



**The University of West Florida
Student Government Association Senate**

Legislation: 12-13BV

Subject(s): Budget &
Allocations Committee
Section 204.2

Authors: Christopher Thrasher
Robin Zimmern

Sponsors: Budget &
Allocations Committee

See:
Chapter 204 Committee Responsibilities, section 204.2 with changes (attached).

First Reading : _____	Second Reading: _____
Yes: _____	Yes: _____
No: _____	No: _____
Abstain: _____	Abstain: _____

Senate President
Amy Bueno

Be it known that Student Government _____ is hereby signed on _____.

Pass: _____

Veto: _____

Cora Merritt
Student Body President

Budget and Allocations Committee

- A. Formulate annual budget recommendations for the Activity and Service Fee Fund based on the Activity and Service Fee Manual. Budget and Allocations Senators can vote on the budget recommendation made to the senate only if they have attended a majority of the Budget and Allocations Committee budget hearings.
- B. Hold budget workshops during the fall semesters.
- C. Review requests for funding from the "Loan and Grant Fund" and administer said fund according to the guidelines contained in the Activity and Service Fee Manual. Loan and Grants shall be approved by a majority vote of the Budget and Allocations Committee
- D. Review long range activity projections and needs.
- E. Review Florida law, Board of Trustees, and University Policy pertaining to the generation, allocation, expenditure, and investment of Activity and Service Fee funds.
- F. Upon request, review particular questions pertaining to financial matters within the State University System.
- G. Upon request, review the existing or proposed University budget and funding priorities contained therein.
- H. The Dean of Students shall be an ex-officio, non-voting committee member.
- I. The chairperson shall have the option to vote when able to affect the outcome of a vote.
- J. The Activity and Service Fee Manual and all revisions thereof shall be approved by a majority vote of the Senate and shall serve as the guidelines of Activity and Service Fee allocations.
- K. Conduct hearings for respective organizations seeking funding from the Activity and Service Fee account.
- L. Review requests for budget amendments and transfers according to the Activity and Service Fee Manual.
- M. Review requests for funding from the ~~Academic~~ **Travel fund** and administer said funds according to the Activity and Service Fee Manual.

- N. Review carryover requests and carry forward ending budget balances.
- O. Administer reserve accounts according to the established guidelines.
- P. Budget and Allocations Committee members shall refrain from debating or voting on any funding request which concerns a student organization or activity in which they are members or have a vested interest. The sole exception to this rule shall be Student Government Association.
- ~~Q. All organizations using Activity and Service Fee funds must recognize Student Government Association in all public advertisement of events and activities of their organization. Exemptions are only approved by the Budget and Allocations Chair.
The language that should be included on all advertisements shall be the following:

“Funded fully through Student Government Association” Calendars produced by the Voyager and Student Activities shall be exempt from this provision.~~
- Q. All A&S Fee funded organizations, departments, or events must include the “funded through SGA” logo on all advertisements, promotional materials, and/ or giveaways, and on any items purchased with A&S money. Exemptions may be granted by the Budget and Allocations Chair.
- R. The Budget and Allocations Chair cannot hold, with the exception of the Student Government Association, an A&S funded position.