Karas, shared there are no updates to the Treasury Report.

**3. Supervisor of Elections**

-N/A

#### **4. Committee Reports**

- Employee Emergency Fund Committee – Staff Senate Treasurer, Brooke Karas, shared there are no new updates.
- ERAP – Sandra Taylor shared ERAP will be April 1, 2026
- Hand to Paw –Brett Haskell will serve as Chair for Hand to Paw.
- Holidayfest – no updates.
- Textbook Scholarship Committee – Sierra Ebert – application opens 9/29 – 10/3.

#### **5. New Business**

- a. N/A

#### **6. Old Business**

- a. N/A

#### **7. Open Forum**

- a. Senator, Chip Chism, shared that beginning in January 2026 a back-in option for parking will be \$12.50 until September 2026 and then \$25; current parking permits expire on 9/30. Process is the same to purchase but license plate registration is in effect

The meeting was adjourned at 1:29 p.m.

Respectfully submitted,

Angie Quenan – Secretary

#### **Staff Senate Executive Board**

President- Ethan Henley

Vice President – Zachary Farrington

Supervisor of Elections- Sandra Taylor

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Chip Chism

Communications- Olivia Ashcraft