

**UWF PROCUREMENT AND CONTRACTS BID TABULATION**



Return this form signed and dated and original documents to Procurement and Contracts Buyer – Building 20W, Room 159

**NOTE: 1) Dept. head initial and date here:** *Myles Sampson 26 Jan 17* if low bid is acceptable.  
**2) If low bid is not acceptable, contact Procurement & Contracts for developing justification.**

**"FAILURE TO TIMELY FILE A PROTEST OR FAILURE TO TIMELY DELIVER THE REQUIRED BOND OR OTHER SECURITY IN ACCORDANCE WITH THE BOARD OF GOVERNORS' REGULATIONS 18.002 AND 18.003 SHALL CONSTITUTE A WAIVER OF PROTEST PROCEEDINGS". (SEE BACK FOR FURTHER DETAILS)**

*MSB*

**Bid No. & Title:** 16ITBT-04AW Janitorial Supplies      **Buyer:** Alicia Waymack      **Requestor & Dept.:** Myles Sampson, Buildings & Grounds Services Management      **Dept. Acct#:**

**Bid Due Date & Time:** January 25, 2017 at 3:00 P.M. CT      **Results to Dept:** 1/26/17      **Bldg/Room #:**      **Award Date:** 1/30/17

| DESCRIPTION   | SMS Ambassadors Corp                |                          | Supreme Paper                       |                          | Bldg/Room #: |    | Award Date: |    |     |    |     |    |     |    |
|---|-------------------------------------|--------------------------|-------------------------------------|--------------------------|--------------|----|-------------|----|-----|----|-----|----|-----|----|
|   | YES                                 | NO                       | YES                                 | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Signed ITB Acknowledgement Form                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Signed Addenda  | YES                                 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Evidence of Insurance Coverage                            | <input checked="" type="checkbox"/> | NO                       | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Bid Guarantee   | YES                                 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Copy of Florida Department of State Certificate of Status | YES                                 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Copy of Escambia County Business Tax Receipt              | YES                                 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Completed List of References                              | <input checked="" type="checkbox"/> | NO                       | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Signed Certification Regarding E-Verify System            | <input checked="" type="checkbox"/> | NO                       | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Signed Bidder's Statement of Principal Place of Business  | <input checked="" type="checkbox"/> | NO                       | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Signed Bid Price Summary Sheet                            | <input checked="" type="checkbox"/> | NO                       | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Signed Bidder's Checklist                                 | YES                                 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Attended Mandatory Pre-Bid Meeting                        | YES                                 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NO                       | YES          | NO | YES         | NO | YES | NO | YES | NO | YES | NO |
| Grand Total   | \$ N/A                              |                          | \$ 140,388.58                       |                          | \$           |    | \$          |    | \$  |    | \$  |    | \$  |    |

Rejected. amw  
 BID AWARDED

**BUYER SIGNATURE:** *Alicia Waymack*  
**WITNESS SIGNATURE:** *Eric Englemeyer*

**COMMENTS OR DISQUALIFICATIONS:**  
 \* No auto insurance.  
 \* sms Ambassadors Corp bid is rejected. → did not attend mandatory Pre-Bid meeting.

Bid awarded to Supreme Paper in accordance with The Board of Governors' Regulation 18.001.

**PRESENT AT BID OPENING: (Name & Company)**

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**COMMENTS:**

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**NOTE:** RESPONSES ARE EXEMPT FROM 119.07(1) F.S., PUBLIC RECORDS INSPECTION, UNTIL A NOTICE OF INTENDED DECISION IS POSTED OR UNTIL 30 DAYS FOLLOWING SOLICITATION OPENING, WHICHEVER IS EARLIER, PER 119.071(2).