Division of Academic Affairs
Technology Fee – Systemic Project Proposal
2022

Proposal Deadline: Friday, February 4, 2022 @ 5:00 pm

Project Proposal Type

Systemic Project

Projects proposed by operational units of the university (e.g., colleges, academic departments, Library, etc.) for instructional technology enhancements of unit-wide or university-wide scope.

All Systemic Project proposals must be acknowledged (signed) by the operational unit head (e.g. Dean, Chair, Director, etc.).

Project Title

Preserving the History of the University of West Florida Through Web Archiving

Total Amount of Funding Requested

$8,000

Primary Project Coordinator

Dean DeBolt

Unit Head Acknowledgment

Unit Head Signature: _Stephanie J Rau_   Date: 4 Feb 2022

Systemic proposals must provide the following information:

1. **Description of initiative/investment to enhance instructional technology.**

   We seek to preserve the digital/electronic/online presence of the University of West Florida through acquisition and partnership with Archive-It, a software and programming initiative of the Internet Archive, with the costs covering web-crawling, storage and access. Archive-It was developed to serve archives and historical agencies charged with preserving the information and history of their parent organizations through web-crawling, storage, and providing information access.

2. **Description of how initiative has a college/unit-wide or university–wide scope.**

   The University Archives and West Florida History Center, a department of the University Libraries in the Academic Affairs Division, has the primary university-wide mission of preserving the history of the University as well as the history of the West Florida region. This has been accomplished over the last fifty-five years by the acquisition, cataloging, and preservation of university official records, reports, publications, posters, audio and video materials and other materials. Current students from a variety of disciplines often approach the Department with questions on history of buildings, crime, sports events and history, while graduates and alumni approach the Department about information on their years at UWF, biographies of former teachers, articles they wrote for the Voyager newspaper, photos of sorority/fraternity/organization events, etc. Since much of this information is now digital/online, the archives is still expected to gather and preserve such history now to provide services to students now, in the future, and alumni.

3. **Description of project alignment with the UWF Strategic Plan.**

   Preserving the University's history enhances the value of the student's experience at the University of West Florida and creates visibility in the community of the university's history as an educational, cultural, and economic center [Strategic Direction 4.1, 4.2, 4.3]. It promotes the Archives' mission as a steward of UWF's intellectual infrastructure [SD 5.2]. It supports our current students by preserving their contributions and experiences at UWF (e.g. organizations, activities, events) [SD 1.1] as well as ensuring closer ties with alumni and donors by showing that we value their past history at UWF.

4. **Description of benefits provided.**

For the University, alumni, current university staff, faculty, students, and many others make requests of the archives for historic university information for a variety of reasons. Our central role in the University is to provide this information as an archives and agency of the library. That role has become more difficult in our inability to capture electronic information, which is daily changed by individual webmasters across the campus. Important archival information is often removed within days or weeks. Normally, archivists only retain important key information but without the ability to capture or preserve web-based materials, we are dramatically losing University history.

For example, the UWF Voyager student newspaper is the prime, and in many cases, the sole source for information on university events, history, attitudes of students, changes to campus infrastructure, activities of student groups and similar information. Current information in this medium then becomes university history after publication. While a few issues have been captured in the Internet Archive for the past several years, most of the Voyager information of the last decade is unavailable. The acquisition of Archive-It will enable us to crawl and capture the information on that site now for back issues as well as newly-created content.

Similarly, University departments as well as groups, sororities, and fraternities are maintaining websites either on the university website or on their own sites off-campus. We need to identify those to capture the information available on them.

5. **Description of how success/impact will be measured.**

We will measure success/impact by (1) amount of data preserved; (2) number of sites crawled and preserved; and (3) we plan to publicize this resource as well as access and although it is an initial year, how and whether users have been able to utilize and access information (such counts to include Archives and Library staff who retrieve data to assist with reference questions.)

6. **Detailed description of resources required including hardware and software requirements and personnel costs (faculty compensation is not an allowed cost).**
(Please provide quotes and detailed information when possible)

From : Archives-It

Thanks so much for taking the time to fill out our interest form. Based on what we've gathered from your responses and the conversations Stephanie Clark had with our Program Officer, Kyrie Whitsett, in 2019, we believe that the either the Archive-It Pro 1/8TB or 1/4TB data level would be a great fit for your current needs

Our pricing is based on the amount of available data that can be archived per subscription year, and our entry account level is 1/8th of a TB for $3,000 USD per year (that's about $750 per quarter). The 1/4 TB (256 GB) account is $4,000 per year. All Archive-It Pro accounts are renewable on an annual basis and may be upgraded mid-subscription with the partner institution simply paying the difference between levels.

When you're ready to jump into an account, please let me know and I can provide next steps for signing up.

All the best,
Mirage

    Mirage Berry
Business Development Manager
Archiving & Data Services
Internet Archive | archive.org

7. **All Tech Fee Proposals must be reviewed by ITS prior to submission. Please provide your JIRA Ticket # here.**   JIRA Ticket #TF-134 submitted to IT, on January 31, 2022 at 12:18 p.m.; acknowledgement of receipt received; no response as of February 4.

8. **Please note the location(s) (Building, Room #) where the project work will take place.** Building 32, University Libraries

9. **Proposed timeline.**

   July 2022 to June 2024

10. **Plan for sustainability beyond conclusion of funding from technology fee, if applicable.**

    We are asking for funding for two years ($4,000 per year) at which point the Dean of Libraries has indicated this will become a recurring funding in the library budget. This will also give us a good window of inauguration of this service but more importantly the time to make this service known and gauge response.

11. **Resource matching commitments from other organizations/sources (identify organization and amounts), if applicable.**

12. **Individual responsible for reporting and accountability, along with contact information.**

Dean DeBolt, University Librarian/University Archivist
University Archives and West Florida History Center, University Libraries

Re: Tech Fee

1 message

Willie Tubbs <wtubbs@uwf.edu>   Mon, Jan 31, 2022 at 1:21 PM
To: Dean DeBolt <ddebolt@uwf.edu>

Hi, Dean.

I share your concern, and wholeheartedly support your effort. I am happy to provide any additional information or insight I can if it will be of any help.

Willie Tubbs

On Mon, Jan 31, 2022 at 12:23 PM Dean DeBolt <ddebolt@uwf.edu> wrote:
> I remain concerned about preserving the Voyager newspaper for access
> since it remains the only research/information vehicle for student life at
> UWF.   I've talked with Dean Stephanie Clark and I've drafted a tech fee
> proposal to get funding for Archive-It, which would create an archive by
> webcrawling the site.
>
> Dean
>
> Dean DeBolt, University Librarian (Professor)/University Archivist
> UWF Archives and West Florida History Center
> University of West Florida Library
> 11000 University Parkway
> Pensacola, FL 32514-5750
> ddebolt@uwf.edu;   850-474-2213
>
> West Florida History Center is the largest and most comprehensive
> history collection about Pensacola and the West Florida region.
> http://libguides.uwf.edu/universityarchives
>
> Digital collections can be found at: http://uwf.lyrasistechnology.org
> and http://uwf.digital.flvc.org
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> If we've been of service, please let us know or our administration,
> Dean of Libraries <sclark2@uwf.edu>

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