

Minutes

UWF Staff Senate

Meeting

via Google Meet

University of West Florida

October 12, 2021

The meeting of the UWF Staff Senate was called to order at 1:30 pm by Staff Senate President Alycia Grieco.

Attendance was taken by online participants on Google Meet. The following Senators were present:

Present: Monica Beck, Tori Bennett, Zachary Farrington, Alycia Grieco, Deborah Cluff, Sierra Ebert, Marisa Elmore, Gabriel Esmurdoc, Jennifer Griffin, Ethan Henley, Christina Joseph, Brooke Karas, Larry King, Jenny Makselan, Jeremy Ochoa, Angie Quenan, Salina Randall, Michelle Riendeau, Heather Seitz, Monti Stone, Blythe Webster, Leslie Wyrosdick.

Proxy Attendance: N/A

Absent: Adrienne Lewis

Guests: Betsy Bowers – University Vice President and Jamie Sprague – Human Resources, and Lindsey Hampton.

Administrative Reports

1. **Executive Report** – Updates for the UWF campus and community were provided by Betsy Bowers, University Vice President.
 - UWF is undertaking a process to develop a new Campus Master Plan.
 - The Winter Holiday has been extended and will begin Wednesday, December 22, 2021 through Tuesday, January 4, 2022.
 - CARES funding/HEERF funding – UWF has received 42.7 million dollars in federal aid in relation to the Coronavirus pandemic response. The funds have been received in three different categories: student emergency aid, institutional aid, and strengthening institution's program which is used primarily for additional student financial aid.

2. **Human Resources** – Updates for the UWF campus and community were provided by Jamie Sprague, Human Resources.
 - The Open Enrollment Period is October 11, 2021 through October 29, 2021. If any changes are made, please let HR know.

- UWF is a six-time recipient of the Higher Education Excellence in Diversity (HEED) Award. In celebration of this achievement, the Division of Academic Engagement & Student Affairs and Institutional Communications will advertise open positions in a variety of diverse publications at no cost to the Department from October 1, 2021 to September 30, 2022.
- In Page Up, if a recruitment closes, has been withdrawn, cancelled, or a candidate is hired, the job search records must be retained for a period of 4 years. Anything that is not in Page Up such as interview questions/documents, job advertisements, reference checks notes, etc. will need to be submitted to HR.

3. Approval of Minutes and Treasury Report

Staff Senate President asked Senators to have previously reviewed the September meeting minutes. One edit was submitted- Gabriel Esmurdoc was absent.

Motioned by: Brooke Karas.

Seconded by: Heather Seitz.

Motion passed unanimously.

Treasury Report – Treasurer, Brooke Karas, announced there are no new updates for the Treasury Report.

4. Supervisor of Elections

Supervisor of Elections announced there are no new updates.

5. Committee Reports

- ERAP – Vice President Henley announced a checklist has been created for ERAP and a committee meeting will be held in November.
- Hand to Paw started October 1st and donations will be collected throughout the month of October.

6. New Business

- N/A

7. Old Business

- N/A

8. Open Forum

Zachary Farrington – Staff Senate Survey Review

The meeting adjourned at 1:58 p.m.

Respectfully submitted,

Angie Quenan, Secretary

Staff Senate Executive Board

President- Alycia Grieco

Vice President – Ethan Henley

Supervisor of Elections- Monica Beck

Secretary- Angie Quenan

Treasurer- Brooke Karas

Senator at Large- Zachary Farrington

Communications- Leslie Wyrosdick