



UNIVERSITY OF WEST FLORIDA
Facilities Management

Pensacola, FL 32514-5750
Effective March 1, 2005, Revised: February 12, 2020
Reviewed July 1, 2024

STANDARD OPERATING PROCEDURE # FAC 6.020

Subject: After Hours Trouble Concerning Potable Water Wells

Purpose and Scope: To insure proper notification and logging of trouble calls received concerning the University of West Florida's potable water wells.

Procedure: When called after hours concerning the University of West Florida's potable water wells, the operator taking the call should log the callers: Name, phone number, complaint, and time of the call. The operator shall then notify the proper Water Facilities Operator that is on call and let them know what the problem is. It will be up to the Licensed Operator to make corrections to this system and or have the problem resolved.

Developed by: Utilities, Energy & Sustainability

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