

This form is to be used before the drop/add deadline. Students are encouraged to review their degree audit and discuss academic plans with an Advisor prior to registration. Students are responsible for knowing and fulfilling all University, College, and Program requirements for graduation.

Name: _____ UWF ID Number: _____
 First Middle Initial Last

I AM A: **NCAA Athlete _____

**F1/J1 Visa Holder _____

UWF E-mail: _____ Phone Number: (____) _____

Information

Term: FALL SPRING SUMMER _____
 Circle One Year

Minimum/Maximum Hours: _____

GPA: _____

Student Agreement

By signing below, I acknowledge and understand that I accept responsibility for my course selection and have reviewed the academic policies and procedures for registration as stated in the [University Catalog](#). I am also aware of, and acknowledge, the Excess Hours Surcharge ([Florida Legislature, Section 1009.286](#))

Signature: _____

Date:

Approvals

***MAXIMUM HOURS:** Undergraduate students seeking to take more than 18 credit hours must obtain the approval of an Academic Advisor and the Department Chair of the major department.

Students without a declared major must obtain the approval from an Academic Advisor and the Dean of the General Studies department.

Graduate students seeking to take more than 12 credit hours must obtain the approval of an Academic Advisor and Department Chair of the graduate department

***MINIMUM HOURS:** Student athletes must obtain approval from the Athletic Advisor. J1/F1 visa holders must obtain approval from the International Student Office.

Academic Advisor Approval: _____

Date: _____

Department Chair Approval: _____

Date: _____

**Athletic Advisor Approval: _____

Date: _____

**International Programs Approval: _____

Date: _____

OFFICE OF THE REGISTRAR (OFFICE USE ONLY)

Term Code: _____ Completed By: _____ Date: _____

Comments: _____ Notified Student: _____