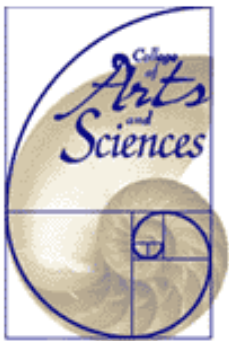


**University of West Florida**  
**APPLICANT RECOMMENDATION FORM**

Application Deadline (Summer and Fall): February 1st



*Please mail completed form to:*  
UWF Graduate Admissions  
Building 11  
11000 University Parkway  
Pensacola, FL 32514-5751  
(850) 473-7716 ▲ TOLL FREE (866) 931-4872

**APPLICANT:** Please complete the first part of this recommendation form. Give this form to the person whom you have asked to write a letter of reference and attach a stamped envelope addressed to the above address.

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Day Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

I AM APPLYING TO THE (*check one*):  Counseling  Industrial/Organizational  Applied-Experimental

Name of Referee: \_\_\_\_\_ Department/School/Business: \_\_\_\_\_

\*According to the Family Educational Rights and Privacy Act of 1974, the applicant has a right of access to information provided in a letter of recommendation. The applicant also has the option to waive this right and subsequent access to this information. Waiver of this right is NOT a condition of admission and each application will receive full and equal consideration, regardless of the decision regarding this waiver.

- I waive my right to view the content of this letter. I understand that the decision itself will not affect the decision of the Admissions Committee.\*
- I do not waive my right to view the contents provided in the letter of reference by the above named referee. I understand that the decision itself will not affect the decision of the Admissions Committee.\*

\_\_\_\_\_ Applicant's Signature

\_\_\_\_\_ Date

**EVALUATOR: (Please complete this portion.)**

Evaluator's name: \_\_\_\_\_

Institution/Company: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

What is your relationship to the applicant?

- Teacher  Supervisor  Academic Advisor  Employer  Other (please explain) \_\_\_\_\_

How well do you know the applicant?

- Not well  Somewhat  Well  Very Well

How long have you known the applicant? \_\_\_\_\_

Is the applicant's scholastic record, as you know it, an accurate index of his/her scholastic potential?  YES  NO

If no, please explain \_\_\_\_\_

In comparison to other graduate school applicants you have known, how would you rate this applicant in terms of:

	Superior 95-100%	Excellent 90-94%	Very Good 75-89%	Good 50-74%	Fair 25-49%	Very Low 0-24%	Unable to Judge
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal suitability to function as a professional in the field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creative, innovative thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Productivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persistence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity to handle stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to professional growth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Research Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Receptivity to criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ethical conduct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential for academic success at the graduate level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Please comment below (or in an accompanying letter typed on your professional letterhead) on any of these categories or other areas that you think would be helpful in assessing the applicant's qualifications for the program.*

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*Do you have any information related to the applicant's personal characteristics that should be considered by the Admissions Committee in assessing his/her capacity to succeed in graduate study and professional work?*

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**Overall Recommendation for admission to the Master's program:**

- Recommend most highly   
  Strongly recommend   
  Recommend   
  Recommend with some reservations   
  Do not recommend

To assure consideration of the applicant's materials, please make sure that this completed form (along with any supplemental letter) is postmarked **no later than** the application deadline February 1 for admission during the following summer or fall semesters.

Evaluator's signature \_\_\_\_\_

Date \_\_\_\_\_