

Minutes

UWF Staff Senate

Meeting

Alumni Room

University of West Florida

September 10, 2019

The meeting of the UWF Staff Senate was called to order at 1:30pm by Staff Senate President Keaton West.

President West called for a motion to amend the agenda to include Special Guest speakers to talk after the Administrative Report.

Motioned by: Jim McMillen

Seconded by: Brandy Gottlieb

Senator Cochran mentioned that in order to record the meeting, everyone has to agree. President West asked for any objections, there were no objections.

Attendance was taken by sign in of Senators. The following Senators were present:

Present: Elizabeth Bennett, Sara Brake, Deborah Cluff, Michael Cochran, Brandy Gottlieb, Alycia Grieco, Tony Hayes, Elaine Henjum, Jesse Hoek, Denise Kidd, Christy Kolb, Akilah Lewis, Audrey Liss, Jim McMillen, Brittany Mixon, Pam Newton, Angie Quenan, Julie Rettig, Damarcus Smith, Monti Stone, Keaton West.

Proxy Attendance: Amanda Jengo for Ethan Henley

Absent: Michelle Haynes, Larry King, April Kocher

Guests: Dr. George Ellenberg-Provost; Jeff Comeau-Human Resources, Sierra Hansen-Athletics, Leslie Wyrosdick-Nursing, Adriene Lewis-Grad School, Allison Schwartz-Undergraduate Research. Homecoming/Student Involvement: Jay Benavente, Amos Davidson, Tommy Judd, Kayla Rau.

1. Administrative Reports

Executive Report – Dr. George Ellenberg

Enrollment: FTIC Enrollment is up by 7.1% from Fall 2018.

6% increase in the local 3 counties area (Escambia, Santa Rosa & Okaloosa)

Fall 2019 is currently the most academically inclined class; average GPA is a 3.8, 1163 for SAT Score and 25 for ACT Score.

We have an increase in transfer students, graduate students and Doctoral Students.

CONCUR: The University is now implementing a new travel software, CONCUR. This software will allow you to attach and upload travel receipts and documents in order to help streamline paper processes. Some departments will begin testing in December. Full implementation of this software will begin in March for all departments.

UWF will be on the Triumph agenda in September. This is a \$14 Million 5-year project to develop workforce in the area of engineering and cybersecurity. This proposal says that we can get students through their degree program along with industry type certificates. We hope to tie the academic programs to include the certificates. We are not certain when the official Triumph meeting will be.

BOG Update: Dr. Martha Saunders contract was renewed unanimously. BOG is only extending President's contracts for a year at a time.

4-year graduation rate: Current metric standard is 50%, it is being looked at to increase this to 65%.

2-year graduation rate: BOG is currently looking at a 2 or 3 year graduation rate for transfer students.

Performance Based Funding: There is no more Top/Bottom 3. If you decline 2 year in a row you have to put an improvements plan together to continue to get money. This has reintroduced some volatility. In the past, schools have constantly gone up and down on improvement and now some of that has been reinjected into the metrics. This will just be more navigation within the metrics for UWF.

There has been discussion of the legislature requested to direct the board to come back in December with a performance based funding model alternative. The only idea at this point is categories of institutions: Preeminent (UF, FSU & USF), Universities of Distinction. This would provide an institution the opportunity to receive funding that is not of preeminent stature.

UCF: The final report of misused funds has been posted. When this first broke, it was \$34-\$37 Million misused for building a resident hall. Since the investigation, the final report was \$99 Million misused over the past decade. We will feel the ripple effects from this for a very long time in regards to processes and how to use carryforward money.

Human Resources – Jeff Comeau

It is important to understand that Human Resources handles all pre-employment documents. There are only 3 of them: Background Check, Controlled Substance Form, and Florida Retirement Plan Certification Form. Any documents that are "Post Offer" are to be completed by the hiring department.

The State is going to be offering retirees the opportunity to elect into a Medicare Advantage Plan. If you are eligible for this, you will be notified. There is currently nothing posted about this, more information will be distributed after October 1.

There is currently no update regarding FSLA.

Open Enrollment: October 14- November 1

Employee Benefit Fair: October 22

2. Special Guests

Allison Schwartz- Office of Undergraduate Research

NCUR 2022 (National Council for Undergraduate Research): UWF has been selected to host the NCUR Conference on April 6-9, 2022. Due to this, we will have an additional 4,000-5,000 students and their advisors on campus. These students are here for an academic experience. There will be various types of presentations happening throughout campus.

Almost all staff will be asked to help with planning for this conference and placed on a committee. Classes will still be in session; however they will all be redirected. Office of Undergraduate Research is working with Visit Pensacola to help showcase our southern hospitality.

Jay Benavente, Amos Davidson- Student Involvement/Homecoming

Upcoming Homecoming Events:

Sept 30- Transform the Campus & Homecoming Kickoff-Campus will be covered with blue and green. Departments are encouraged to decorate their offices. Students can begin enjoying food, music and a photo booth.

Oct 1- Cannon Fest & Colchis Ticket Release- More food and music on the Cannon Greens.

Tickets will be available for students to pick up at the Commons Service Desk.

Oct 2- Argos Give Back & Cardboard Boat Race- Departments will receive points towards their Blue and Green Challenge by collected canned goods for the Argo Pantry. Later that night is the Cardboard Boat Race.

Oct 3- Colchis Concert.

Oct 4- Men & Women's Soccer games

Oct 5- Tailgate/Argo Walk & Football Game.

September 25 is the deadline to register your department for the Blue and Green Challenge.

3. Approval of Minutes and Treasury Report

President West asked Senators to have previously reviewed the August meeting minutes. There were no edits to the minutes or treasury report. President West asked for a motion to approve the August meeting minutes as is and the Treasury Report.

Motioned by: Sara Brake

Seconded by: Jim McMillen

Motion passed unanimously.

4. Supervisor of Elections

Tony Hayes reviewed senator openings for employee representation and Executive Board openings.

Senator Hayes asked for a nomination to approve Angie Quenan to serve as the Secretary.

Nomination from: Keaton West

Seconded by: Sara Brake

Motion to approve: Jim McMillen

Seconded by: Pam Newton

Motion passed unanimously.

Nomination to appoint Sierra Hansen to serve as senator to replace Twana McDaniel (SBDC, 70)

Nomination from: Alycia Grieco

Seconded by: Michael Cochran

Motion to approve: Sara Brake

Seconded by: Angie Quenan

Motion passed unanimously.

Nominations are being sought to replace Senator April Kocher for buildings 40 & 46. Nominations are still being sought for Executive Board position, Communications.

5. Committee Reports

Holiday Fest

Holiday Fest will be on December 12, 2019. We will be partnering with Pace Center for Girls and Gulf Coast Kids House for this event.

Pace Center for Girls: Items will be for girls ages 11-17.

Gulf Coast Kids House: Items will be for boys and girls ages infant-18.

A more detailed list will be given regarding items to be collected. Items mentioned as of now: Jeans, shoes, nail polish, scarves, gloves, art supplies, socks.

Hand to Paw

Hand to Paw will run for the whole month of October. Our Hand to Paw event will be held on October 17, 2019 on the Commons patio. Pensacola Humane Society will be bringing out dogs and will be collecting donations on site.

Textbook Scholarship

7 students were awarded the Textbook Scholarship for Fall for a total of \$606.00

6. New Business

President's State of the University Address will be on September 27, 2019 from 11am-1pm in the Center For Performing Arts (CFPA).

Senator Tony Hayes suggested adding E-Board members to the bottom of the minutes.

7. Old Business

President West and Senator Grieco will be working on the Back to School email template for senators to send out to their constituents.

8. Open Forum

This Friday is Friday the 13th as well as a full moon.

Senator Brake informed us that International Office has admitted their first international student into the PhD program.

The meeting adjourned at 2:42 p.m.

Respectfully submitted,
Alycia Grieco, Senator at Large

Staff Senate Executive Board

Keaton West- President
Jim McMillen- Vice President
Tony Hayes- Supervisor of Elections
Michael Cochran- Treasurer
Angie Quenan- Newly Elected Secretary
Alycia Grieco- Senator at Large
Vacant-Communications