



The University of West Florida
Student Government Association

Branch Campus Restructure

Legislation: 16-17 Bill VII
Author(s): President Hebert

First Reading: <u>10/07/16</u>	Second Reading: <u>10/14/16</u>
Yes: <u>17</u>	Yes: <u>17</u>
No: <u>0</u>	No: <u>0</u>
Abstain: <u>1</u>	Abstain: <u>0</u>

Leonie Dupuis
Ms. Leonie Dupuis
Senate Pro Tempore

Be it known that Student Government 16-17 Bill VII is hereby signed on _____.

X Pass Veto
10-24-2016
Date

[Signature]
Mr. Jacob Hebert
Student Body President

Section 1: Legislative Intent

The intent of this bill is to restructure the Emerald Coast Campus SGA. In coordination with them, it has been decided that the current branch campus-senate structure is not efficient. In noting this, a structure has been proposed as is outlined in this document. Additionally, the name of the branch campus was made vague so that should another branch campus come into existence in the future of the University of West Florida, minimal changes will need to be made to the statutes.

Section 2: Tracked Changes

TITLE IX: EMERALD COAST UNIVERSITY OF WEST FLORIDA BRANCH CAMPUS
STUDENT GOVERNMENT ASSOCIATIONS

Chapter 900: Structure and Purpose

- 900.1 The University of West Florida students attending branch campuses of the university shall form branches of the University of West Florida Student Government Association in order to best represent and serve the specialized needs of these student bodies.
- 900.2 The Emerald Coast Student Government Association (EC SGA) will hereafter be a recognized branch of the UWF SGA.
- 900.3 The Structure of UWF SGA branches may vary by size of the campus, but the following positions must be established on each campus:
- A. Governor
 - B. Lieutenant Governor
 - C. Campus Manager
- 900.4 Qualifications for Membership:
- A. Must be an enrolled student in good standing, classified by the university as a student of that branch campus.
 - B. If any student in membership of the SGA becomes unqualified for membership, their membership is terminated effective immediately.

Chapter 901: Gubernatorial Duties and Authority

- 901.1 There shall be a Governor elected to represent the students of each UWF branch campus. The election of this Governor will be subject to all procedures outlined in Title IV and will be governed by the Pensacola Campus SGA's Elections Commission and Supervisor of Elections.
- 901.2 The Governor shall be empowered to represent the students of the branch campus within the University, to the Student Body President and Student Senate, to the Board of Trustees, or to any outside policy maker or body which may affect the students of the branch campus.
- 901.3 The Governor shall coordinate the work of this branch of the UWF SGA, and all officers and members therein.
- 901.4 The Governor shall maintain communication between the Pensacola UWF SGA and the branch campus.
- 901.5 The Governor shall be empowered to form Executive ad hoc committees by Executive Order. Appointments to these committees do not have to be approved

to the Senate, but should be documented and reported to the UWF SGA Executive Committee.

901.6 The Governor shall serve on the UWF SGA Executive Committee and adhere to the attendance policy of all other members, utilizing available technology as is necessary.

901.7 The Governor shall be empowered to appoint all other members of the branch campus SGA. All appointments must be confirmed by the Student Senate. In the event that an appointee is unable to commute to the Student Senate meeting for appointment, technological or proxy arrangements can be made to represent the candidate.

901.8 In the event that there is a Gubernatorial vacancy, the Lieutenant Governor will assume the post of Governor. In the event there is not a Lieutenant Governor in office, a Governor can be appointed by the Student Body President.

Chapter 902: The Governor's Cabinet

902.1 Lieutenant Governor

- A. There shall be a Lieutenant Governor who will be appointed by the Governor and confirmed by the Student Senate.
- B. The Lieutenant Governor shall be responsible for the coordination of projects related to:
 - 1. Campus Life
 - 2. External Affairs
 - 3. Academic Affairs
 - 4. Administrative Affairs
- C. There may be a Cabinet of officers to assist the Lieutenant Governor in executing these projects. These officers will serve under the direction of the Governor, and the Lieutenant Governor shall serve as the chief executive of this body. They shall be referred to hereafter as the Governor's Cabinet.

902.2 Office of Campus Life

- A. There may be a Director of Campus Life to assist the Lieutenant Governor in matters relating to their department. They are specifically charged to:
 - 1. Plan campus events for the students of the branch campus.
 - 2. Cultivate the Argo Spirit in the students of their campus.
 - 3. Organize student outreach events for the branch campus SGA.

4. Communicate to the Cabinet issues regarding campus life.

902.3 Office of Academic and Administrative Affairs

- A. There may be a Director of Academic and Administrative Affairs to assist the Lieutenant Governor in matters relating to their department. They are specifically charged to:
 1. Coordinate with the University Affairs Committee of the Student Senate to execute Academic Integrity Week on the branch campus.
 2. Organize efforts to advocate solutions regarding academic issues raised by students or issues regarding branch campus faculty and staff.

902.4 Office of External Affairs

- A. There may be a Director of External Affairs to assist the Lieutenant Governor in matters relating to their department. They are specifically charged to:
 1. Plan local advocacy efforts of the branch campus SGA.
 2. Assist the Governor in advocacy to all external bodies including Federal, State, and Local Government, and to the Student Body President if necessary.
 3. Coordinate with the President's Director of Governmental Affairs to effectively advocate to all state representatives who represent UWF students.

902.5 Additional Officers

- A. Additional officers can be appointed at will by the Governor. These positions must be approved by a majority vote of the Student Senate before an appointee can be confirmed by the Student Senate..

Chapter 903: Internal Operations

903.1 Campus Manager

- A. There shall be a Campus Manager who will be appointed by the Governor and confirmed by the Student Senate.
- B. The Campus Manager will handle the budgeting, record keeping, and promotion of events for the branch campus.

903.2 Optional Officers

- A. There may be two additional officers to assist the Campus Manager in execution of their duties.

1. Branch Campus Treasurer
2. Public Relations Specialist

903.3 Branch Campus Treasurer

- A. There may be a Branch Campus Treasurer to assist the Campus Manager in management and distribution of the campus SGA budget. They are specifically charged to:
1. Maintain communication with the Student Senate Budget and Allocations committee to obtain fund availability projections for years to come.
 2. Ensure money is spent according to allocations and report irregularities to the Governor and the Student Body President.
 3. Assist the Campus Manager in preparing an internal budget for the branch campus SGA.

903.4 Public Relations Specialist

- A. There may be a Public Relations Specialist to assist the Campus Manager in promotion and brand management of the branch campus SGA. They are specifically charged to
1. Creating marketing plans for the branch campus SGA.
 2. Design graphics and promotional items for the branch campus SGA.
 3. Coordinate public relations efforts with the Pensacola Office of Communications.
 4. Enforce the official UWF SGA Branding Guide as set by the Pensacola Campus Office of Communications.

Chapter 904: Activity and Service Fee

904.1 The portion of the Activity and Service Fee allocated to the branch campus shall be distributed by a campus Appropriations Committee.

- A. The Appropriations Committee will be chaired by the Campus Manager.
- B. The Appropriations Committee will be composed of the campus Governor, the Campus Manager, the Treasurer, the Lieutenant Governor, and all Director level positions in the Governor's Cabinet.
- C. The Appropriations Committee should meet as is necessary. Meeting must be called by the Campus Manager given at least seventy-two hours notice and at least twenty-four hours public notice of the meeting.