

Minutes

UWF Staff Senate

Meeting

via Webex

University of West Florida

June 9, 2020

The meeting of the UWF Staff Senate was called to order at 1:30pm by Staff Senate President Jim McMillen.

Attendance was taken by online participants on Webex. The following Senators were present:

Present: Elizabeth Bennett, Brittany Bezick-Hamel, Sarah Brake, Deborah Cluff, Michael Cochran, Sierra Ebert, Gabriel Esmurdoc, Zachary Farrington, Jennifer Griffin, Alycia Grieco, Tony Hayes, Elaine Henjum, Ethan Henley, Jesse Hoek, Christina Joesph, Brooke Karas, Larry King, Akilah Lewis, Audrey Liss, Jim McMillen, Mike Neff, Salina Randall, Michelle Riendeau, Julie Rettig, Leslie Wyrosdick.

Proxy Attendance: N/A

Absent: N/A

Guests: Jeff Comeau-Human Resources, Jamie Sprague-Human Resources

Administrative Reports

1. Human Resources – Jeff Comeau

- There is a COVID-19 Leave Pool Donation Plan that is available for employees who wish to donate leave and/or need to request leave. There are currently 107 donators. Please follow the following link for more information. <https://uwf.edu/offices/human-resources/>
- Due to the Independence Day holiday observed Friday, July 3, 2020, online timesheets and leave reports for the June 14, 2020 to June 27, 2020 pay period must be submitted no later than 3:00 Thursday, June 25th and approved no later than 10:00 a.m. Friday, June 26th.
- There will be no on-site benefits fairs this fall. The benefits fairs will most likely be virtual via Zoom or Webex. There will be more information to come.
- Senate Bill 5001 – no planned increases in FRS contributions or health insurance premiums; however, this may change if the Governor calls a special session.
- New employee orientations will continue online for June, July, and August.

2. Update on COVID-19 Re-opening – Jamie Sprague

- UWF Re-opening plan: Phase I will begin June 15th. Up to 25% of employees in a department are permitted to return to their work location but Departments are still promoting remote work.
- We are currently under direction of the Board of Governors for the fall reopening plan.

3. Approval of Minutes and Treasury Report

President McMillen asked Senators to have previously reviewed the May meeting minutes.

May minutes and Treasury report- Motioned by: Alycia Grieco

Seconded by: Tony Hayes

Motion passed unanimously.

4. Supervisor of Elections

5. Committee Reports

New Business

None.

Old Business

\$200 from the Textbook Scholarship fund has been awarded for the summer semester. The application will open again this fall.

Open Forum

None.

The meeting adjourned at 1:58 p.m.

Respectfully submitted,
Angie Quenan, Secretary

Staff Senate Executive Board

President- Jim McMillen

Vice President- Vacant

Supervisor of Elections- Tony Hayes

Secretary- Angie Quenan

Treasurer- Michael Cochran

Senator at Large- Alycia Grieco

Communications- Leslie Wyrosdick