



UNIVERSITY OF WEST FLORIDA
Facilities Management

Pensacola, FL 32514-5750
Effective April 19, 2006, Revised July 17, 2020
Reviewed: July 1, 2024

STANDARD OPERATING PROCEDURE # FAC 3.010

Subject: Job Order Contract (JOC) Negotiations

Purpose and Scope: To establish a consistency among project managers for project award to JOC contractors. This procedure excludes professional design consultants. The following criteria will be used for selection of JOC contractors for individual projects.

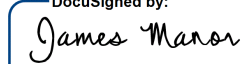
Procedures:

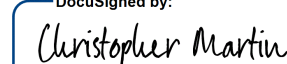
1. Relevant experience specific to the project type.
2. Ability to meet the schedule
3. Past performance on projects
4. Negotiated Price Quotation is acceptable to the Project Manager and in accordance with contract rate schedule, if applicable.

Company Quotation – If the individual project cost quoted by the initially chosen contractor exceeds a Facilities Management organization estimate, the initial contractor chosen will be given the opportunity to substantiate the quote. **UWF reserves the right to receive a quote from another JOC contractor if the UWF Project Manager does not agree.**

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