



UNIVERSITY POLICY SA-30.04-04/24

TO: The University of West Florida Community
FROM: Dr. Martha D. Saunders, President
SUBJECT: Nighttime Events
RESPONSIBLE OFFICE: Division of Academic Engagement and Student Affairs

I. Purpose:

This policy sets forth the guidelines for nighttime student-sponsored events on the main campus of the University of West Florida (the “University”).

II. Definitions:

Nighttime Events – any event or activity occurring after 5:00 p.m.

Student Organizations – all student clubs and organizations with an established affiliation with the University and recognized by the University pursuant to SA-22, Student Organizations, as it may be amended.

III. Policy:

In the interests of personal security, safety, the security and maintenance of equipment and facilities, and to support an academic environment, the following limitations are placed on Nighttime Events and activities sponsored by Student Organizations:

- A. In residence halls, no event shall be scheduled past 10:00 p.m. on Sunday through Thursday nights or past 12:00 a.m. on Friday and Saturday nights. Exceptions must be approved by the Director of Housing and Residence Life or their designee.
- B. In outdoor venues, no event shall be scheduled past 10:00 p.m. Exceptions must be approved by the Director of the University Commons and Event Services (or, in the case of sports clubs, the Executive Director of Recreation and Wellness and Student Health Services) in consultation with the Chief of Police. Events that feature amplified sound are subject to Section 42, Article III, Escambia County Noise Abatement Ordinance.
- C. Sponsors of events using amplified sound in residence halls or outdoor venues will be expected to respect the campus environment and maintain moderate volume levels, especially in the late evening. Sponsors must reduce the volume level in response to

directions from University officials. Failure to respond to such directions may result in an order from the campus police or other University official for the sound system to be turned off or for the event to be closed down.

- D. In the University Commons, no event shall be scheduled past 12:00 a.m. on Sunday through Thursday nights or past 1:00 a.m. on Friday and Saturday nights. Exceptions must be approved by the Director of the University Commons and Event Services or their designee.
- E. In the HLS Building and Field House, no event shall be scheduled past 1:00 a.m. on Sunday through Thursday nights or past 2:00 a.m. on Friday and Saturday nights. Exceptions must be approved by the Executive Director of Recreation and Wellness and Student Health Services, Director of Intercollegiate Athletics (Field House), or their respective designee.
- F. No Nighttime Events shall extend more than 15 minutes past its scheduled ending time, absent extenuating circumstances.
- G. Expressive activities will be subject to University Regulation 5.050, Speech, Assembly, and Public Expression on Campus, as it may be amended.
- H. Nighttime Events are subject to University Policy ES-05 , University Risk Management and Insurance Policy, as it may be amended, and may be subject to additional staffing and equipment fees as required by appropriate service providers.

Approved by: DocuSigned by:
Martha Saunders
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Dr. Martha D. Saunders

Authority: Florida BOG Regulation 1.001, University Board of Trustees Powers and Duties
UWF Regulation 2.005, Use of Facilities

Cross Ref.: UWF Policy ES-05, University Risk Management and Insurance Policy
UWF/REG 5.050, Speech, Assembly, and Public Expression on Campus

History: Approved June 2001; amended February 2012, December 2016, and April 2024

Last Review: April 2024