



# The University of West Florida Student Government Association

## Absentee Policy

Legislation: 24-25 Bill II

Author(s): Senate Pro Tempore Jones

First Reading: <u>9/27/24</u>	Second Reading: <u>9/27/24</u>
Yes: <u>12</u>	Yes: <u>12</u>
No: <u>0</u>	No: <u>0</u>
Abstain: <u>0</u>	Abstain: <u>0</u>

Ichelle Jones  
 Ms. Ichelle Jones  
 Senate Pro Tempore

Be it known that Student Government 24-25 Bill II is hereby signed on 9/27.

✓  
 Pass 9/27/24 Veto  
 Date

Maggie Brown  
 Ms. Maggie Brown  
 Student Body President

## Chapter 312: Absentee Policy

312.01 Each senator ~~must~~ is required to attend all Senate meetings, ~~and committee meetings~~ meetings of all committees on which they serve, ~~as well as,~~ and mandatory events deemed mandatory by the SGA Executive Board at least two weeks prior to the event.

~~312.02 An excused absence in regard to Senate and committee meetings shall include, but not be limited to: travel associated with the University of West Florida's Student Government Association, and documented business on behalf of the University of West Florida's Student Government Association.~~

~~312.03 An excused absence in regard to mandatory events shall include, but not be limited to~~

~~A. Travel associated with the University of West Florida's Student Government Association.~~

~~B. Documented business on behalf of the University of West Florida's Student Government Association.~~

~~C. Academic courses are taken that conflict with the time that the mandatory event is to take place.~~

312.02 An excused absence from Senate and Committee meetings and mandatory events shall include but not be limited to the following:

- a. Academic courses taken at the same time
- b. Documented business or travel on behalf of the UWF Student Government Association
- c. Travel related to an academic conference or other academic event
- d. Any other reason deemed acceptable by the Senate Pro Tempore or Judiciary Committee

312.03 An absence from a Senate meeting or mandatory event shall be excused if the excuse meets the criteria set forth in Statute 312.02 and the Senate Pro Tempore is notified of the absence at least 48 hours prior to the Senate meeting.

312.04 An absence from a committee meeting shall be excused if the excuse meets the criteria set forth in Statute 312.02 and the committee chair is notified of the absence at least 48 hours prior to the committee meeting.

312.05 An absence from a Senate meeting, committee meeting, or mandatory event shall be deemed an unexcused absence if any of the following circumstances exist:

- a. The senator's excuse fails to meet any of the criteria listed in Statute 312.02
- b. The senator fails to inform the Senate Pro Tempore or committee chair of the absence at least 48 hours in advance unless the provided excuse is illness

312.06 A senator shall not be forgiven of more than 3 total unexcused absences for each academic semester.

312.07 A senator shall be in violation of the Absentee Policy if they do not meet the event requirement set out in Statute 301.08.

~~312.04 An absence shall be tallied if senators fail to attend events deemed mandatory. A mandatory event shall be defined as any event that will effectively allow senators to contribute to the vision and goals of the University of West Florida Student Government Association. Before an event is deemed mandatory it shall be discussed and decided upon by the Executive Committee. Senators shall be notified of said events at least two weeks prior.~~

~~312.05 All excused absences must be emailed to the Senate Pro Tempore at least 48 hours before the mandatory event. Absences that are deemed excused are done at the discretion of the Senate Pro Tempore.~~