

New Employee Orientation

Welcome to UWF!

WE LOOK FORWARD TO MEETING AND GREETING OUR NEW EMPLOYEES

All new employees are strongly encouraged to attend one of the Human Resources' New Employee Orientation sessions. New employees are given an overview of UWF history and culture along with an introduction to policies and procedures and an explanation of the various benefits available. Sessions are presented in the Building 20 West Training Room with the following agenda:

8:30 am — 8:45 am	Welcome, Overview, We Are Argonauts
8:45 am — 9:00 am	Division of Advancement
9:00 am — 9:40 am	Employee Essentials I
9:40 am — 9:50 am	Break
9:50 am — 10:30 am	Employee Essentials II
10:30 am — 10:45 am	Conflict of Interest/Outside Activities
10:45 am — 11:00 am	Break/Pictures
11:00 am — 11:20 am	Title IX and Mandatory Trainings
11:20 am — 12:45 pm	Insurance Introduction
12:45 pm — 12:55 pm	Break
12:55 pm — 2:00 pm	Retirement Plans

Lunch (provided)

Because lunch is served, please make reservations through MyUWF – Professional Development Reservation Desk or by contacting Kristin Masson at 474-2694 or kmasson@uwf.edu.

2020 NEW EMPLOYEE ORIENTATION DATES

Tuesday, January 21
Tuesday, February 18
Tuesday, March 17
Tuesday, April 21
Tuesday, May 19
Tuesday, June 16
Tuesday, July 21
Tuesday, August 11
Tuesday, August 25
Tuesday, September 15
Tuesday, October 20
Tuesday, November 17
Tuesday, December 15