



STUDENT GOVERNMENT ASSOCIATION

# The University of West Florida Student Government Association

## Campus Collaboration Board Bill

Legislation: 15-16 Bill VI

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Sponsors: Chair Ramey  
Senator Tibenko

First Reading: <u>9/18/15</u>	Second Reading: <u>9/25/15</u>
Yes: <u>20</u>	Yes: <u>20</u>
No: <u>0</u>	No: <u>0</u>
Abstain: <u>0</u>	Abstain: <u>0</u>

Mr. Brandon Robinson  
48<sup>th</sup> Senate President

Be it known that Student Government 15-16 Bill VI is hereby signed on

9/25/15

Pass
Veto  
9/25/15  
 Date

Mr. Daniel McBurney  
Student Body President

# **Title XIII - Campus Collaboration Board**

## **Chapter 1300 - Intent**

1300.1 The Mission of the Campus Collaboration Board (hereafter CCB) shall be to facilitate collaboration and communication between campus organizations whose members are either solely or primarily students and to provide continuity in the direction of student life and involvement over the span of multiple years.

1300.2 Desired outcomes of the CCB include strategic guidance of individual organizations on goal setting and event planning, improved student involvement input on student issues, and a more cohesive environment for event scheduling on campus.

## **Chapter 1301 - Scope and Structure**

1301.1 The CCB will be chaired by the Student Body Vice President. Duties will be listed in Title II Chapter 201.

1301.2 Membership - Member organizations must fit into one of the following categories:

- A. Organizations that represent large bodies of students, either directly (i.e. SGA) or through involvement (e.g. Organizations Council, Residence Hall Association, Sports Club Council)
- B. Organizations that serve a purpose core to the success of student life and/or student engagement (e.g. Campus Activities Board, Homecoming)

1301.3 Ex-officio voting membership will be as follows:

- A. Student Body Vice President
- B. SGA Director of Student Life
- C. Director of Homecoming
- D. President of the Campus Activities Board
- E. Chair of the Organizations Council
- F. Chair of the Sports Club Council
- G. President of the Student-Athlete Advisory Committee
- H. President of the Residence Hall Association
- I. Chair of Interfraternal Programming Board

1301.4 Ex-officio non-voting membership will be as follows:

- A. Student Body President
- B. Student Government Coordinator
- C. Director of UCSI
- D. Up to three (3) staff designees of the Vice President of Student Affairs.

1301.5 Meetings of the CCB will occur monthly on the whole months which occur within the academic calendar. For instance, in a semester which runs August 22 - Dec 10, the CCB should meet in September, October, and November. Exact meeting dates and times are at the discretion of the current board and should be set by the last day of classes of the prior semester.

- A. During the Summer Semester, at least one of the meetings must be in person.
- B. Meetings can be called by the chair of the CCB or by a majority of the membership.

1301.6 Meetings of the CCB should follow Robert's Rules of Order Newly Revised Edition. This entity should be considered a small body.

1301.7 Each member of the CCB's term will be maintained by their member organization. CCB <sup>term</sup> years will be congruent with that of SGA and the Student Body Vice President.

1301.8 An orientation should be held by the advisor each summer to introduce all new members and brief everyone on the SPSLSE in effect and the progress that has been made on it. The new chair should assist in the administration of this training, and is responsible for training any new members should they be added throughout the year.

1301.9 The Chair should only vote in a case where they can influence the outcome of the vote, and should cast their vote after the rest of the members have done so.

1301.10 The Student Government Coordinator will serve as the primary advisor to the CCB.

1301.11 Membership will be further maintained and determined by the CCB. All decisions regarding membership shall require a majority vote of the CCB and will be reflected in this Title. *and maintain*

1301.12 The CCB shall be able <sup>to</sup> draft and approve changes to this Title by majority vote. All approved changes must be confirmed by the Pensacola Campus Senate by one majority vote.

## Chapter 1302 - Duties of the CCB

1302.1 Campus Calendar - the CCB must draft and maintain a campus calendar comprised of all member organizations. Each member organization will be required to submit the framework of their major events (recurring meetings or events, competitions/games, major programming initiatives, etc.) for a semester at least one month prior to the respective semester.

1302.2 Draft and maintain a Strategic Plan for Student Life and Student Engagement (hereafter SPSLSE). This should be a three (3) year strategic plan to help guide students in constantly transitioning offices in a coherent direction.

- A. In the third year of every SPSLSE, a minimum of three (3) CCB meetings will be dedicated to the creation of this plan.
- B. The SPSLSE will encompass the long term goals of all member organizations, and seek to find the collaborative mission of the different organizations.
- C. The SPSLSE will conclude with a chapter encompassing how it fits into the UWF Strategic Plan and, if possible, the UWF Strategic Retention Plan.
- D. The strategic plan will be submitted to both the Vice President for Student Affairs and the SGA Student Senate for review. Upon presentation to both parties, the CCB will vote to adopt the SPSLSE for the next three (3) academic years.
- E. The SPSLSE should be completed by February 1 of the renewal year. It should be submitted for review to the Vice President for Student Affairs and the SGA Student Senate by the end of the second week in February of the same year.
- F. The CCB should vote to adopt the SPSLSE during their March meeting of the renewal year.
- G. In all years that an SPSLSE is already in effect, adjustments can be made by way of majority vote of the CCB. No more than two (2) meetings of the CCB can be dedicated to the revision of the current SPSLSE.
- H. All votes to adopt or amend will require a  $\frac{2}{3}$  majority affirmation of the voting members present and voting "yes" or "no".

1302.3 Review new student organization presentations.

- A. As part of the UCSI process for registering new student organizations, the CCB will review presentations from the new student organizations and provide constructive feedback for how the organization can improve on its constitution and rollout plan.
- B. Verbal feedback can be provided following the presentation, and a single page of written feedback should be submitted to the new student organization's chief executive by the end of the second week following the student organization's presentation.

1302.4 Track Member Organizations' Progress

A. All member organizations should provide an annual report of their organization's progress each year, to be compiled into a student life annual report.

B. The first CCB should decide what specific data needs to be recorded for each annual report, and those metrics should be kept in this statute.