<table>
<thead>
<tr>
<th><strong>What do you want to do?</strong></th>
<th><strong>How can Kurzweil 3000 help?</strong></th>
<th><strong>Suggested tools</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Read Text Aloud</strong></td>
<td>Kurzweil 3000’s <strong>Text to speech technology</strong> correctly reads text selections aloud, models fluent reading, and supports difficulties with decoding. For text documents only (i.e. not image documents), Open Dyslexic font is now available for easier reading.</td>
<td><strong>Read button (F3)</strong></td>
</tr>
</tbody>
</table>
| **Change Voice**            | You can change the **speaking voice** to suit your preference. To change the voice:  
  - Click the **Audio Options dropdown**  
  - Choose a speaker from the dropdown list  
Kurzweil will access any speech engines on your computer. | **Audio Options dropdown** |
| **Change Reading Speed**    | The **Reading Speed** WPM can be increased or decreased to support the needs of the user and the density of the text.  
To change the reading speed:  
  - Click **Audio Options dropdown**  
  - Change the WPM (words per minute) setting up or down  
| **Audio Options dropdown** | | **Audio Options dropdown** |
| **Change size of Text**     | To support users with low vision, you can easily increase or decrease the size of an image document viewed in Kurzweil 3000 by changing the **Zoom** value:  
  - Click the Plus or Minus buttons on your **Zoom button** OR  
  - Click the down arrow to select a preset zoom value. | **Zoom button** |
| **Change the Reading Mode** | Adjust the **Reading Mode**.  
  - **Continuous**: continuous reading from page to page.  
  - **Self-Paced**: for pausing reading at the end of each unit.  
  - **Word by Word**: for pausing reading at the end of each word  
Click **Read button** to begin again. | **Audio Options dropdown** |
| **Change the Reading Unit (block of text that is highlighted when reading)** | Kurzweil 3000 highlights a specified **Unit** of text when reading. You can adjust the chunk of text that is highlighted when reading:  
  - Click on **Reading Unit button**  
  - Select one of the following:  
    - Word  
    - Phrase  
    - Line  
    - Sentence  
    - Paragraph  
    - Heading  
    - Highlight | **Audio Options dropdown** |
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| **Change the Page**     | To move from one page to another in Kurzweil 3000:  
• Click the green LEFT and RIGHT arrows on your **Page buttons** OR  
• Click the box and type in the page you would like to go to.  
• Press the **Return/Enter** Key on your computer keyboard | **Page buttons**  
![Prev](prev.png) ![Next](next.png) ![Page(s)](pages.png)  
Next Page (**Ctrl E**)  
Previous Page (**Ctrl R**) |
| **Turn off speech, but continue to highlight words to keep on task when reading independently** | To Practice Silent Reading or Oral reading fluency skills with Kurzweil 3000:  
• Click **Audible button** to silence the voice but continue highlighting at the set reading speed. It changes to **Silent**.  
• Click it again to toggle back to audible reading. | **Audible Reading/Silent button**  
![Audible](audible.png) ![Silent](silent.png) |