Division of Academic Affairs
Technology Fee – Systemic Project Proposal
2018

Project Proposal Type

Systemic Project

Projects proposed by operational units of the university (e.g., colleges, academic departments, Library, etc.) for instructional technology enhancements of unit-wide or university-wide scope.

All Systemic Project proposals must be acknowledged (signed) by the operational unit head (e.g. Dean, Chair, Director, etc.).

Project Title

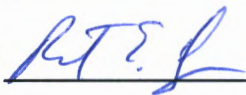Student iPad Program Refresh

Total Amount of Funding Requested

$14,655.70

Primary Project Coordinator

Stephanie Clark

Unit Head Acknowledgment

Unit Head Signature: _____ Date: *2018 Feb 6*

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Systemic proposals must provide the following information:

1. **Description of initiative/investment to enhance instructional technology.**

   The John C. Pace Library maintains a circulating collection of sixty iPads. Students may check out the iPads for a period of four days, for use both inside and outside the libraries. Students value that the iPads provide flexible access to educational experiences both inside and outside of the classroom and allow students to access library and course-related resources whether they are in the library, on campus, or working from home.

   Thirty of the current sixty iPads are out of warranty. This project would replace them with newer, warrantied iPads that can meet the demand for this equipment.

2. **Description of how initiative has a college/unit-wide or university–wide scope.**

   The John C. Pace Library serves all of the students in the University and was visited by 454,405 individuals in the 2016-2017 fiscal year. This program benefits all those students by allowing them to maintain access to library and classroom resources outside of the library and regardless of whether they are on or off campus

   Refreshing the iPad collection with thirty newer, warrantied machines will allow the library to continue to make hardware, software, and a variety of educational apps available to students where they need it most: educational experiences both inside and outside of the classroom.

3. **Description of project alignment with the UWF Strategic Plan.**

   The Student iPad program is one way the library supports the University's commitment "to provide high-quality undergraduate and graduate education" and the institutional values of collaboration and creativity[1]. This project is directly focused on increasing the availability of high-quality, mobile, tablet technology to our students who may not otherwise be able to afford access to it, and providing mobile technology that allows students to take full advantage of the opportunities for discovering knowledge through scholarship, research, and public service in a variety of venues.

   In addition, the Student iPad proposal is in direct alignment with several specific portions of the University of West Florida Strategic Plan (2017-2022)[2], including:

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[1] https://secure.uwf.edu/about/at-a-glance/missionvisionvalues
[2] https://uwf.edu/about/at-a-glance/strategic-plan/#form

- **Strategic Direction 1.2**
  "Align resources to deliver exceptional support services and learning opportunities that will ensure students have access, continuity and success while earning degrees."

- **Strategic Direction 3.4**
  "Optimize internal and external support to promote teaching and learning activities, service, research, strategic innovation and other scholarly works."

- **Strategic Direction 5.2**
  "Invest in and steward UWF's natural, technical, intellectual and physical infrastructure."

By providing a centralized collection of iPads available to any active student on campus, the Student iPad program aligns resources, optimizes support of teaching and learning activities, and supports the stewardship of UWF's technical infrastructure. The Library has expertise in managing technology collections, ensuring they are up to date and in good working condition as well as developing policies and procedures that balance loan times with providing access to as many students as possible.

4. Description of benefits provided.

The Student iPad program began in October 2010 with just 2 first-generation iPads. As a result of the 2011-2012 Tech Fee Proposal Process, the Libraries were able to add 33 new iPads to the program. During the 2012-2013 fiscal year, the Library purchased an additional 30 iPads due to growing demand for the program. The Tech Fee Proposal Process has supported the program since that time.

Over the last two fiscal years, the Student iPad program has averaged approximately 200 loans per month and is consistently well over 2,000 circulations per year. During our busiest times in the library (e.g., midterms and final exams), we routinely run out of available iPads. Please see Appendix A for a chart showing iPad loans since the 2014-2015 fiscal year.

It is important that the Libraries circulate up-to-date technology protected by warranties in order to meet the high demand for iPads and expectations of our students. By replacing the 30 iPads no longer under warranty and ensuring that all equipment in the program is under warranty, the Libraries will be able to continue to meet the demand for tablet computing technology on campus. It will also allow us to retire even older iPads in the extended loan program, which is used by faculty and staff to supplement classroom technology and provide tablet computing for research, travel, conferences, and other campus activities.

Students have expressed their appreciation for access to smaller devices that are more convenient than laptops to carry and use. The iPads are used for classroom assignments, field experiences, reading assignments, test and quiz completion, as well as for

engagement with family and friends though apps that allow for chat, voice, and video communication. The social applications are as important to our students as the classroom and learning related uses as it allows international students and students with family and friends outside of the Pensacola area to stay in touch with their support networks regardless of location.

5. **Description of how success/impact will be measured.**

The library circulation department will continue to maintain statistics on the iPad Loan Program, as well as solicit feedback from students on the benefits of and any possible improvements to the program. Statistics are collected monthly from the iPad Loan Program by the Libraries' information management system. We will continue to monitor these statistics to determine the number of iPads needed as well as the apps students need access to in order to support their coursework.

6. **Detailed description of resources required including hardware and software requirements and personnel costs (faculty compensation is not an allowed cost).**

This proposal is for thirty Apple iPads (wireless, 32 GB) with AC adapters and the additional equipment for maintenance and storage of the iPads: cases, a two year warranty for each iPad that covers damage which is a necessity for equipment as heavily used as the equipment in the library program, and a lockable PowerSync station that provides a secure and space efficient way to sync, charge, and store the iPads that would be housed at the John C. Pace Library.

Type of Material	Cost per item	Number of items	Total cost
iPad	$299.00	30	$8,970.00
Apple Care Plus protection plan	$99.00	30	$2,970.00
iPad Case	$25.00	30	$750.00
iPad Case Shipping	$26.00		$26.00
Bretford Mobility MiX Cart for iPad	$1,699.95	1	$1,699.95
Spare Lightning cables	$5.99	15	$89.85
Spare power adapters	$14.99	10	$149.90
Total			$14,655.70

There are no additional personnel costs associated with this proposal.

7. **All Tech Fee Proposals must be reviewed by ITS prior to submission. Please provide your JIRA Ticket ID# here.**

    TF-43

8. **Proposed timeline.**

    The items listed above will be ordered as soon as funds become available. When the equipment arrives, it will take no more than two weeks to format the iPads and catalog them for circulation so they can be loaned to students.

9. **Plan for sustainability beyond conclusion of funding from technology fee, if applicable.**

    Not applicable

10. **Resource matching commitments from other organizations/sources (identify organization and amounts), if applicable.**

    Not applicable

11. **Individual responsible for reporting and accountability, along with contact information.**

    Stephanie Clark
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    John C. Pace Library
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    474-2413

iPad Circulation

Legend: ■ 2014-15 ■ 2015-16 ■ 2016-17 ■ 2017-18