The University of West Florida
Student Government Association

Chairperson Responsibilities
Legislation: 19-20 Bill XVI
Author(s): Senator Arnold

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Ms. Noemi Gaytan
Senate Pro Tempore

Be it known that Student Government 19-20 Bill XVI is hereby signed on ______.

_____ Pass

_____ Veto

Date

Ms. Zenani D. Johnson
Student Body President
Chapter 304: Chairperson Responsibilities

304.01 The Chairpersons shall be responsible for organizing and overseeing the duties of their respective committees.

304.02 The Chairpersons shall hold regularly scheduled office hours.

304.03 The Chairpersons shall hold committee meetings as necessary.

304.04 The Chairpersons shall be responsible for explaining the duties of their Committee to their Senators.

304.05 The Chairperson of each Senate Committee may, at their discretion, shall appoint a Vice-Chairperson from the Senators on that committee. All appointments shall require confirmation by a Majority Vote of the Senate.

304.06 Chairpersons shall attend all scheduled meetings during the summer term, with the exception of the Freshmen Committee Chair, as deemed necessary by the Student Body President.

304.07 Chairpersons may request an electronic vote via e-mail should the need Arise.

304.08 Chairpersons will be responsible for presenting committee and attendance reports at weekly Senate meeting.