

New Employee Orientation

Welcome to UWF!

WE LOOK FORWARD TO MEETING AND GREETING OUR NEW EMPLOYEES

All new employees are strongly encouraged to attend one of New Employee Orientation sessions offered by Human Resources. New employees are given an overview of UWF history and culture along with an introduction to policies and procedures and an explanation of the various benefits available. Sessions are presented via WebEx with the following agenda:

9:00 am — 9:45 am	Employee Essentials I
9:45 am — 9:55 am	Break
9:55 am — 11:00 am	Employee Essentials II
11:00 am — 11:30 am	Personal Lunch Break
11:30 am — 12:30 pm	Benefits Overview - Insurance
12:30 pm — 12:40 pm	Break
12:40 pm — 1:30 pm	Benefits Overview – Insurance & Retirement Plans
1:30 pm — 1:40 pm	Break
12:40 pm — 2:00 pm	Benefits Conclusion

Employees should sign up for the WebEx session through MyUWF – Professional Development Learning Library or by contacting Adrian Rowley at 474-2604 or arowley@uwf.edu.

2021 NEW EMPLOYEE ORIENTATION DATES

Wednesday, January 13
Wednesday, February 10
Wednesday, March 10
Wednesday, April 14
Wednesday, May 12
Wednesday, June 9
Wednesday, July 14
Wednesday, August 11
Wednesday, Sept. 8
Wednesday, October 13
Wednesday, Nov. 10
Wednesday, Dec. 8