



The University of West Florida
Student Government Association

Treasurer Bill

Legislation: 16-17 Bill XVI
Author(s): President Herbert

First Reading: _____	Second Reading: _____
Yes: _____	Yes: _____
No: _____	No: _____
Abstain: _____	Abstain: _____

Ms. Leonie Dupuis
Senate Pro Tempore

Be it known that Student Government 16-17 Bill XVI is hereby signed on _____.

Pass Veto

Date

Mr. Jacob Hebert
Student Body President

Legislative Intent:

To enhance the position of treasurer by increasing support for the Budget and Allocations Committee and the budgetary aspects of the President's duties. Ensures Treasurer has authority to validate budget purchases.

Chapter 202: Treasurer Duties and Responsibilities

202.1 The President, Vice President, and Treasurer shall be responsible for the administration of the Student Government Association budget. All expenditures shall require the signature of the ~~President and Treasurer~~ **Treasurer and the President, or the Treasurer and the officer to whom the Senate delegated a budget. .**

202.2 The Treasurer shall be responsible to the student body, the Student Senate, and the Student Body President for the accurate and current record-keeping of all transactions made. All such records shall be maintained by the Coordinator of Student Government Association, who shall keep the records on file in a secure central location and ensure that they are available for public inspection. The Treasurer shall be responsible for notifying the Student Body President and Student Senate of any irregularities.

202.3 The Treasurer shall be responsible for presenting an updated budget to the Student Senate once every month. The date shall be determined by the ~~Senate Vice President~~.

202.4 The Treasurer shall hold at least one meeting per month with each budget holding member in Student Government Association.

202.5 The Treasurer shall review the expenditures of the Student Government Association budget holding members for inconsistencies with the Student Government Association internal budget. Any improper uses of funding should shall be reported to the Student Body President for review.

202.6 **The Treasurer shall serve as the chief financial advisor to the Student Body President. They should regularly brief him on changes to internal budget projections, Activity and Service Fee projections and pro forma, and budgetary issues relating to their role on the Board of Trustees and any other board the president serves on.**

202.7 **The Treasurer shall attend all Activity and Service Fee**

monthly meetings.

202.8 The Treasurer shall attend all Budget and Allocations Committee meetings, and shall prepare budget scenarios, projects, or other special projects at the request of the Budget Committee Chair. They should consult with the Activity and Service Fee Coordinator as necessary.

202.9 The Treasurer shall be responsible for having a general understanding of all University budget entities.

202.7 The Treasurer shall receive a stipend of ~~\$1,000~~**2,200** which shall be allocated appropriately throughout the course of their term.