



The University of West Florida

Student Government Association

Chairperson Responsibilities

Legislation: 19-20 Bill XVI

Author(s): Senator Arnold

First Reading: <u> 2/28/20 </u>	Second Reading: <u> 2/28/20 </u>
Yes: <u> 18 </u>	Yes: <u> 18 </u>
No: <u> 1 </u>	No: <u> 1 </u>
Abstain: <u> 0 </u>	Abstain: <u> 0 </u>

Ms. Noemi Gaytan
Senate Pro Tempore

Be it known that Student Government 19-20 Bill XVI is hereby signed on _____.

Pass

Veto

Date

Ms. Zenani D. Johnson
Student Body President

Chapter 304: Chairperson Responsibilities

- 304.01 The Chairpersons shall be responsible for organizing and overseeing the duties of their respective committees.
- 304.02 The Chairpersons shall hold regularly scheduled office hours.
- 304.03 The Chairpersons shall hold committee meetings as necessary.
- 304.04 The Chairpersons shall be responsible for explaining the duties of their Committee to their Senators.
- 304.05 The Chairperson of each Senate Committee ~~may, at their discretion, shall~~ appoint a Vice-Chairperson from the Senators on that committee. All appointments shall require confirmation by a Majority Vote of the Senate.
- 304.06 Chairpersons shall attend all scheduled meetings during the summer term, with the exception of the Freshmen Committee Chair, as deemed necessary by the Student Body President.
- 304.07 Chairpersons may request an electronic vote via e-mail should the need Arise.
- 304.08 Chairpersons will be responsible for presenting committee and attendance reports at weekly Senate meeting.