

Minutes

UWF Staff Senate

Meeting

Alumni Room

University of West Florida

November 13, 2018

The meeting of the UWF Staff Senate was called to order at 1:30pm by Staff Senate President Devin Blackmarr.

Attendance was taken by sign in of Senators. The following Senators were present:

Elizabeth Bennett, Devin Blackmarr, Michael Cochran, Brandy Gottlieb, Tony Hayes, Elaine Henjum, Ethan Henley, Denise Kidd, Larry King, Christy Kolb, Michael Krueger, Akilah Lewis, Audrey Liss, Twana McDaniel, Jim McMillen, Pam Newton, Angie Quenan, Kendra Roberts, Monti Stone, Megan Veach, Keaton West,

Proxy Attendance: Tom Swingle for Deb Cluff

Senators Sara Brake, Michelle Hayes, April Kocher and Kendra Parsons were absent.

Others Attending: Jeff Comeau, Jamie Sprague.

Keaton West motioned to amend agenda to do Admin Reports first

Michael Cochran seconded

Passed unanimously.

1. Administrative Reports

Executive Report- Betsy Bowers

Highlights from BOG meeting last week. Highlights include:

UWF's response to Hurricane Michael. 2100 UWF students were possibly affected. We have reached out to all of them. \$300 grant available for them. \$5,000 awarded as of now.

5 week courses in CAS available to students affected by the hurricane. 60 students have taken advantage of them. Offered payment plans to these students. Extra counselors available to students.

BOG approved PhD in Intelligent Systems and Robotics in partnership with IHMC. Unique to NWFL area, not a lot of these offered in this area.

Legislative budget requests: We requested \$8 million for roof repairs, not approved. Will do what we can with reserves for carry-forward

Change to metrics funding allocation: eliminate bottom 3 schools. Schools must have at least 51 points to receive investment. Schools that increase scores will receive 100% of state investment. School that decrease over 1 year, will not be penalized. If over 2 consecutive years, will have to show proof of Student Success Plan. Must present this plan to BOG, if the plan is accepted, the school can receive up to 50% of the funding, if goals are met can receive rest of the money in March. Will discuss more at the Jan meeting of BOG.

UWF had to look at all our construction funds allocated for the last 10 years to make sure the money was allocated appropriately, we were good!

UWF will continue as an early voting site in the future.

Founder's week established for April 13-17th

UWF fight song ringtone now available on the UWF website.

Twisted Taco and WhichWich slated to open late this week or Monday of next week.

Cosmetic updates will be made over Winter break to the market.

Campus master plan request for proposals will be going out soon. Will have committees and focus groups associated with this. Takes 12-18 months to get through this process before presenting to the BOG.

No update yet on Triumph. We're still in que but that's all we know.

Working on Center for Cybersecurity in old SunTrust building downtown.

Human Resources - Jeff Comeau

UWF ranked #3 in the State for using the online system.

Annual Leave Rollover happening at the end of the year. The last day you can use annual leave will be December 21st unless something changes.

IRS increased annual compensation limits for 457s and 403Bs from \$18,000 to \$19,000 if under 50 years of age. Did not increase the limit for people over 50.

Remaining holidays have been added to the HR homepage.

This Friday the Employee Relations Symposium is happening. Some space is still available so sign up now.

Jaime Sprague

Minimum wage will increase to \$8.46 effective 1/1/19.

UWF received the HEED Diversity Award and worked with Equity & paid for all OPS and Faculty Line positions to be advertised with no cost to the department. HR is asking departments to please re-purpose those dollars into retention or additional diversity efforts.

2. Approval of Minutes

President Blackmarr asked Senators to have previously reviewed the October meeting minutes.

Elaine Henjum & Megan Veach were present on the phone for the October meeting.

An amendment was suggested to the September minutes. A motion was requested.

Motioned by: Keaton West

Seconded by: Angie Quenan

Motion passed unanimously.

President Blackmarr asked for a motion to approve the October Meeting minutes with the noted edits.

Motioned by: Keaton West

Seconded by: Michael Cochran

Motion passed unanimously.

3. Treasury Report

Michael Cochran: not much has changed such September

Question about money for Gainesville for Holidayfest. Michael has not received a response from Dezie regarding the allocation of funds for Tallahassee, Gainesville, and Emerald Coast. Michael will reach out again to Dezie and Anamarie.

Devin asked for a motion to approve the treasury report.

Motioned by: Keaton West

Seconded by: Michael Krueger

Motion passed unanimously.

4. Supervisor of Elections

Michael Krueger is taking responsibility for building 4 until a permanent rep can be found.

If anyone has any questions about how to identify their constituents, Michael can help with that.

5. Committee Reports

Hand to Paw

\$80.90 monetary donations collected at the event.

Collected: 250 cans of cat food, 97 lbs of dry cat food, 14 bags of cat treats, 70 cans of dog food, 310 lbs of dry dog food, 6 milk bones, 14 dog treats, 18 toys for dogs, 29 rolls of paper towels, etc. etc.

FWB Hand to Paw collected 368 lbs of food, \$188.50 monetary donation.

ERAP

Date is April 5, 2019 9am-10:30am. Michael will be holding a meeting soon with the committee.

Holidayfest

Invitations have gone out via email. December 11th, 5:30-7:30pm

Please RSVP if you have not done so already. It can be found in the invitation email and in @UWF today.

6. New Business

Jim Hammond, Campus Safety & Security

Jim will continue to be our representative on the UWF Campus Safety & Security committee.

2019 Founders Week

April 13-18, 2019

7. Old Business

Staff Senate President Blackmarr reviewed two old business items.

Toys for Tots

Senators need to have boxes out in their buildings for collection and Keaton will send a flyer out to everyone.

United Way Campaign

Jim McMillen, Pam Newton, and Britt McGowan from Faculty Senate will tri-chair this committee.

8. Open Forum

Homecoming Concert rescheduled for Thursday December 6th, Travis Porter performing. In the fieldhouse. Tickets will be available on Wednesday for students and Thursday for the public. Free for students, \$10 for gen public.

UWF music students teach free music lessons every Saturday from 10am-12pm at Pensacola Community Music School.

President Blackmarr will be stepping down effective December 21st. Presidency open for nominations between now. Will discuss further at our next meeting. Keaton West interested in running for President. If elected, will leave vacancy for VP position.

The meeting adjourned at 2:34 p.m.

Respectfully submitted,

Megan Veach, Senator at Large

