

Minutes

UWF Staff Senate

Meeting

Alumni Room and via Google Meet

University of West Florida

September 10, 2024

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate Vice President Zachary Farrington.

Attendance was taken by sign-in of Senators and online participants via Google Meet. The following Senators were present:

Tori Bennett, Chip Chism, Nadya Collins, Sierra Ebert, Marisa Elmore, Zachary Farrington, Ann Gilbar, Brett Haskell, Brooke Karas, Mikey LeFevre, Sarah Madaris, Angie Quenan, Heather Seitz, Monti Stone, Sandra Taylor, Blythe Webster, Pam Weeks.

Proxy Attendance: N/A.

Absent: Patricia Barlow, Stephanie Fenner, Ethan Henley, Jenny Makselan.

Guests: Tony Lindberg – Human Resources; Megan Veach.

Administrative Reports

1. Human Resources – Tony Lindberg.

- The Benefits Fair will be held on October 22, 2024.

2. Approval of Minutes and Treasury Report

Motion to approve September Meeting Minutes.

Motion: Sandra Taylor.

Second by: Sierra Ebert.

Passed unanimously.

3. Supervisor of Elections

- Supervisor of Elections, Sandra Taylor, presented Megan Veach as a new Staff Senator:
 - a. Nomination: Angie Quenan.
 - b. Second: Sandra Taylor.

- c. Passed unanimously.
 - d. Motion to vote in Megan Veach as Senator: Sandra Taylor
 - e. Second by: Zachary Farrington
 - f. Passed unanimously.
- Sandra Taylor presented a brief biography about Megan: she has been working in the Division of Continuing Education for 11 years; she is the Associate Director of Program Development; an Alumni of UWF; and served on Staff Senate previously.

4. Committee Reports

- Employee Emergency Fund Committee – Treasurer, Brooke Karas – no updates.
- ERAP – Senator at Large, Sierra Ebert - there are no new updates; the venue and date are set. ERAP will be held on Thursday, April 3, 2025.
- Hand to Paw – Blythe Webster – nothing new to report.
- HolidayFest – no updates.
- Textbook Scholarship Committee – Sierra Ebert – not awarded yet; 8 scholarships have been awarded for the fall semester.

5. New Business

- Senator, Chip Chism, shared the Trolley app. is now available
- Senator, Brett Haskell, shared he serves as Chair for Staff Council for College of Health and is working on process documentation improvements.
- Staff Senate Vice President, Zachary Farrington, reminder for social media accounts to document passwords and login information.

6. Old Business

- Reminder Staff Senate Feedback Form is available on the Staff Senate website.

7. Open Forum

- Staff Senator at Large, Sierra Ebert, shared a presentation about Staff Senators and what they did over the summer.

The meeting was adjourned at 1:59 p.m.

Respectfully submitted,

Angie Quenan – Secretary

Staff Senate Executive Board

President- Ethan Henley

Vice President – Zachary Farrington

Supervisor of Elections- Sandra Taylor

Secretary- Angie Quenan
Treasurer- Brooke Karas
Senator at Large- Sierra Ebert
Communications- Marisa Elmore