ATI TEAS (Test of Essential Academic Skills) Registration Form
UNIVERSITY OF WEST FLORIDA TESTING SERVICES Bldg. 21, Room 120 (Parking Lot H)
For Questions or Scheduling call: (850) 473-7340

You do not have to be a UWF student to take the exam at UWF. The TEAS exam is a four part assessment with subtests in Reading, Mathematics, Science, and English and Language Usage. The total testing time is 3 hours and 29 minutes. The appointment length is 4 hours to allow time for check in procedures and instructions.

Prior to scheduling an appointment, you must pay the **non-refundable administration fee of $45.00** to UWF by mailing in this registration form with payment, or paying in person with check, money order, or cash at the UWF Cashier's Office. Online payment is available using a credit or debit card at uwf.edu/testing. Once your payment is received, contact Testing Services to make an appointment, using the same name you created your account with, at least 24 hours in advance. There will be a **$20 fee to reschedule** and you must contact us **at least 24 hours prior to your test** or forfeit your administration fee.

The **ATI test fee of $58.00** is paid directly to ATI online at your testing workstation on the day of the exam. ATI accepts all major credit cards. Scores will automatically be sent to UWF's BSN program. You may order additional official score reports to be sent to other institutions for a fee of **$ 27.00 each** at any time after testing through your ATI account**.**

You must create an account at www.atitesting.com **(but do NOT register for the exam on that site)** prior to the day of the test and bring your personal Username and Password on the day of the exam in order to access your test. The name on your account must match the name on your Identification or you will be denied admission and forfeit the service fee.

The total fee is: ATI test fee $58 + UWF administration fee $45 = $103

The testing hours, by appointment, are:

Monday and Thursday: 9:00 am and 3:00 pm
Tuesday, Wednesday, and Friday: 8:30 am and 12:30 pm
Saturday (Contact Testing Services for available dates): 9:00 am

You may retake the test; however, you must inform us at the time you schedule that it is a retake, so we can be sure we have the correct assessment ID for your exam. Failure to notify us in advance may result in being denied admission to the test and forfeiture of the testing service fee.

On the day of the test, **arrive 15 minutes prior to your appointment**. You must bring unexpired government issued Identification containing a current photograph, signature, and a permanent address, this completed form, and your printed receipt. Failure to provide acceptable ID will result in forfeiture of the testing service fee and you will be required to reschedule for a future date. We will provide scratch paper, pencils, and noise reduction headphones. A four function calculator will be built into the online test software. All other items are prohibited.

The administration fee is **$45.00**. **THIS TEST FEE IS NON-REFUNDABLE!!!**

If mailing in payment, submit this form with payment to the Cashier's Office in-person or via mail at the following address:

University of West Florida
Cashier's Office, Building 20E
11000 University Pkwy.
Pensacola, FL 32514

Name: _____
First M.I. Last

Phone #: _____ Email: _____

Have you ever previously taken the ATI TEAS? ____ NO ____YES (_____ how many times?)
Cashier, DEPOSIT TO: 130076 University Testing Auxiliary