



Human Resources
UNIVERSITY of WEST FLORIDA

HR BULLETIN

WHAT'S NEW IN UWF HUMAN RESOURCES

CORRECTED November 2024 Early Payroll Processing

Early Payroll Processing: Veterans Day Holiday

Due to the Veterans Day holiday on Monday, November 11, 2024, online timesheets and leave reports for the October 27, 2024 to November 9, 2024 pay period must be submitted electronically no later than 3:00 p.m. Thursday, November 7, 2024 and approved no later than 10:00 a.m. Friday, November 8, 2024.

If you have any questions, please call [Nicole Zamary](mailto:Nicole.Zamary@uwf.edu) at 850.474.2608 or [Sheri Jernigan](mailto:Sheri.Jernigan@uwf.edu) at 850.474.2884.

Early Payroll Processing: Thanksgiving Holiday

Due to the Thanksgiving holidays on Thursday, November 28, 2024 and Friday, November 29, 2024 online timesheets and leave reports for the November 10, 2024 to November 23, 2024 pay period must be submitted electronically no later than 3:00 p.m. Wednesday, November 20, 2024 and approved no later than 10:00 a.m. **Thursday, November 21, 2024.**

In addition, due to banking holidays, the pay date for the November 10, 2024 to November 23, 2024 pay period will be **Wednesday, November 27, 2024.**

If you have any questions, please call [Nicole Zamary](mailto:Nicole.Zamary@uwf.edu) at 850.474.2608 or [Sheri Jernigan](mailto:Sheri.Jernigan@uwf.edu) at 850.474.2884.

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