January 2027

Monday	Tuesday	Wednesday	Thursday	Friday
				1 **New Year's Day** **HOLIDAY**
4 10:00 am Approve Timesheets and Leave Reports	5	6	7	8 **** PAY DAY ****
11 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 2** **(1/3/2027 to 1/16/2027)**	12	13	14 Employees Submit Timesheets and Leave Reports	15 10:00 am Approve Timesheets and Leave Reports **(EARLY PROCESSING)**
18 **Martin Luther King, Jr. Day** **HOLIDAY**	19	20	21	22 **** PAY DAY ****
25	26 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 3** **(1/17/2027 to 1/30/2027)**	27	28	29 Employees Submit Timesheets and Leave Reports

Created 11/15/2026

February 2027

Monday	Tuesday	Wednesday	Thursday	Friday
1 10:00 am Approve Timesheets and Leave Reports	**2**	**3**	**4**	**5** ** PAY DAY **
8	**9** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 4** **(1/31/2027 to 2/13/2027)**	**10**	**11**	**12** Employees Submit Timesheets and Leave Reports
15 10:00 am Approve Timesheets and Leave Reports	**16**	**17**	**18**	**19** ** PAY DAY **
22	**23** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 5** **(2/14/2027 to 2/27/2027)**	**24**	**25**	**26** Employees Submit Timesheets and Leave Reports

March 2027

Monday	Tuesday	Wednesday	Thursday	Friday
1 10:00 am Approve Timesheets and Leave Reports	**2**	**3**	**4**	**5** **** PAY DAY ****
8	**9** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 6** **(2/28/2027 to 3/13/2027)**	**10**	**11**	**12** Employees Submit Timesheets and Leave Reports
15 10:00 am Approve Timesheets and Leave Reports	**16**	**17**	**18** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 7** **(3/14/2027 to 3/27/2027)**	**19** **** PAY DAY ****
22 **Spring Break HOLIDAY**	**23** **Spring Break HOLIDAY**	**24** **Spring Break HOLIDAY**	**25** **Spring Break HOLIDAY**	**26** **Spring Break HOLIDAY** Employees Submit Timesheets and Leave Reports
29 10:00 am Approve Timesheets and Leave Reports	**30**	**31**		

April 2027

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 **** PAY DAY ****
5	6 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 8** **(3/28/2027 to 4/10/2027)**	7	8	9 Employees Submit Timesheets and Leave Reports
12 10:00 am Approve Timesheets and Leave Reports	13	14	15	16 **** PAY DAY ****
19	20 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 9** **(4/11/2027 to 4/24/2027)**	21	22	23 Employees Submit Timesheets and Leave Reports
26 10:00 am Approve Timesheets and Leave Reports	27	28	29	30 **** PAY DAY **** **(No Insurance Deductions)**

May 2027

Monday	Tuesday	Wednesday	Thursday	Friday
3	**4** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 10** **(4/25/2027 to 5/8/2027)**	**5**	**6**	**7** Employees Submit Timesheets and Leave Reports
10 10:00 am Approve Timesheets and Leave Reports	**11**	**12**	**13**	**14** **** PAY DAY ****
17	**18** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 11** **(5/9/2027 to 5/22/2027)**	**19**	**20**	**21** Employees Submit Timesheets and Leave Reports
24 10:00 am Approve Timesheets and Leave Reports	**25**	**26**	**27**	**28** **** PAY DAY ****
31 **Memorial Day HOLIDAY**				

June 2027

Monday	Tuesday	Wednesday	Thursday	Friday
	1 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 12** **(5/23/2027 to 6/5/2027)**	**2**	**3**	**4** Employees Submit Timesheets and Leave Reports
7 10:00 am Approve Timesheets and Leave Reports	**8**	**9**	**10**	**11** **** PAY DAY ****
14 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 13** **(6/6/2027 to 6/19/2027)**	**15**	**16**	**17**	**18** **Juneteenth HOLIDAY (Observed)** Employees Submit Timesheets and Leave Reports
21 10:00 am Approve Timesheets and Leave Reports	**22**	**23**	**24**	**25** **** PAY DAY ****
28 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 14** **(6/20/2027 to 7/3/2027)**	**29**	**30**		

July 2027

Monday	Tuesday	Wednesday	Thursday	Friday
			1 Employees Submit Timesheets and Leave Reports	2 10:00 am Approve Timesheets and Leave Reports **(EARLY PROCESSING)**
5 **Independence Day HOLIDAY (Observed)**	6	7	8	9 **** PAY DAY ****
12	13 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 15 (7/4/2027 to 7/17/2027)**	14	15	16 Employees Submit Timesheets and Leave Reports
19 10:00 am Approve Timesheets and Leave Reports	20	21	22	23 **** PAY DAY ****
26	27 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 16 (7/18/2027 to 7/31/2027)**	28	29	30 Employees Submit Timesheets and Leave Reports

August 2027

Monday	Tuesday	Wednesday	Thursday	Friday
2 10:00 am Approve Timesheets and Leave Reports	**3**	**4**	**5**	**6** **** PAY DAY ****
9	**10** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 17** **(8/1/2027 to 8/14/2027)**	**11**	**12**	**13** Employees Submit Timesheets and Leave Reports
16 10:00 am Approve Timesheets and Leave Reports	**17**	**18**	**19**	**20** **** PAY DAY ****
23	**24** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 18** **(8/15/2027 to 8/28/2027)**	**25**	**26**	**27** Employees Submit Timesheets and Leave Reports
30 10:00 am Approve Timesheets and Leave Reports	**31**			

September 2027

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3 **** PAY DAY ****
6 **Labor Day** **HOLIDAY**	7 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 19** **(8/29/2027 to 9/11/2027)**	8	9	10 Employees Submit Timesheets and Leave Reports
13 10:00 am Approve Timesheets and Leave Reports	14	15	16	17 **** PAY DAY ****
20	21 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 20** **(9/12/2027 to 9/25/2027)**	22	23	24 Employees Submit Timesheets and Leave Reports
27 10:00 am Approve Timesheets and Leave Reports	28	29	30	

October 2027

Monday	Tuesday	Wednesday	Thursday	Friday
				1 ** PAY DAY **
4	5 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 21** **(9/26/2027 to 10/9/2027)**	6	7	8 Employees Submit Timesheets and Leave Reports
11 10:00 am Approve Timesheets and Leave Reports	12	13	14	15 ** PAY DAY **
18	19 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 22** **(10/10/2027 to 10/23/2027)**	20	21	22 Employees Submit Timesheets and Leave Reports
25 10:00 am Approve Timesheets and Leave Reports	26	27	28	29 ** PAY DAY ** **(No Insurance Deductions)**

November 2027

Monday	Tuesday	Wednesday	Thursday	Friday
1 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 23** **(10/24/2027 to 11/6/2027)**	**2**	**3**	**4** Employees Submit Timesheets and Leave Reports	**5** 10:00 am Approve Timesheets and Leave Reports **(EARLY PROCESSING)**
8	**9**	**10** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 24** **(11/7/2027 to 11/20/2027)**	**11** **Veterans Day** **HOLIDAY**	**12** **** PAY DAY ****
15	**16**	**17** Employees Submit Timesheets and Leave Reports	**18** 10:00 am Approve Timesheets and Leave Reports **(EARLY PROCESSING)**	**19**
22 **Thanksgiving Holiday** **HOLIDAY**	**23** **Thanksgiving Holiday** **HOLIDAY**	**24** **** PAY DAY **** **Thanksgiving Holiday** **HOLIDAY**	**25** **Thanksgiving Day** **HOLIDAY**	**26** **Thanksgiving Holiday** **HOLIDAY**
29	**30** 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 25** **(11/21/2027 to 12/4/2027)**			

December 2027

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3 Employees Submit Timesheets and Leave Reports
6 10:00 am Approve Timesheets and Leave Reports	7	8	9	10 **** PAY DAY ****
13 9:00 am Personnel Action Forms Due in Human Resources **Pay Period 26** **(12/05/2027 to 12/18/2027)**	14	15	16 Employees Submit Timesheets and Leave Reports	17 10:00 am Approve Timesheets and Leave Reports **(EARLY PROCESSING)**
20 **Winter Holiday HOLIDAY**	21 **Winter Holiday HOLIDAY**	22 **Winter Holiday HOLIDAY**	23 **** PAY DAY **** **Winter Holiday HOLIDAY**	24 **Winter Holiday HOLIDAY**
27 **Winter Holiday HOLIDAY**	28 **Winter Holiday HOLIDAY**	29 **Winter Holiday HOLIDAY**	30 **Winter Holiday HOLIDAY**	31 **Winter Holiday HOLIDAY**